



25th Australian Jamboree – AJ2019

Western Australia Contingent

LEADER INFOBOOK

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2 UPDATES IN THIS VERSION OF THE LEADER INFOBOOK

Updates are highlighted in yellow.

The sections below have been updated in this version of the Leader Infobook (version 8).

- Leader Receptions (page 35)
- Venturer Receptions (page 36)
- Patrol Leader Receptions (page 36)
- Outdoor Adventure Skills (OAS) Camping Stage 4 (page 36)
- Digital and social media management guidelines (page 49)
- Suggested personal gear list (page 64)
- Gear unpack day (page 64)
- Dining shelter – instructions (page 70)
- 11x11 – instructions (page 70)
- Troop badges (page 81).

3 WELCOME

On behalf of the entire WA Contingent Team, I'd like to welcome you and your family to the WA Contingent for AJ2019.

Leaders are key to the success of our Contingent. I'm looking forward to working with a team of committed Leaders dedicated to delivering the best Jamboree experience possible for all our Scouts. Jamborees can be hard yakka, but they're also awesome fun. The theme for AJ2019 is 'friends for life', and there is absolutely no reason why Leaders cannot join in the fun, get involved with all the opportunities on offer and make new friends for life.

We have structured the Contingent Team in a way that positions Scouts and line leaders front and centre. We're all about helping you to help your Scouts. We'll be available over the next 18 months to support you in whatever way we can to create a great experience for you and your Scouts.

Preparing for a Jamboree takes a long time and you'll rely on the support of many people around you before you hop off the bus at the Jamboree site. That's why I'm welcoming your family on our journey together – they will be imperative in making sure you are well supported in your Jamboree journey. Together you'll share in preparations including fundraising efforts, information events, pre-Jamboree activities, and assembling gear. All these preparations will culminate in 10 days of adventure and challenge. You'll return home transformed, with new skills and friends you'll remember forever.

The Contingent Team will be working hard to help you prepare in the best way possible as AJ2019 draws nearer. If you've got any questions after you've read this Infobook, don't hesitate to ask!

Tom Dowsley - Contingent Leader

4 WHY GO TO A JAMBOREE?

Imagine the best Scouting experience you've ever had. Now multiply that awesome experience by 1000 – that's exactly what you'll get at AJ2019!

The Jamboree site is a small city. There is everything you could possibly imagine, including stages, activity zones, a marketplace, campsites, entertainment, a medical centre, more campsites, a transport hub and then even more campsites. The Jamboree even has its own radio and TV stations! Now imagine the possibilities when you fill that space with 10,000 Scouts – the perfect ingredients to make friends for life!

You'll experience this adventure alongside your Jamboree Troop. These 36 Scouts, together with your Troop Leaders, will undoubtedly become your friends for life. They'll be there to support and guide you on this journey of a lifetime.

There are activities galore to keep you busy right from day 1. As well as onsite activities, you'll get to explore Adelaide city and the local region, visit Woodhouse Activity Centre for an overnight expedition, and spend a day trying all the water activities you can possibly dream up. Here are just some of the activities on offer at AJ2019:

- Adelaide city adventure
- Motor sports
- Junkyard
- Circus training
- Discos
- Flying and gliding
- Flying fox
- Live comedy
- Water activities
- Bike riding
- Water slides
- Slushies
- Laser tag
- Geocaching
- Woodhouse Activity Centre overnight expedition
- Market day
- Concerts
- Nerf wars
- High ropes.

The Jamboree is amazing fun, but it is also an experience that will develop your teamwork, leadership, resilience and social skills that will set you up for life. It's learning the Scouting way – learning by doing.

A Jamboree provides a safe, structured environment for you to challenge yourself to try new adventures, develop social skills outside your normal peer groups and gain new skills working together over 10 days.

5 AJ2019 CHILD SAFE MESSAGE

Everyone in Scouts, youth and adults alike, have the right to feel safe and be protected from abuse. No-one is allowed to threaten you, hurt you or touch you in a way that makes you feel uncomfortable, unsafe or afraid.

A Scout is respectful and this applies to all interactions between all participants, youth and adult, at the Jamboree.

Youth Members have been advised that they can raise issues with Adults at Jamboree, and that any concerns will be taken seriously and treated appropriately. That message also advises Youth Members to escalate their concerns if not addressed (you should not discourage this). If you have a concern, or a concern is raised with you, you should raise it with your Upline Manager or the Jamboree Child Protection Team. All concerns will be taken seriously and dealt with appropriately.

If a person discloses abuse to you or you become aware of abuse, YOU MUST report it immediately to the Jamboree Child Protection Team.

For all child abuse in South Australia, as a volunteer in Scouts, you are a mandated notifier under the Children's Protection Act 1993. This means you also have a legal responsibility to report any concerns that you may have regarding child abuse or neglect to the Department for Child Protections Child Abuse Report Line (CARL) on 13 14 78. It is a legal requirement that you make this report yourself - you cannot ask another person to make this report for you. However, if you are required to report to the Child Abuse Report Line, the Jamboree Child Protection Team will be there to support you.

If a youth member chooses to raise a child protection issue with you, or if you observe something that causes you to be concerned that a youth member is being abused or neglected, it is your role to:

- Listen to their concerns and be supportive of the Youth Member.
- Re-assure the Youth Member that you understand their concerns and that it is not their fault.
- Raise the concern as a priority directly to the Jamboree Child Protection Team.
- Manage the confidentiality of the person who has trusted you with this information by only sharing the information with the people necessary to support the person raising the issue.
- If appropriate, provide the Youth Member with a relatively private location (separate from the person in respect of whom they have raised their concerns) until the Youth Member feels comfortable to resume their Jamboree experience.
- Report your concern or suspicion to CARL on 13 14 78 as soon as possible with support from the Jamboree Child Protection Team.

DO NOT

- Express shock or distress in front of the Youth Member.
- Discuss specific details of the matter over the radio network - if required, ask for the appropriate Jamboree team member to come to your location.
- Try to investigate or solve the issue - the Jamboree Child Protection Team will take appropriate steps when they arrive and speak with the youth member.
- Discuss the matter with others outside the chain of people required to be involved with the issue.
- Tell the youth member that you can keep it confidential between you and them.

- Dissuade any young person from making a disclosure or reporting to the next level.
- Speak with the alleged perpetrator regarding the disclosure or the concern.
- Ring the parents, if the parent is the alleged perpetrator.

REMEMBER

- In accordance with the Jamboree Child Protection Procedure, where you believe a youth member is in imminent danger it is your responsibility to remove them from that danger and make them feel safe, you should immediately report to the Jamboree Child Protection Team who will engage with SA Police and assist you to make a report to the Child Abuse Report Line as appropriate.
- The Jamboree retains responsibility for subsequently providing an incident report to the Child Protection Team at the appropriate Branch Office.

If you don't know what to do - talk to someone at the Jamboree Child Protection Team.

It is possible that information revealed may be distressing to you. If you feel this is the case, you are encouraged to ask for help from your Contingent Leader and/or the Jamboree Child Protection Team. They will put you in touch with a Member Support Leader from your Contingent or on site.

6 AJ2019 – CHILD PROTECTION REQUIREMENTS

6.1 AJ2019 CHILD PROTECTION - SCOPE

The Scouts Australia Child Protection Policy and Prescribed Procedures was approved in November 2016. The Policy sets the principles and the minimum standards for all Branches in critical child protection areas such as responsibilities, responding, screening, reporting and the handling of investigations and reports. The Scouts Australia Child Protection Policy nominates all adults in Scouting as 'volunteer reporters'. For AJ2019, all participating adults are required to conform with the South Australian Act and therefore will be 'mandated notifiers' for the Jamboree. The specific reporting requirements for 'Mandated Notifiers' are contained in this paper. The key child protection 'action requirements' for AJ2019 are:

- The focus must always be on the safety of the young person
- All adults participating in AJ2019 are considered to be 'Mandated Notifiers' under the SA Act and must report child abuse
- Respond positively and caringly to disclosure
- All reports and disclosures must be forwarded without delay
- Never be alone with a young person (unless in an emergency)
- Do not place yourself in a situation that could be misconstrued.

Since the introduction of the national policy, and given the fact that State and Territory Child Protection legislation has yet to be harmonised, we acknowledge that Scout Branches will still be at various stages of achieving full conformance to the policy by January 2019. Therefore, whereas the principles and 'action requirements' above apply to the National Jamboree in 2019, this paper provides specific direction from the Host Branch which not only satisfies its own jurisdictional requirements, but also provides for a more simplified screening and reporting procedure specifically for the 2019 Jamboree.

These requirements have been approved by the NEC to achieve consistency and simplicity for the Jamboree, but do not circumvent the need for Branches to continue the journey of conforming with the national policy over time. Every Member attending AJ2019 must comply with the requirements contained in this paper.

6.2 AJ2019 GENERAL CHILD PROTECTION REQUIREMENTS

The ten principles for child safe organisations as described in the Scouts Australia Child Protection Policy directly apply to AJ2019. Importantly, the overriding principle that the child's safety is always our first duty should be the focus of every participating adult. Every adult is required to report suspected, observed and disclosed child abuse in accordance with this paper (please see "AJ2019 Child Protection Reporting Procedure" below).

6.3 AJ2019 ADULT SCREENING REQUIREMENTS

On specific advice from the SA Government's Department for Education and Child Development, AJ2019 has specifically agreed to invoke a clause within the Children's Protection Act 1993 (as amended). In accordance with our legislation, **the Jamboree will accept Adult Members from all Branches who have been subject to "a screening product to work with children or young people produced by another Australian jurisdiction"**.

Therefore, AJ2019 will accept all Adult Members who have been screened in accordance with the child protection requirements of their Branch. Membership **must** be **current** at the time of AJ2019 and clearance **must** be confirmed by the Branch of that Adult Member. In other words, if an adult in Scouting conforms with the screening requirements of the visiting Branch, they are considered 'cleared' to work at AJ2019 for child protection purposes. This means that adult registrations will be accepted without the requirement for both the WWCC and the NPC per the national policy (if that State's current legislation does not require both checks).

6.4 AJ2019 CHILD PROTECTION REPORTING PROCEDURE

Young participants have already been advised that they can raise child protection issues with Adults at the Jamboree, and that any concerns will be taken seriously and treated appropriately (this message is to be repeated and reinforced throughout the Jamboree). We have also advised participating youth members that if any of their communicated safety concerns have not been adequately addressed these can be escalated to another adult (you must not discourage this). This additional avenue is also to be reinforced in all safety briefings.

Legal Requirement. Every participating adult is required to make a report if he/she reasonably suspects, sees, or receives a disclosure from a survivor for all cases of child abuse in South Australia as if the adult is a 'Mandated Notifier' under the Children's Protection Act 1993. This means you have a legal responsibility to report any concerns that you may have regarding child abuse directly to the Child Abuse Report Line (CARL) which is a unit of the Department for Child Protection (DCP) in South Australia.

South Australia Police (SAPOL) will be on-site at Tailem Bend for AJ2019, SAPOL is to be advised in addition to CARL as a priority. Additionally, you are required to make the report to the Operations/Duty Officer at the **AJ2019 Incident Management Centre (IMC)** to ensure the ongoing safety of the young person and for the IMC to advise other important stakeholders. The report to CARL is a Legislative requirement and must take priority over all other notifications. **Reporting Process and Actions.** If you form a suspicion that child abuse has or is likely to occur, or you see child abuse, or it is disclosed to you, **YOU MUST REPORT** it to CARL as a priority. In reporting to CARL, it is important that you ascertain whether DCP is likely to take any immediate action.

SAPOL officers are on-site at Tailem Bend and are to be advised of the report as soon as possible so that the police can determine the level of investigation required.

When you or the IMC Duty Officer reports to SAPOL, it is important that you ascertain whether SAPOL is likely to take any immediate action and also to seek advice regarding management of the alleged perpetrator, if she or she is on-site.

If you make such a report directly, you are to also advise the IMC of the report being made to CARL or SAPOL. If you are in doubt, you are to consult with the IMC for advice immediately. All reports received are to be acted upon and the Operations/Duty Officer at the IMC will take immediate steps to:

- Ensure the young person is safe from harm or further harm (this may include talking with the child and understanding his/her wishes in the short term)
- In conjunction with the reporter, ensure the incident is reported to the South Australian Child Abuse Report Line (CARL) 131478 (if not already reported) and to the South Australian Police (SAPOL) representatives at AJ2019 on 75346188
- Consult with the Police in order to take decisions regarding the alleged perpetrator and the welfare of the young person(s)
- Advise the Jamboree Chief Director; Camp Chief and AJ 2019 Media Liaison
- Advise the Host Branch
- Advise the visiting Branch Contingent Leader
- Advise Parents and make offers of assistance – however, in circumstances where the alleged perpetrator is a parent, it is important that the parent(s) is/are not advised. Advice must be sought from CARL, SAPOL and the IMC Duty Officer in these circumstances
- Provide follow-up counselling and administrative assistance

If a young person chooses to raise a child protection issue with you, or if you observe something that causes you to be concerned that a young person is being abused or is likely to be abused, it is your role to:

- Stay calm and listen carefully to their concerns and be very supportive.
- Re-assure the young person that you understand their concerns and that it is not their fault
- Make sure you allow the child to use his or her own words
- Reassure the child that they have done the right thing by telling you
- Make a report to CARL and to SAPOL if you conclude that child abuse has, is or is likely to occur
- Let the child know exactly what will be happening next (even if you are not sure yourself) especially reinforce that he/she/they are now safe
- Only ask open-ended questions
- Raise the concern immediately to the AJ2019 IMC on 75346199
- Manage the confidentiality of the person who has trusted you with this information by only sharing the information with the people necessary to support the young person
- In conjunction with the IMC, provide the young person with a safe and private location (separate from the person in respect of whom they have raised their concerns) until the young person feels comfortable to resume their Jamboree experience, or otherwise
- Immediately make a record of the disclosure or interview as soon as you have the opportunity
- If you are not certain whether the issue raised is a 'child protection' issue you should immediately report to the IMC and follow the advice received

- Be aware that a child protection issue can also arise between youth members (and not just between an adult and a child), these are to be treated in the same manner as above

DO NOT

- Express shock, anger, disgust or distress in front of the young person.
- Discuss specific details of the matter over the radio network or other 'open' devices - if required, ask for the appropriate member of the AJ2019 IMC to come to your location.
- Try to investigate or solve the issue - the AJ2019 IMC will take the appropriate measures when they arrive and consult with the young person.
- Discuss the matter with others.
- Tell the young person that you can keep it confidential between you and them.
- Dissuade any young person from making a disclosure or reporting to the next level.
- Push the child into giving details.
- Speak with the alleged perpetrator regarding the disclosure or the concern – except in your efforts to make the child safe.
- Contact the parents yourself – especially if the parent is the alleged perpetrator - this communication will be managed by the AJ2019 IMC and SAPOL.

REMEMBER

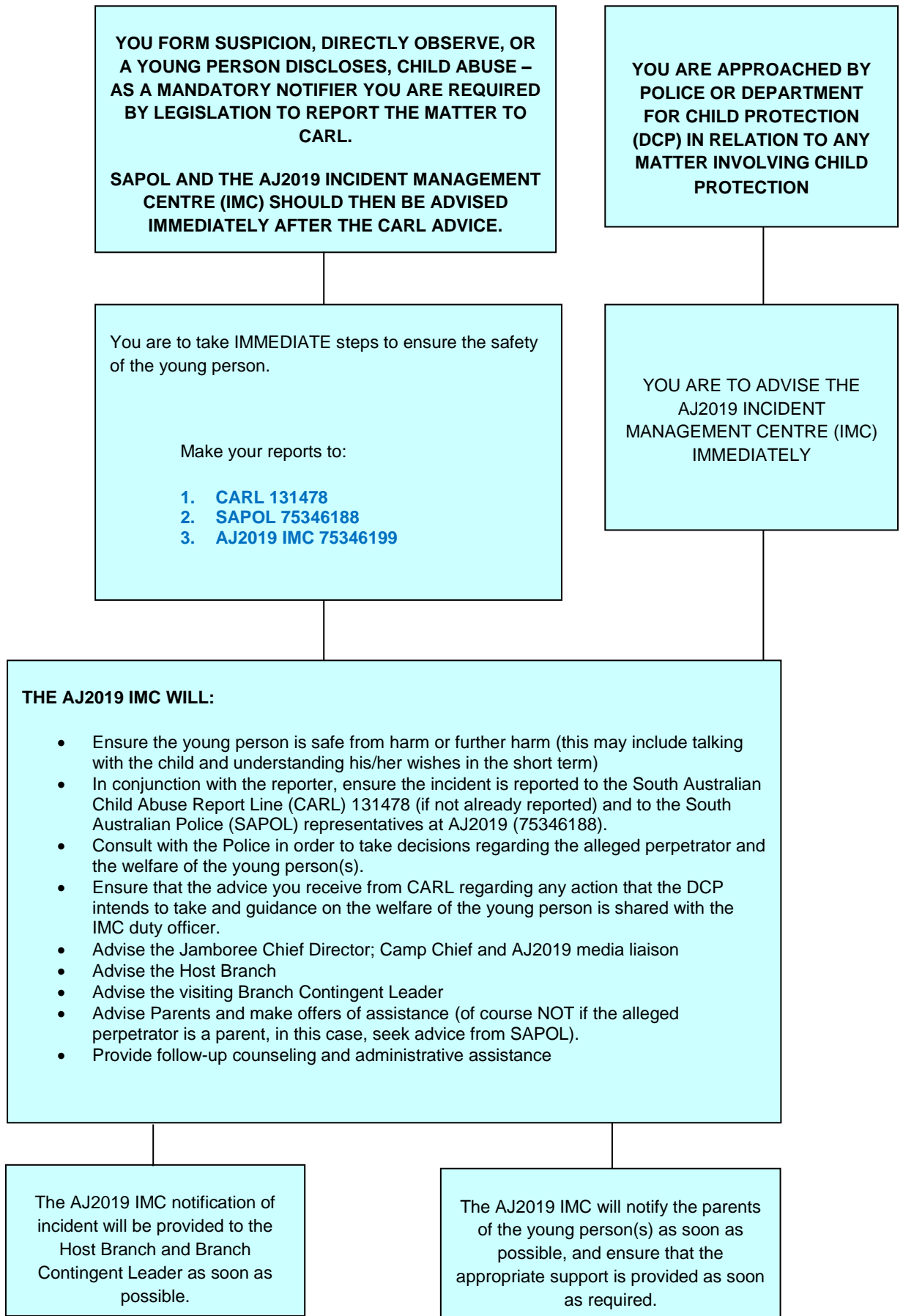
- Your first duty is to ensure the young person is safe.
- Comfort and stay with him/her if necessary.
- Report the matter to CARL and SAPOL and the IMC.
- If you are unsure of what to do – contact the AJ2019 IMC.

The annexure to this paper shows the AJ2019 child protection reporting chain. The sequence of reporting shown is to be strictly adhered to.

6.5 AJ2019 SUPPORT

AJ2019 will establish internal and external support and/or counseling services for any persons in need (the young person involved, adult disclosed to, family etc). This support will also be offered and managed through the IMC.

7 AJ2019 CHILD PROTECTION REPORTING PROCEDURE



8 WA CONTINGENT INCIDENT RESPONSE PROCEDURE

Contingent Leader (or relevant Duty Contingent Leader) is notified of incident reported to IMC.



Contingent Leader establishes WA Incident Response Team, consisting of the Contingent Leader, Deputy Contingent Leader, Director Welfare, Director Administration and DCC Youth Program.
The Chief Commissioner is informed and co-opted as necessary, depending on severity of incident.



If requested by IMC, WA Incident Response Team provides Contingent personnel to assist. If parents are to be contacted, the Contingent Incident Response Team will nominate a suitable individual from the Contingent Incident Response Team to make the call at the IMC. Contingent personnel assisting the IMC will be 'offline' and unavailable to undertake their Jamboree role until the incident is concluded.



Appropriate actions undertaken promptly, which may include: holding a leaders' briefing at Contingent HQ, emailing parents, arranging flights home, arranging offsite accommodation, transporting Contingent members to offsite accommodation or airport.



WA Incident Response Team in collaboration with IMC and WA Contingent Welfare Team provide support to affected individuals.



WA Incident Response Team prepare report to be provided to Scouts WA Incident Liaison Officer (ILO), who is located in Perth.
Report could be in an I2 form, or documentation provided by IMC.



ILO determines what ongoing support needs to be provided upon Contingent's return to Perth.



WA Incident Response Team is disbanded.
Contingent Leader advises Chief Commissioner of outcome.

9 JAMBOREE TROOP ORGANISATION

Before making any final decision on responsibilities, JTLs should consult with individuals regarding their wishes, experiences and abilities. Decide which Leaders will do what as soon as possible before the Jamboree. This will allow time for each appointee to prepare for their job. No matter what job you are assigned, do not attempt to do it all by yourself. You will most likely be useless to yourself, the Scouts and the Jamboree after about four days!

Jamboree Troops are organised in the same way as an ordinary Scout Troop. Each WA Jamboree Troop will have five adult Leaders and six Jamboree Patrol Leaders. Together, they will make up the Troop leadership team where each person has a specific and important role to fulfill. Jamboree Troop Leaders should be prepared and make sure that Leaders in the Troop know each other's jobs – not to interfere, but so that someone can take over on days off or in an emergency.

The five adult Leaders in each Jamboree Troop will each take on one of the following roles:

- Jamboree Troop Leader
- Assistant Jamboree Troop Leader – Activities
- Assistant Jamboree Troop Leader – Administration
- Assistant Jamboree Troop Leader – Logistics
- Assistant Jamboree Troop Leader – Welfare.

9.1 SAMPLE TROOP ROSTER

Below is a sample roster for adult Leaders in a Jamboree Troop at AJ2019.

Note that each adult Leader should have at least two scheduled days off over the course of the Jamboree. It is recommended that all Leaders be on duty for the set up day on 4 January 2019, and the packing day on 13 January 2019.

Jamboree Troops are required to supply a line leader to accompany Patrols to the overnight Woodhouse activity. This offsite activity lasts for around 36 hours – Patrols will depart the home site during the morning and return the following morning at around midday.

	Jamboree Troop Leader	AJTL - Activities	AJTL - Admin	AJTL - Logistics	AJTL - Welfare
Day 1 – MOVE IN 3 Jan 19	Duty Leader				
Day 2 4 Jan 19	Duty Leader				
Day 3 5 Jan 19	Day Off	Duty Leader	Acting JTL	Woodhouse (AM+PM)	
Day 4 6 Jan 19		Day Off	Duty Leader	Woodhouse (AM only)	Woodhouse (AM+PM)
Day 5 7 Jan 19		Woodhouse (AM+PM)	Day Off	Duty Leader	Woodhouse (AM only)
Day 6 8 Jan 19		Woodhouse (AM only)		Day Off	Duty Leader
Day 7 9 Jan 19	Duty Leader	Day Off			Day Off
Day 8 10 Jan 19	Day Off	Duty Leader	Acting JTL		
Day 9 11 Jan 19			Duty Leader	Day Off	
Day 10 12 Jan 19			Day Off	Duty Leader	Day Off
Day 11 – PACKING 13 Jan 19					Duty Leader
Day 12 – MOVE OUT 14 Jan 19	Duty Leader				

9.2 POSITION DESCRIPTIONS

The position descriptions that follow are intended as a guide. The Jamboree Troop Leader, in consultation with the Assistant JTLs, is responsible for determining the allocation of roles and responsibilities amongst adult Leaders in the Jamboree Troop.

9.2.1 JAMBOREE TROOP LEADER

Position: Jamboree Troop Leader (JTL)

Direct reports: Assistant Jamboree Troop Leader – Logistics
 Assistant Jamboree Troop Leader – Welfare
 Assistant Jamboree Troop Leader – Activities
 Assistant Jamboree Troop Leader – Administration
Scout with Additional Needs Carer (if appropriate)

Reports to: Contingent Leader

Primary responsibilities

- Lead a team of Leaders, Youth and other volunteers to operate a highly successful Jamboree Troop using a variety of skills and knowledge.
- Lead, coordinate and deliver a standing camp over a ten-day period, including all planning and development of a constructive team environment empowering youth.
- Participate in contingent meetings, sub camp meetings and ensure that Jamboree Troop meetings (Troop Council) are conducted before, during and after Jamboree.
- Travel to and from the Jamboree with the Western Australia Contingent.
- Ensure the completion of duties outlined in the “Specific Duties” section of this Position Description.
- Previous experience as a Jamboree Line Leader would be advantageous, although this does not preclude potential candidates from this position.

Attitude

- Embody the Youth Led, Adult Supported mindset.
- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in your role.
- Hands on leader that enthuses others and leads by example.
- Enthusiasm and commitment towards the importance of activities and the out in Scouting.
- Be inclusive in leadership style encouraging teams to excel and empowering youth to participate.
- Have availability and commitment to the time required to deliver the specific duties outlined in this role description.
- Strategic thinker with an ability to articulate visions, strategies and plans.
- Ability to develop sound administrative processes to support strategic direction.

Skills

- Be able to lead, communicate with and motivate youth members, adult Leaders and volunteers using a variety of methods.
- Demonstrate planning and delegation skills.
- Demonstrate risk management, work health and safety (WHS) and ScoutSafe.
- Maintain confidentiality with sensitive and personal information.

Knowledge

- Hold a Woodbadge in the Scout Section or Certificate of Advanced Leadership – Scouts.
- Have a sound knowledge and strong commitment to the purpose, objectives and philosophy of the Scout Movement, its policies and procedures.

Specific Duties

- Attend monthly Jamboree Troop Leader briefings from July 2018 till February 2019, or arrange for an Assistant Jamboree Troop Leader to attend on your behalf.
- Attend the Western Australia Contingent Leader Orientation Day in August 2018.
- Attend the Western Australia Patrol Leader Training Day in October 2018.
- Be prepared to manage a team of cooperating leaders who will work together for the prime benefit of the youth members' Jamboree experience.
- Make written contact (and personal contact where practical) within a week of your appointment with your assigned Line Leaders and the "home Troop" Scout leaders.
- As soon as practical, contact the Scouts to introduce yourself, your team and to establish the Jamboree Troop spirit.
- Make a concerted effort to build rapport with all leaders in the Troop before having meetings with parents and scouts.
- Through discussion with your Line Leaders, negotiate the allocation of roles – Activities, Welfare, Administration and Logistics.
- Arrange a series (at least three) of Jamboree Troop meetings/activities between August and December 2018, and include parents at some of these.
- Through discussion with your Line Leaders, the "home Troop" Leaders of the Scouts and the Scouts themselves, select and appoint the Patrol Leaders and Assistant Patrol Leaders for your Troop and the composition of the Patrols. Where the Troop consists of male and female membership, the Patrols shall have mixed membership.
- Organise the design of a badge for your Jamboree Troop in line with arrangements put in place by the Western Australia Contingent.
- Arrange between the home Troops involved, the provision of the equipment required for a twelve-day standing camp, additional to any items that may be issued by the Western Australia Contingent and Jamboree Executive Committee.
- Organise your Jamboree Troop to attend the Western Australia Pre-Jamboree Camp, where you will test out gear, layout of your campsite, roles and responsibilities.
- Be prepared to pack your equipment for transport to the Jamboree site on 2 December 2018, and in the crates provided by the Western Australia Contingent.
- Travel to and from the Jamboree with your Jamboree Troop and Line Leaders, by the travel arrangements put into place by the Western Australia Contingent.
- Upon arrival at the Troop site, supervise and assist with the erection and establishment of the Troop campsite to ensure the safe, comfortable and enjoyable operation of the Troop and its members for the period of the Jamboree.
- Through the implementation of the Patrol System and the regular conduct of Troop Council meetings with Patrol Leaders, ensure a high standard of camping and hygiene is maintained.
- Establish a spirit of teamwork amongst Line Leaders, other Leaders, Patrol Leaders and Scouts.
- Systematically organise and delegate duties and the preparation of Duty Rosters to ensure that the workload and pleasures are fairly and appropriately shared.
- Develop a roster that ensures all the leaders have at least two days time off during the Jamboree, provides for a daily Duty Leader responsible for overseeing daily Troop operations, and ensures at least one Adult Leader is always present on your Troop site.
- Appoint a Duty Leader each day who is responsible for overseeing Troop operations such as food collection, laundry, and cooking, and assisting the Duty Patrol as required.
- Be cooperative and extend courtesy to fellow Leaders, liaison personnel and neighbouring Troop Leaders. If difficulties or differences arise which cannot be amicably adjusted, refer to Western Australia Contingent personnel as appropriate.
- Liaise closely with Western Australia Contingent Welfare Leaders when appropriate, and advise Contingent Leader, or Deputy, immediately following any serious incident (contact with parents or outside agencies in all emergency situations is the responsibility of the Contingent Leader).
- In mixed Troops, establish separate and sufficiently private arrangements for accommodation of male and female personnel under your charge.
- Make arrangements for a suitable and impressive gateway to your Troop site.
- Establish a system so that you know where all Troop members under your charge are, what they are supposed to be doing, and when they are due back.
- Establish a system to supervise the correct storage and administration of any / all medications as appropriate.
- Establish a system to ensure the security at all times – of your site, of general property, and of valuables.
- Maintain records as per Scouts WA policies and procedures, and make these available for daily collection by the Contingent Welfare Leaders.
- Ensure strict adherence by all Leaders to the rule that no alcohol will be consumed in the Troop lines or any other part of the Jamboree except where provided for. Similarly, smoking will be restricted to a limited number of areas on the Jamboree site.
- Attend meetings for Jamboree Troop Leaders at Contingent Headquarters as requested.

- Ensure that an Adult Leader from your Troop visits Contingent Headquarters each day, for the purpose of collecting information, lost property, and mail; and to deliver news items of interest to the Contingent staff for inclusion in the Western Australia Contingent newsletter.
- Encourage all Scouts to participate fully in the Jamboree Program.
- Assist with the packing and unpacking duties necessary before and after the Jamboree.
- Through your own example, promote, enhance and protect the good image and past records of Western Australian Contingents.
- Make sure you have some “time out” and come and enjoy the Leader Relaxation Zone at the Western Australia Contingent Headquarters.
- Other duties as requested by the Western Australia Contingent Leader or Deputy Contingent Leader.

9.2.2 ASSISTANT JAMBOREE TROOP LEADER – ACTIVITIES

Position: Assistant Jamboree Troop Leader – Activities

Direct reports: Nil

Reports to: Jamboree Troop Leader (JTL)

Primary responsibilities

- Assist in the coordination and delivery of a standing camp over a ten-day period, with specific responsibility for the Jamboree Youth Program.
- Participate in Jamboree Troop meetings, the Jamboree Orientation Day (26 August 2018), and the WA Pre-Jamboree Camp (22-24 September 2018).
- Travel to and from the Jamboree with the Western Australia Contingent.
- Ensure the completion of duties outlined in the “Specific Duties” section of this Position Description.

Attitude

- Embody the Youth Led, Adult Supported mindset.
- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in your role.
- Hands on leader that enthuses others and leads by example.
- Have availability and commitment to the time required to deliver the specific duties outlined in this role description.

Skills

- Be able to lead, communicate with and motivate youth members using a variety of methods.
- Demonstrate planning and delegation skills.
- Demonstrate risk management, work health and safety (WHS) and ScoutSafe.
- Maintain confidentiality with sensitive and personal information.

Knowledge

- Have completed Basic Training (preferably in the Scout Section), coupled with experience in Scout Troop operations.
- Have a sound knowledge and strong commitment to the purpose, objectives and philosophy of the Scout Movement, its policies and procedures.

Specific Duties

- Encourage all Scouts to participate fully in the Jamboree Program through promotion of all Jamboree activities.
- Ensure Troop members are correctly uniformed / equipped and attend activities on time.
- Participate in a series (at least three) of Jamboree Troop meetings/activities between August and December 2018.
- Organise the design of a badge for your Jamboree Troop in line with arrangements put in place by the Western Australia Contingent.
- Make arrangements for a suitable and impressive gateway to your Troop site.
- Support the Jamboree Troop Council to plan, do and review a suitable market day activity.
- Assist with general supervision of the Troop site and Troop members.
- Other duties as requested by the Jamboree Troop Leader.

9.2.3 ASSISTANT JAMBOREE TROOP LEADER – ADMINISTRATION

Position: Assistant Jamboree Troop Leader – Administration

Direct reports: Nil

Reports to: Jamboree Troop Leader (JTL)

Primary responsibilities

- Assist in the coordination and delivery of a standing camp over a ten-day period, with specific responsibility for the Jamboree Youth Program.
- Participate in Jamboree Troop meetings, the Jamboree Orientation Day (26 August 2018), and the WA Pre-Jamboree Camp (22-24 September 2018).
- Travel to and from the Jamboree with the Western Australia Contingent.
- Ensure the completion of duties outlined in the “Specific Duties” section of this Position Description.

Attitude

- Embody the Youth Led, Adult Supported mindset.
- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in your role.
- Hands on leader that enthuses others and leads by example.
- Have availability and commitment to the time required to deliver the specific duties outlined in this role description.

Skills

- Be able to lead, communicate with and motivate youth members using a variety of methods.
- Demonstrate planning and delegation skills.
- Demonstrate risk management, work health and safety (WHS) and ScoutSafe.
- Maintain confidentiality with sensitive and personal information.

Knowledge

- Have completed Basic Training (preferably in the Scout Section), coupled with experience in Scout Troop operations.
- Have a sound knowledge and strong commitment to the purpose, objectives and philosophy of the Scout Movement, its policies and procedures.

Specific Duties

- Establish a system for the management of Scout pocket money, including withdrawal of cash from on-site ATMs and distribution to Scouts. Consider appointment of Troop Treasurer (Scout) to assist with this process.
- Establish a system so that you know where all Troop members are, what they are supposed to be doing, and when they are due back.
- Establish a system to ensure the security at all times – of your site, of general property, and of valuables.
- Ensure that an Adult Leader from your Troop visits Contingent Headquarters each day, for the purpose of collecting information, lost property, and mail; and to deliver news items of interest to the Contingent staff for inclusion in the Western Australia Contingent newsletter.
- Assist with general supervision of the Troop site and Troop members.
- Other duties as requested by the Jamboree Troop Leader.

9.2.4 ASSISTANT JAMBOREE TROOP LEADER – LOGISTICS

Position: Assistant Jamboree Troop Leader – Logistics

Direct reports: Nil

Reports to: Jamboree Troop Leader (JTL)

Primary responsibilities

- Assist in the coordination and delivery of a standing camp over a ten-day period, with specific responsibility for the Jamboree Youth Program.
- Participate in Jamboree Troop meetings, the Jamboree Orientation Day (26 August 2018), and the WA Pre-Jamboree Camp (22-24 September 2018).
- Travel to and from the Jamboree with the Western Australia Contingent.
- Ensure the completion of duties outlined in the “Specific Duties” section of this Position Description.

Attitude

- Embody the Youth Led, Adult Supported mindset.
- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in your role.
- Hands on leader that enthuses others and leads by example.
- Have availability and commitment to the time required to deliver the specific duties outlined in this role description.

Skills

- Be able to lead, communicate with and motivate youth members using a variety of methods.
- Demonstrate planning and delegation skills.
- Demonstrate risk management, work health and safety (WHS) and ScoutSafe.
- Maintain confidentiality with sensitive and personal information.

Knowledge

- Have completed Basic Training (preferably in the Scout Section), coupled with experience in Scout Troop operations.
- Have a sound knowledge and strong commitment to the purpose, objectives and philosophy of the Scout Movement, its policies and procedures.

Specific Duties

- Arrange between the home Troops involved, the provision of the equipment required for a ten-day standing camp, additional to any items that may be issued by the Western Australia Contingent and Jamboree Executive Committee.
- Liaise with the Food Distribution Point and Subcamp HQ (gas/ice) in regard to ration supplies as required.
- Monitor stores to ensure correct storage, timely ordering and return/disposal of excess food.
- In mixed Troops, establish separate and sufficiently private arrangements for accommodation of male and female personnel under your charge.
- Assist with the packing and unpacking duties necessary before and after the Jamboree.
- Be prepared to pack your equipment for transport to the Jamboree site on 2 December 2018, and in the crates provided by the Western Australia Contingent.
- Upon arrival at the Troop site, supervise and assist with the erection and establishment of the Troop campsite to ensure the safe, comfortable and enjoyable operation of the Troop and its members for the period of the Jamboree.
- Ensure the Troop site and adjacent area is kept in a clean and tidy condition, and left so on departure.
- Assist with general supervision of the Troop site and Troop members.
- Other duties as requested by the Jamboree Troop Leader.

9.2.5 ASSISTANT JAMBOREE TROOP LEADER – WELFARE

Position: Assistant Jamboree Troop Leader – Welfare

Direct reports: Nil

Reports to: Jamboree Troop Leader (JTL)

Primary responsibilities

- Assist in the coordination and delivery of a standing camp over a ten-day period, with specific responsibility for the Jamboree Youth Program.
- Participate in Jamboree Troop meetings, the Jamboree Orientation Day (26 August 2018), and the WA Pre-Jamboree Camp (22-24 September 2018).
- Travel to and from the Jamboree with the Western Australia Contingent.
- Ensure the completion of duties outlined in the “Specific Duties” section of this Position Description.

Attitude

- Embody the Youth Led, Adult Supported mindset.
- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in your role.
- Hands on leader that enthuses others and leads by example.
- Have availability and commitment to the time required to deliver the specific duties outlined in this role description.

Skills

- Be able to lead, communicate with and motivate youth members using a variety of methods.
- Demonstrate planning and delegation skills.
- Demonstrate risk management, work health and safety (WHS) and ScoutSafe.
- Maintain confidentiality with sensitive and personal information.

Knowledge

- Have completed Basic Training (preferably in the Scout Section), coupled with experience in Scout Troop operations.
- Have a sound knowledge and strong commitment to the purpose, objectives and philosophy of the Scout Movement, its policies and procedures.

Specific Duties

- Establish a system to supervise the correct storage and administration of any / all medications as appropriate.
- Monitoring washing and any other health or hygiene related aspects of all Troop members – youth and adult.
- Maintain the Troop first aid kit.
- Liaise with Contingent Welfare Team in any cases where the Troop member’s sickness/injury is of a nature that cannot be managed on the Troop.
- Recognise personal problems (for example, homesickness) and if necessary, arrange support through the Contingent Welfare Team.
- Ensure all Troop Leaders receive adequate time off (at least two separate days).
- Be aware of any Scouts or Leaders with special diets, and ensure appropriate care is taken to provide suitable meals. Liaise with the Food Distribution Point to ensure appropriate food rations are supplied, particularly in the first few days of the Jamboree.
- Be aware of any Scouts or Leaders with additional needs, and know how to provide relevant care. The Contingent Welfare Team is available to support you with this aspect of your role.
- Maintain records as per Scouts WA policies and procedures, and make these available for daily collection by the Contingent Welfare Team.
- Other duties as requested by the Jamboree Troop Leader.

9.2.6 DAILY TROOP DUTY LEADER (OPTIONAL SUGGESTION)

Position:	Daily Troop Duty Leader
Direct reports:	Duty Patrol Leader
Reports to:	Jamboree Troop Leader (JTL)

Primary responsibilities

- Oversee Daily Troop operations such as food collection, laundry, and cooking, and assist the Duty Patrol as required.

The purpose of this role is to spread responsibilities for supervision of cooking and ration collection across the Leader team, rather than have the AJTL Logistics complete these tasks each day (a heavy workload). The JTL creates a roster for Duty Leader across the Jamboree. This is an optional suggestion – there are many effective ways to manage this at a Troop level.

Specific Duties

- Support the Duty Patrol of the day.
- Assist the Duty Patrol Leader to create a plan for their Duty day (e.g. the day before).
- Ensure the Duty Patrol is woken at a suitable time.
- Ensure meals are served at the agreed time.
- Assist the Duty Patrol Leader to coordinate the collection of rations from the Food Distribution Point and Subcamp HQ (ice/gas).
- Supervise the operation of the Troop kitchen and store.
- Liaise with the AJTL Logistics to monitor stores to ensure correct storage, timely ordering and return/disposal of excess food.
- Liaise with the Food Distribution Point and Subcamp HQ (gas/ice) in regard to ration supplies as required.
- Ensure there is an Adult Leader present at your Troop site at all times.
- Assist with general supervision of the Troop site and Troop members.
- Other duties as requested by the Jamboree Troop Leader.

10 YOUTH LEADERSHIP

Contacts: Megan Kelman, Marnie Maddison, Brent Rush, Declan Schotte, Assistant Contingent Leaders.

Youth leadership is an essential part of a successful Jamboree experience. The AJ2019 program has been designed with the assumption that Jamboree Patrols will be effective from day one – they will be able to make decisions and plan, do, review their Jamboree adventure as soon as they arrive at the Jamboree site. As such, it is imperative that Patrols are sufficiently prepared and well structured, with a capable Jamboree Patrol Leader (JPL) and Assistant Jamboree Patrol Leader (AJPL).

10.1 CONTINGENT COUNCIL

Patrol Leaders nominated by each Troop will come together to form the Contingent Council.

The Contingent Council will be a supportive place where Patrol Leaders can share ideas, solve problems and provide mutual support. Patrol Leaders will always find a friendly ear at Contingent Council gatherings.

The Contingent Council will meet prior to, during and after the Jamboree to provide the Contingent Team with feedback about their Jamboree experience.

The Assistant Contingent Leaders, who are youth leaders on the WA Contingent Team, will lead the Contingent Council.

10.2 JAMBOREE TROOP COUNCIL

Ensure Troop Council is part of your Jamboree organisation. Jamboree Patrol Leaders (JPLs) are part of the Troop leadership team and should participate in planning prior to the Jamboree and during the Jamboree. Troop Council is essential to Troop management and should be held daily, at a consistent time each day.

Your JPLs are special, so make them feel special!

At a minimum, the Jamboree Troop Council should be involved in making decisions around:

- Patrol formation
- Creation of the Duty Patrol roster
- Creation of the menu for Pre-Jamboree Camp
- Creation of the activity program for Pre-Jamboree Camp
- Creation of the Troop Code of Conduct (time allocated at Pre-Jamboree Camp)
- Troop badge design
- Troop gateway design.

10.3 TROOP CODE OF CONDUCT

A Troop Code is a way of expressing how members of members of the Troop are going to act, what acceptable behaviour is, and how the Troop will operate. Every Jamboree Troop should have a Troop Code developed by its members. You'll have time allocated to create your Troop Code at the Pre-Jamboree Camp in September.

A Troop Code is about:

- How we treat ourselves and each other
- Respecting our environment
- Looking after possessions and property – both ours and everyone else's.

In many ways, it's how we live by the Scout Promise & Motto!

How to Develop Your Troop Code

Plan:

- Read through these instructions; make sure you understand all of it.
- Decide how you're going to break up the task and make sure the leaders of each small group know what they're doing (Patrol Leaders).

Do:

- Patrols meet and discuss the Scout Code. They should cover the key areas that are important to them and draft ideas for inclusion in the whole Troop's Code. Make sure that everyone has the opportunity to provide input.
- A foundation for the discussion could be based around the Scout Promise and Law.
- It may help to think about grouping your thoughts into 'What We Do' and 'What We Don't Do', but remember that it is up to you how you present your Scout Code. Would pictures help? Does your constitution already have a helpful basis you could start from? There are no right or wrong ways to do this!

Review:

- The Troop Council then comes together to collate all of the teams' feedback. Don't forget, it's hard to follow a document that is too long or hard to remember! Make sure that your Scout Code covers the key areas:
 - respecting each other
 - building resilience against bullying and harassment
 - the environment, and
 - possessions / property.
- Present the document back to the whole Troop and make sure everyone is happy with what is included.
- Have everyone, including the Leaders, sign the Code to say that they will live by it.
- Display your Troop Code up on your Troop bulletin board for everyone to see!

10.4 PATROL LEADERS AND ASSISTANT PATROL LEADERS

The appointment of effective and capable Jamboree Patrol Leaders is critical to the success of your Jamboree Troop.

All Scouts in a Jamboree Troop should be given an opportunity to have a say in who will become JPLs. There are numerous ways this could be achieved (this is not an exhaustive list):

- Have Scouts nominate themselves for the role of JPL, provide a short biography, and then ask all Scouts in the Troop to vote.
- Have home Troop Leaders nominate Scouts for the role of JPL, have nominated Scouts provide a short biography, and then ask all Scouts in the Troop to vote.
- Have Scouts come up with a list of criteria describing a great JPL, and then use these criteria to identify and appoint the JPLs.
- Have a combined Troop Council meeting with the home Troop Patrol Leaders, and ask them to decide on who the JPLs should be.

Usually, JPLs will be either PLs or APLs in their home Troop. It would be advantageous for JPLs to have completed the Scout Leadership Course, although it shouldn't be considered a compulsory prerequisite.

You might like to consider some sort of formal ceremony to invest the Jamboree Patrol Leaders, in recognition of the considerable responsibility afforded to the JPLs.

Once JPLs are appointed, the Jamboree Patrol Leaders can identify Assistant JPLs. You may like to have the JPLs choose the AJPLs after the Patrol lists have been created.

In some circumstances it can pay to have some flexibility around Jamboree Patrol Leaders. For instance, a JPL may choose to 'step-back' for a day or two at the Jamboree to give the AJPL an opportunity to lead. This should be encouraged, especially given the demanding nature of the JPL role.

10.5 PATROL FORMATION

Once the Jamboree Patrol Leaders have been appointed, they should be provided with an opportunity to create the Jamboree Patrols. As much as possible, the JPLs themselves should take ownership for creating the Patrol lists.

Of course, it will be important to take into consideration personal and confidential issues around the placement of Scouts in Patrols. In some circumstances, the JTL will need to maintain the confidentiality of such requirements and will need to explain to the Troop Council that certain combinations of Scouts may not be possible for confidential reasons.

10.6 PATROL LEADER TRAINING DAY

OVERVIEW

This event is intended to give Scouts an understanding of what being a Jamboree PL might be like, to assist potential Jamboree PLs prepare for leadership roles at AJ2019, and to enable Scouts to get to know each other, especially other PL's in their Jamboree Troop. The day will include a range of activities to help prepare JPLs for AJ2019.

Time: 8:30am till 4:00pm.

Date: Sunday 14 October 2018.

Venue: 1st Wembley Downs Scout Hall.

WHO SHOULD ATTEND?

Each Jamboree Troop can register up to eight (8) Scouts to attend. These Scouts should be your Jamboree Patrol Leaders, plus two other Scouts (most likely Jamboree Assistant Patrol Leaders) who may take on the role of Jamboree Patrol Leader at some stage during the Jamboree.

Each Jamboree Troop should also send one (1) Troop line leader.

ROLE OF ADULT LEADERS

Jamboree Troops are requested to each provide one (1) line Leader to assist with supervision. This is a great opportunity to observe your Jamboree Troop Council and devise strategies with them to ensure your Jamboree Troop has a positive experience at AJ2019.

ACCOMMODATION

Accommodation will be arranged for regional participants who need to arrive in Perth on Saturday 13 October 2018 to attend the Jamboree PL Training Day.

Participants will need to bring their own bedding and personal equipment. A small amount of camp stretchers may be available for those travelling on regional airlines with restricted baggage limits.

CATERING

Lunch, morning and afternoon tea will be provided for all participants.

Dinner on Saturday evening and breakfast on Sunday morning will be provided for regional participants requiring accommodation in Perth on Saturday evening.

Dietary requirements listed on participants' Jamboree application will be catered for. Updates to dietary requirements can be made by logging into the online application system at applications.aj2019.com.au.

TRANSPORT

Transport will be arranged for participants who reside in the following regional areas: Albany, Esperance, Geraldton, Karratha, and Newman.

DRESS

Attendees should wear comfortable casual clothes (such as their group activity shirt) with their group scarf.

PROGRAM

Time	Session	Facilitator
8:30am	Registration – please sign in at registration desk and submit your Y3 form	Director Administration
9:00am	Opening parade	Assistant Contingent Leaders
9:10am	Icebreaker activity	Assistant Contingent Leaders
9:30am	Panel: How to be a great Jamboree PL	Assistant Contingent Leaders
9:45am	Team challenge A	Contingent Team
10:15am	Morning Tea	-
10:45am	AJ2019 Essentials	Contingent Leader and others
11:15am	Team challenge B	Contingent Team
12:15pm	Lunch	-
1:00pm	Scenario madness wide game	Contingent Team
2:00pm	Afternoon tea	-
2:30pm	Troop Councils – meet with PLs from your Jamboree Troop to	JPLs/JAPLs and Jamboree Troop Leaders
3:30pm	Q&A: AJ here we come!	Assistant Contingent Leaders
3:45pm	Closing parade	Assistant Contingent Leaders

ATTENDANCE

Jamboree Troop Leaders must complete the online form available at <https://goo.gl/forms/GJLXtV5SUXe9o1vq1> by 5:00pm Wednesday 3 October 2018.

Transport and accommodation arrangements will be based on the information provided in the online form.

The Contingent Team will distribute A5 and Y3 forms to Jamboree Troop Leaders for circulation to attending Troop members.

CONTACT

The contact for this event is Tom Dowsley, Contingent Leader. Tom can be contacted by emailing cl.aj2019@scoutswa.com.au.

10.7 DUTY PATROL

It is essential that the Duty Patrol system works properly – firstly to give the Scouts the responsibility and experience of preparation of meals in these conditions and secondly to ensure that the Leaders don't take over.

The day before a Patrol is the Duty Patrol, the Patrol Leader should be briefed on what is expected. For example:

- Rise at an agreed time for a quick wash, and prepare breakfast for serving at the agreed time (remember to allow for Patrols heading offsite).

- Wash and clean the kitchen and eating table area, cooking utensils and appliances to maintain good hygiene.
- The Duty Patrol should not leave the site without permission from the Duty Leader as this can cause organisational difficulties.
- Pick up rations from the Food Distribution Point at nominated times. It will be necessary to provide containers to carry rations back to camp.
- Early afternoon showers assist in enabling the Duty Patrol to attending evening activities after the evening meal clean up.

10.8 OTHER OPPORTUNITIES FOR YOUTH LEADERSHIP

There are many other opportunities for youth leadership in the Jamboree Troop. These include:

- Appointing a Troop Treasurer who is responsible for maintaining records of Scouts' pocket money. With support from the AJTL Administration, the Troop Treasurer could take requests for pocket money from Scouts at a set time each day, and keep a record of pocket money balances for each Scout.
- Appointing a Scout to arrange design of the Troop badge.
- Appointing a Scout to arrange design of the Troop shirt (if you choose to arrange one).
- Appointing a Scout to arrange a pre-Jamboree activity to provide opportunities for Scouts to get to know one another.
- Appointing a Scout to organise the Troop market day activity, with support from the AJTL Activities.
- Appointing a Scout to create a Troop site map, displaying the location of the sleeping tents, gateway, kitchen, dining shelter and store, with support from the AJTL Logistics.
- Appointing a Scout to create a Troop gear list, with support from the AJTL Logistics.
- Appointing a Tent Captain for each sleeping tent, especially if you organise the tents in age groups. These Scouts would be responsible for keeping the tents in an orderly condition, and can be used to facilitate tent inspections.

11 ACTIVITIES

Contact: Nicolle Ewing, Director Activities.

11.1 JAMBOREE ORIENTATION DAY

OVERVIEW

The Jamboree Orientation Day is intended to empower all Venturers, Rovers, Leaders and other adults to undertake their Jamboree role by providing up-to-date information and opportunities for participants to engage with and contribute to their team.

The day will be a mix of formal presentations, training workshops, and team building activities.

Please come with an open mind, a willingness to get involved and have a bit of fun along the way!

Time: 8:30am till 4:00pm (Service and Activity Leaders can depart after 2:00pm).

Date: Sunday 26 August 2018.

Venue: Rossmoyne Senior High School, Keith Road, Rossmoyne.

ACCOMMODATION

Accommodation will be arranged for regional participants who need to arrive in Perth on Saturday 25 August 2018 to attend O-Day.

Participants will be accommodated at a Willetton Scout Hall, which is approximately 15 minutes walking distance from Rossmoyne SHS.

Participants will need to bring their own bedding and personal equipment. A small amount of camp stretchers may be available for those travelling on regional airlines with restricted baggage limits. Contact Nicolle by emailing activities.aj2019@scoutswa.com.au for further details.

CATERING

Lunch, morning and afternoon tea will be provided for all participants.

Dinner on Saturday evening and breakfast on Sunday morning will be provided for regional participants requiring accommodation in Perth on Saturday evening.

Dietary requirements listed on your Jamboree application will be catered for. Please ensure your requirements are up to date by logging into your online application at applications.aj2019.com.au.

TRANSPORT

Transport will be arranged for participants who reside in the following regional areas: Albany, Esperance, Geraldton, Karratha, and Newman.

Please contact Matt by emailing transport.aj2019@scoutswa.com.au to arrange your travel.

DRESS

Please wear comfortable casual clothes with your group scarf. We'll all be getting involved with a team building wide game, so wear clothes suitable for moving around outdoors.

PROGRAM

Time	Session	Facilitator
8:30am	Registration	-
8:45am	Welcome	Contingent Leader
9:00am	Youth Panel: Creating a Youth Led, Adult Supported Jamboree Adventure	Assistant Contingent Leaders
9:30am	Tips to a successful Jamboree experience	Experienced Jamboree Leaders
10:15am	Morning Tea	-
10:45am	AJ2019 Essentials	Contingent Leader
11:30am	Team building wide game	Venturers and Assistant Contingent Leaders
12:15pm	Lunch	-
1:00pm	Breakout Briefings: -Jamboree Troop Leaders -AJTLs Activities -AJTLs Administration -AJTLs Logistics -AJTLs Welfare -Activity and Service Leaders* -Venturers -Sub-Camp D	Deputy Contingent Leader Director Activities Director Administration Director Logistics Director Welfare Director Transport & Director Merchandise Venturer Sub Camp Manager Sub Camp D Manager
2:00pm	Afternoon tea	-
2:30pm	Team Meetings: -Troops -Contingent Welfare Team -Venturers -Sub Camp D	Jamboree Troop Leaders Director Welfare Venturer Sub Camp Manager Sub Camp D Manager
3:30pm	Next steps	Contingent Leader

*Leaders assigned as Activity and Service Leaders are free to leave after 2:00pm.

ABSENCE REQUESTS

O-Day is compulsory for all Venturers, Rovers, Leaders and other adults attending AJ2019. If you are unable to attend, please contact Nicolle by emailing activities.aj2019@scoutswa.com.au to discuss your absence request.

CONTACT

The contact for O-Day is Nicolle Ewing, Contingent Director Activities. Nicolle can be contacted by emailing activities.aj2019@scoutswa.com.au.

11.2 PRE-JAMBOREE CAMP

All members of the Contingent will be required to attend a whole-Contingent pre-Jamboree camp from **Saturday 22 September to Monday 24 September 2018 at Manjedal Activities Centre**. The purpose of the camp is for everybody to get to know their Jamboree Troops, test your gear, and make final arrangements for AJ2019. Plus it'll be awesome fun!

Costs for the Pre-Jamboree Camp are included in the Jamboree fee (\$2,450 for Scouts and \$1,685 for all others). Catering is to be arranged at be each individual Jamboree Troop.

The program for Pre-Jamboree camp will include 50% troop time, 25% patrol activities, and 25% formal whole Troop activities. Information sessions will also be held for all line leaders (Activities, Admin, Logistics, Welfare, JTLs).

An allowance of \$40 per person has been budgeted for catering and consumable items such as ice, gas, first aid supplies and cleaning materials. Troops should purchase catering supplies and submit receipts to the Contingent Leader via email at cl.aj2019@scoutswa.com.au so reimbursement can be arranged.

Jamboree Troops wishing to camp additional nights will need to make arrangements directly with Manjedal Activities Centre. Standard camping fees will apply for any additional nights.

Further details regarding Pre-Jamboree Camp will be made available to Jamboree Troop Leaders by Sunday 26 August 2018.

11.3 PROGRAM SUMMARY

Day	Key activities
Thursday 3 January 2019	WA Troops depart Perth and arrive at Jamboree site
Friday 4 January 2019	Opening Ceremony
Saturday 5 January 2019 to Friday 11 January 2019	Onsite and offsite activities
Saturday 12 January 2019	Celebration Day
Sunday 13 January 2019	Closing Ceremony
Monday 14 January 2019	WA Troops depart Jamboree site and arrive Perth

11.4 DAILY SCHEDULE

Time	Key activities
7.30	Patrols to Woodhouse buses (depart 8am) First AM Scouts to Air Activities collection point & First AM Scouts to Motorsport collection point
7.45	Troop Council Motorsport shuttle bus leaves & air Activities first collection
8.00	Woodhouse Buses depart and Patrols to City Buses (depart 8.30 am) Motorsport Activities AM session (8-12pm) and Air Activities AM session (8-1am)
8.30	City Buses depart Patrols to Water Buses (depart at 9am)
9.00	Water busses depart AM On-site Activities start (9-12)
11.30	Previous day Woodhouse buses back on site; returning Scouts head to Mall before lunch
12.00	AM Onsite activities finish Motorsports lunchbreak 12-1pm
12.30	Lunch (12.30-1.30) Air Activities lunch 12.30-1.00pm
1.00	First PM Scouts to Air Activities collection point First PM Scouts to Motorsport collection point
1.15	Motorsport Activities start PM session (1-5pm) Air Activities start PM session (1.00-3pm)
2.00	PM On-site Activities start (2-5pm)
5.00	Water buses back on site PM Onsite Activities finish
5.30	Dinner (5.30-6.30)
6.30	Entertainment (6.30-9.30)
9.30	City Buses back on site
9.45	Supper
10.00	Curfew – all patrols back in camp
10.30	Lights Out

11.5 ONSITE ACTIVITIES

Bang

One of our many action packed onsite activities this site will include shooting, soccer, football, golf and heaps of other sports disciplines so everyone can try something new.

Adventurous Activities

Rock climbing, abseiling, crate stacking, Flying foxes, haystack climb, water traps and all things adventurous and adrenalin. If that's not enough perhaps you'll enjoy the obstacle course, or the mountain bike trek to explore the 250 hectare Jamboree site.

Wizz

Designed to be the rest and recovery site this space will feature some giant board games, escape rooms, a movie theatre and performing Arts experiences.

Splat

Another adventure filled activity site featuring a large obstacle course that includes getting wet.. very wet! When you are not on the crazy fun obstacle course you'll be at Beach Volleyball, a massive water slide or performing some wicked tricks on BMX bikes.

HiTech

Appealing to the inner nerd in most 11-14 year olds, the Technology house is set to provide exciting demonstrations from the like of local universities, defence, industry and maker spaces. You can expect to see cutting edge robotics, computer programming, drone construction and flying, Virtual and Augmented reality, Radio communications and lots of other very techie type stuff.

Trades

The trades activity site will have a number of hands on 'come and try' type activities that will provide a taste for of a number of trades and each site will teach the scouts a little something that they'll be able to apply when they get home.

Allawah Mall

The centerpiece of AJ2019 will be our meticulously planned and crazy fun mall, only 2 minutes' walk from the subcamps the Allawah mall is the place to be. Hang out in the 'Glamping' area, charge your phone, go to the internet cafe, checkout the merch stand, party on at the radio station\second stage, Checkout each Contingent HQ packed with fun activities and plenty of info about their state, Head on over to see the national team and learn about our new youth program. There is SOO much to do at Allawah Mall you'll need to visit every day to see what's changed.

Entertainment

The fun never ends! Each day and night, a range of entertainment including concerts, comedy, Scouts performing arts, talent shows, and more! Each day your troop will also receive the daily Jamboree Newspaper, which will include great stories about what is happening at the Jamboree, jokes and puzzles, and the entertainment schedule. Tune into the Jamboree Radio Station, BendFM, for 24/7 entertainment.

11.6 OFFSITE ACTIVITIES

It is currently planned to have two patrols and one leader from the same troop at Woodhouse per activity cycle. Therefore, a leader will be required for each of the 3 occasions members of a particular troop are rostered to attend Woodhouse. Jamboree organisers have not yet advised whether line leaders will be required for Metro Mania and Wet 'n Windy as this is dependent on the number of activity leaders attending the Jamboree.

There is no requirement for a Troop to provide a male and a female leader to accompany mixed Patrols attending the Woodhouse activity. Jamboree organisers will ensure adequate leaders of the opposite gender are on site to assist and supervise as necessary.

Woodhouse

An overnight expedition within the Jamboree! Scouts will head off to Scouts SA's famous Woodhouse Activity Centre campsite for a full 24 hour period where they will engage in 'back to basics' camping and focus on activities like pioneering, navigation, camping, lightweight cooking and problems solving.

Around 1300 Scouts each day will enjoy the 35 activities on offer at Woodhouse. Tents will be provided for Scouts at Woodhouse; however, they will need to take sufficient sleeping gear as well as clothes and two pairs of shoes (1 pair for muddy activities).

Metro Mania

A HUGE 3 part full day offsite activity. Metro Mania will see Scouts dropped in the Adelaide CBD and engaging with the local areas. They will then have the choice to end their day at either Pt Adelaide, a town steeped in maritime history or at Glenelg for a more low key afternoon exploring the beachside town.

Wet 'n Windy

Set on the quiet waterfront of the Wellington Marina, we have unrestricted access to a wonderful privately owned piece of Murray River real estate. This site has lush green grass, substantial onsite facilities and most importantly lots of water access with little/no other water traffic. Here you'll get crazy on the water building rafts, rowing, dragon boats, swimming and learning about the local Murray River ecosystem.

11.7 EXTRA EXPERIENCE ACTIVITIES

Scouts wishing to participate in extra experience activities must apply through the online application system prior to the Jamboree. Paperwork must be completed and payment made prior to departure for the Jamboree. There are only limited spots available, so Scouts are only permitted to do one extra activity. These extra experiences are not available for Leaders.

Gliding

Do you want to fly a plane? AJ2019 is offering a 20-minute flights in a 2 seater motorised glider.

The JAMBO-AIR team at AJ2019 is offering flights in 2-seater (side-by-side) motorised gliders. Our pilot will handle the take-off and landing, but during the flight you will have the opportunity to take over the controls of the aircraft, and fly it yourself. The pilot will provide instruction on controlling the aircraft during the 20-minute flight. We encourage you to have a go at this, but if you decide that you don't like it, our pilots are always more than happy to fly. With the airfield on-site, you will have the opportunity to see the Jamboree site, and surroundings, from the air.

Restrictions & Requirements

- Weight – 90KG
- Accessibility is limited

There is a Gliding Federation of Australia "9 Day Introductory Membership Application" form that must be completed and signed by a parent or Guardian.

Cost: \$120ea

Full Throttle

Ever wanted to do laps of a real racetrack in a real racecar?

Join us at The Bend during the Jamboree to get on track as a passenger with our team of highly experienced drivers. All the drivers are CAMS licenced and many have championship trophies to prove how quick they are. So... Helmet on, Harness in, ready? & GO - let's see if we can catch that car in front in this 15 minute on track experience.

*** Please note - applicants lodge an 'expression of interest' as each applicant needs to be approved by Motorsport to participate. The motorsport activity will not be visible in the application system if the applicant is under 12 years of age.*

Restrictions & Requirements

1. Physical - We cannot provide rides to anyone who cannot get into or out of the car by their own efforts. While this would normally be related to those in wheelchairs, it may also relate to anyone with a mobility disability, broken arm, leg etc. Any acquired injury from any other activity during AJ2019, like damaged ribs, also creates an exclusion. We have no height/weight restrictions but we do have an **age restriction of no one under 12 at time of ride.**

2. CAMS Medical - ALL Passengers must complete a CAMS medical declaration

Anyone that says yes to any of about 10 items may be excluded or asked to provide additional proof from their own doctors that they are healthy enough to participate. Additional applications and disclaimers will be sent to participants that have been accepted to attend AJ2019. Participation in this extra cost activity is subject to vetting by the Motorsport against the CAMS requirements.

Cost: \$50ea

11.8 CELEBRATION DAY

The event previously known as Market Day/Visitors Day/Future Scout Day will be known as Celebration Day at AJ2019.

Market Day (also known as visitors day) will be held on 12 January 2018. This is the only day visitors are permitted onto the Jamboree site. Visitors will need to pre-register in order to attend.

Subcamps will have areas for Troops to set up their stalls and be given specific times to peddle their wares. During this day, each Jamboree Troop is asked to organise an activity for other Troops and visitors to enjoy – this activity should be fun and designed to amass 'Jamboree Cash'. The equipment for your activity needs to be simply and easy to transport to the Jamboree, and you will need to bring it with you amongst your Troop gear (i.e. packed into your blue boxes).

11.9 BADGE SWAPPING

This is an important Scouting tradition, promoting interaction between members of different Contingents and expanding Scouts' knowledge of the breadth of Scouting.

It is desirable to set some fundamental swapping principles and guidelines during pre-Jamboree activities. For example, swapping one for one, like for like, honest trading, no buying or selling except from recognised outlets such as Contingent Headquarters, Badgers Club. It is best to make some suggestions to Scouts about the most popular swap items, e.g. district and Contingent badges, name tapes, troop scarves etc. and the value/importance of some badges that they may not wish to swap. At no time should a youth member feel that he/she cannot say no to swapping a badge that they want to keep.

Leaders should encourage and show an interest in badge swapping, provide time for Scouts to undertake this activity and welcome badge swappers from other Troops onto the site (after all social interaction is what the Jamboree is all about). But keep an eye on what takes place!

11.10 GATEWAYS

Gateways are a traditional Jamboree feature and offer a golden opportunity for the Scouts to identify their site and have something to be uniquely proud of. Preplanning is essential and the design should reflect the interests of the localities of Troop members, the Jamboree theme and should not be too parochial. Important features to be included are the Troop number and the home troops of the Scouts and Leaders.

11.11 SAMPLE TROOP PROGRAM

Day	Date	Day	Period	101	102	103	104	105	106
1	05 Jan 2019	Sat	AM	WH	WH	H	D	WW	WW
			PM	WH	WH	W	D	WW	WW
2	06 Jan 2019	Sun	AM	F	F	WH	WH	D	T
			PM	H	T	WH	WH	D	Z
3	07 Jan 2019	Mon	AM	S	Z	F	F	WH	WH
			PM	D	W	Z	T	WH	WH
4	08 Jan 2019	Tue	AM	MM	MM	D	Z	F	F
			PM	MM	MM	D	H	B	W
5	09 Jan 2019	Wed	AM	T	D	MM	MM	H	B
			PM	Z	D	MM	MM	W	H
6	10 Jan 2019	Thu	AM	WW	WH	T	H	MM	MM
			PM	WW	WH	B	WH	MM	MM
7	11 Jan 2019	Fri	AM	B	B	WW	WW	T	D
			PM	W	H	WW	WW	Z	D
8	12 Jan 2019	Sat	AM						

Patrol			101		
Day	Date	Day	Period	Code	Activity
1	05 Jan 2019	Sat	AM	WH	Wood House
			PM	WH	Wood House
2	06 Jan 2019	Sun	AM	F	Free
			PM	H	HiTec
3	07 Jan 2019	Mon	AM	S	Splat
			PM	D	Allawah Mall
4	08 Jan 2019	Tue	AM	MM	Metro Mania
			PM	MM	Metro Mania
5	09 Jan 2019	Wed	AM	T	Trades
			PM	Z	Zip
6	10 Jan 2019	Thu	AM	ww	Wet and Windy
			PM	ww	Wet and Windy
7	11 Jan 2019	Fri	AM	B	Bang
			PM	w	Whizz
8	12 Jan 2019	Sat	AM		<i>Market day</i>
			PM		<i>Market day</i>
9	13 Jan 2019	Sun	AM	.	
			PM	.	

11.12 LEADER TOURS

Jamboree organisers are providing a range of Leader Tours at affordable prices.

Gastronomic Tour

- Melba's Chocolate Factory – Open 9:00am – 4:30pm daily. Visit to the factory to see chocolate making and purchase from their extensive range in the shop. Each person will then be able to redeem \$5.00 off purchases from the store; and
- Woodside Cheese Wrights – Open 11:00am – 4:00pm daily. Visit to the Cheese Wrights at Woodside for tasting and information on cheese making in the region. Again as with Melba's Chocolate Factory each person will be able to redeem \$5.00 off purchases at the shop.
- Cost: \$15

Day Trip – Monarto Zoo

- A bus will take leaders to Monarto and collect at 3:00pm in the afternoon.
- Monarto Zoo is the biggest open-range zoo in Australia, and indeed one of the largest in the world, spanning more than 1,500 hectares and home to more than 50 species of exotic and native mammals, birds and reptiles. You can actually fit every major zoo in Australia in Monarto Zoo and still have land left over! Monarto Zoo is home to many of Africa's most impressive animals and also one of Australia's largest lion prides and giraffe herds. Monarto Zoo opened in 1983 as a breeding and pasture area. Since officially opening to the public in October 1993, Monarto Zoo is now home to more than 500 animals roaming in vistas as far as the eye can see. It's an escape from the city that immerses visitors in a natural safari-style setting.
- Cost: \$35

Day Trip – Wine Tasting – Langhorne Creek

- Visit to Bleasdale Winery at Langhorne Creek for a guided tour of the winery and tastings in the Cellar Door. We will also stock Bleasdale Wines at the Leaders Bar along with order forms should people wish to purchase to take home. Orders will be placed and collected the last day of the event so they can be packed or alternatively orders can be shipped directly home at a cost of \$14.00 per 12-bottle case.
- After Bleasdale, the bus will continue to Bremerton Winery also in Langhorne Creek for more tastings and a lunch. Again, leaders can choose to place orders to be shipped home or we can arrange collection on 11 January 2019 to be packed ready to go. Lunch will be provided with some shared platters followed by specialty gourmet pizza and a glass of wine.
- Cost: \$50

11.12.1 SHUTTLE BUSES

There will be shuttle buses to and from the following locations:

- Adelaide CBD
- Murray Bridge
- Hahndorf.

11.13 LEADER RECEPTIONS

All Western Australian Rovers and Leaders are invited to attend a Leader Reception to recognise their service during the Jamboree.

There will be three Leader Receptions across the Jamboree:

- Monday 7 January 2019
- Wednesday 9 January 2019
- Friday 11 January 2019.

Rovers and Leaders are invited to book a Leader Reception at WA Contingent HQ at least 48 hours prior to the event.

Leader Receptions will be held offsite. Departure times from the Jamboree site will be advertised at the Jamboree.

11.14 VENTURER RECEPTIONS

All Western Australian Venturers are invited to attend a Venturer Reception to recognise their service during the Jamboree.

There will be one Venturer Reception. The date will be advised.

The Venturer Reception will be held offsite. Departure times from the Jamboree site will be advertised at the Jamboree.

11.15 PATROL LEADER RECEPTIONS

All Western Australian Patrol Leaders will be invited to attend a reception at the WA Contingent HQ.

There will be three Patrol Leader receptions:

- Sunday 6 January 2019
- Tuesday 8 January 2019
- Thursday 10 January 2019.

Times for the Patrol Leader Receptions will be advised at the Jamboree.

11.16 OUTDOOR ADVENTURE SKILLS CAMPING STAGE 4

All Scouts attending the Jamboree will have the opportunity to achieve the OAS Camping Stage 4 badge. Details are below.

WA Contingent will provide each Jamboree Troop with an A2 printed Unit Checklist for display in a prominent location on the Troop site.

Jamboree Troop Leaders will receive sufficient badges to distribute to their Troop members, and the badge may be worn on the Scout Uniform.

OUTDOOR ADVENTURE SKILLS AN AJ2019 CHALLENGE



LEADER INFORMATION

At AJ2019 our new program will be launched along with the countdown to implementation from April 2019. You'll be able to learn heaps about the program at the Scouts Australia space at AJ2019. There's displays, presentations and discussion groups for youth members and adults.

The Outdoor Adventure Skills have 9 activity areas with 23 activity streams:

- Bushcraft – Pioneer, Survival Skills
- Bushwalking
- Camping
- Alpine – Cross Country, Downhill, Snowboarding, Snow Shoeing/ Camping
- Aquatics – Snorkelling/Scuba, Surfing, Surf Life-saving/Swift Water Rescue
- Boating – Sailing, Windsurfing
- Cycling – Cycle Touring, Mountain Biking
- Paddling – Canoeing, Kayaking, Sea Kayaking, White Water kayaking and rafting
- Vertical – Abseiling, Canyoning, Caving, Climbing

Stage 4 Camping has the potential to be achieved by all Scouts at AJ2019. (Camping Stage 3 matches the Pioneer requirements to attend a Jamboree and is a part of the minimum requirements for our Pioneer Group Scouts to attend Jamboree.)

The Process

1. Please ensure all AJ2019 Scouts receive the attached information outlining the requirements as soon as possible.
2. Scouts can then choose to complete the requirements for OAS Camping Stage 4 at AJ2019.
3. The Scout information includes a checklist of the requirements (including the guiding statements to assist understanding of what is required). Scouts can print this off, but copies will be distributed to all units at AJ2019.
4. For some statements to be completed, a discussion will be required for a Scout to provide evidence of their knowledge or skills, approved by the home unit or, demonstrated over the 10 days of AJ2019.
5. Discussions around the skills could be a part of morning unit council discussions or a part of meal conversations.
6. A chart will be provided for each AJ2019 unit to track the progress of all Scouts. (An electronic version is attached.)
7. OAS Camping Stage 4 badges will be provided to all units at the end of AJ2019 for presentation to successful Scouts. Badges can continue to be presented after AJ2019 on successful completion of all requirements.
8. Being the first badge of the new program, some flexibility may be required to ensure success and engagement in the program.
9. Overseas participants can earn the badge as well as long as they can demonstrate key skills through application and discussion at AJ2019.
10. The badge can be worn on the right sleeve of the uniform
11. The badge is a part of the OAS of the new youth program. It is not an adult badge and so cannot be worn on adult uniforms.
12. Please email questions to yp.support@scouts.com.au or, visit the Scouts Australia space at AJ2019.

Be a part of the challenge to support over 8,000 scouts achieve their first OAS badge at AJ2019!

OUTDOOR ADVENTURE SKILLS

CAMPING// STAGE 4



PERSONAL CHECKLIST

Name: _____ AJ2019 Unit: _____

Plan>

I Statements including AJ Guidance Statements

Date completed/
Approved by

- P1 I can prepare equipment, where required, for safe transportation to activity location.**
Prior to the Jamboree, you need to demonstrate proper preparation of equipment for transportation and support packing a car/trailer ensuring gear is kept safe from items that might destroy them or that could put the people transporting the goods in danger
- P2 I can identify appropriate campsites**
With your Jamboree patrol you must discuss the site you have been allocated, and the layout of your campsite. Discuss whether the site meets the needs and requirements of the Unit at the Jamboree. Consider obstacles, terrain, ground suitability, vegetation, access, availability of water and sewerage, sanitation arrangements, and so on. Consider the leave no trace principles throughout the Jamboree. Your patrol should do a walk around to identify positives and negatives of your campsite location and layout.
- P3 I know how to select equipment and protective clothing according to expected weather conditions.**
You will need to take responsibility to plan the things you will take to the Jamboree as personal items. Your contingent and adult leaders will provide guidance; however, it is up to you to make the final decisions about the right clothing and equipment to keep yourself safe in a variety of weather conditions. Demonstrate to your Jamboree patrol that you have considered these conditions and take on board any feedback from others.
- P4 I can work with others to prepare a menu and food list for a weekend camp.**
Prior to Jamboree it should be discussed with the Unit council about weather everyone has met this statement and how people will achieve it if they haven't
Consider 3 key areas that the menu will need to take into consideration:
» Ease of preparation at a camp site (depending on size of group and equipment available)
» Adequate stomach filling ability (what are ratios appropriate for the size of group and size of people you are catering for)
» The health qualities of the menu (will the people consuming the food have their dietary needs met and will there be an adequate balance of fresh and dried foods?)
- P5 I know about proper hygiene practices at camp and can discuss these with a Stage 2 Scout.**
Discuss and make plans for personal hygiene practices and take steps to protect yourself and others from the transmission of germs at AJ2019. This includes using hand sanitiser when necessary, showering, ensuring hands are clean and sanitised when dealing with food preparation, using roll on deodorant, changing into clean and dry socks and underwear each day, and also making sure that all dishes are cleaned and dried appropriately when you are a part of the duty patrol.
- P6 I can plan an activity for a camp that I will go on at this stage.**
This could be an activity for your Unit or patrol at AJ2019 or, an activity you have previously planned for your home unit. The activity should fit the theme/agenda for the camp, and be fun, challenging, adventurous and inclusive. Ideally it will be active and exciting for all youth members.
- P7 I can read an itinerary for a proposed camp and understand what I am required to do.**
The Jamboree includes a complex program of patrol-based activities. Each evening look over the next day's schedule with your patrol and make plans such as the personal and group gear to bring, departure times, and so on. There should be minimal assistance from your adult leaders during this.

Do>

I Statements including AJ Guidance Statements

Date completed/
Approved by

- D1 I am familiar with the signs and symptoms of hypothermia/hyperthermia.**
Discuss with your patrol, before or during the Jamboree, the signs, symptoms, and preventions for hypothermia and hyperthermia. During the Jamboree, take active steps to minimise the chances of these conditions in yourself and your fellow patrol members.
Apply the principles of good hygiene practices that you identified in the Plan>, throughout the Jamboree.
- D2 I can implement safe sanitary practices at camp to avoid illness and environmental impacts.**
In the final days of the Jamboree, make a plan with your patrol for how you are going to leave the campsite in a better way than you found it, on pack up day, perform an emu walk at the end of the camp with the whole Jamboree Unit.

CHECKLIST

OUTDOOR ADVENTURE SKILLS

CAMPING// STAGE 4



Do>

I Statements including AJ Guidance Statements

Date completed/
Approved by

- D3 I have assisted to pitch a bell tent, canvas troop tent or similar.**
In the last 12 months have you with your Patrol helped to pitch a Bell Tent, Patrol canvas tent or similar? If so mark it off before coming to Jamboree, if not you need to pitch patrol and unit tents being used by your Unit at the Jamboree. Do this as a patrol, supporting each other. The Patrol should be able to pitch the tent with limited support from other members of the Unit.
- D4 I can demonstrate and assist Stage 2 Scouts in setting up a tent.**
Reflect on the past 12 months in the Scout Section as a Unit have you helped younger Scout members or younger Sections (maybe the Cubs) to go camping.
As you are setting up the Jamboree tents, be supportive and help others. Supporting other could mean offering guidance and tips, or it could mean teaching. You should not be doing everything for someone else, though.
- D5 I have participated in 5 nights of camping at this stage, three of which are consecutive.**
You need to have camped with your Jamboree unit for the duration of the Jamboree, with a minimum of 5 nights of participation in the activity as a member of the patrol, utilising the Scout Method throughout.
- D6 I can help organise campsite set up and pack down.**
You will need to be actively involved in setting up and packing up your Jamboree campsite. Help out with the dining fly, Q store, tables and chairs, BBQ, and so on. Afterwards, help ensure all of the tents, shelters, equipment and gear have been packed up tightly without water or dirt inside them, wherever possible.
- D7 I can cook a meal at a camp without assistance.**
With your patrol on your duty day, prepare two main meals for your Unit at the Jamboree
- D8 I can safely light and extinguish a campfire.**
You will need to demonstrate lighting a campfire, preferably on a camp. This includes collecting kindling and wood, building and lighting the fire in a safe and controlled manner without the use of accelerants. You then need to demonstrate the best way to extinguish a campfire. You will need to complete this activity back in your home patrol or unit ideally before the Jamboree.
- D9 I can demonstrate the correct care and maintenance of group gear during and between camps.**
You will need to contribute to keeping gear in good working order during the Jamboree. This might mean reporting damage or breakages to someone, and it might mean finding solutions to equipment problems. Afterwards, help ensure equipment is put away and check-in registered with your group Q Store. This could also be done when your normal Scout program recommences in the new year.
- D10 I know how to dry and store a tent.**
When you return from Jamboree be involved in checking and airing, cleaning and repairing tents. If your Group didn't supply tents for the Jamboree, you can complete this as part of your next Patrol or home Unit camp.

Review>

I Statements including AJ Guidance Statements

Date completed/
Approved by

- R1 I can identify improvements in future camping trips.**
You should take a moment to reflect on your experiences at camp during the Jamboree and think about ways in which you can improve during your camping experience in future multi-night camps. This could be identifying what skills you want to improve on or gain a basic knowledge of.
- R2 I have checked equipment for damage and discussed if it needs to be repaired or replaced.**
As part of your pack up and return to the hall of Jamboree equipment, you need to discuss what needs to be repaired or replaced, and contribute to a logging or tagging system.

PL/Jamboree Unit Council Sign Off

Date Awarded

The Outdoor Adventure Skills Are on their way!



Have you heard about Outdoor Adventure Skills (OAS)? They're part of our new program that's starting across Australia soon. We are looking forward to seeing all of you in the National Program Space at AJ2019.

The Outdoor Adventure Skills have 9 areas which break into 23 streams:

Core



Bushcraft
Pioneering Survival Skills



Bushwalking



Camping

Aquatic

Lifesaving rescue, snorkelling, scuba, surfing

Alpine

Cross country skiing, snowshoeing, snowcamping

Boating

Sailing, Windsurfing

Cycling

Cycle touring, mountainbiking

Paddling

Canoeing, kayaking, sea kayaking, rafting

Vertical

Absailing, caving, canyoning, climbing

Specialist



Each of the OAS split into 9 stages, with each stage involving a series of skills and activities to be achieved.

By attending AJ2019 and demonstrating a number of core skills either before, during, or after AJ2019, you can achieve the Stage 4 Outdoor Adventure Skills Camping requirements and get a badge. The following checklist and guiding statements outline what you need to do. It's all based around Plan > Do > Review >.

A couple of skills like, 'lighting a campfire' can't be achieved at AJ2019 but you could get it signed off before or after the Jamboree or discuss how you have completed the task with a qualified person. If you do it before AJ2019, get your Scout Leader or Troop Council members to sign off the completed bits.

For some tasks you can show you have the knowledge or skills by having a discussion with the appropriate person in your troop. The guiding statements outline what is required.

**Will you be one of the
first to complete an
Outdoor Adventure Skills
badge in Australia?**



UNIT CHECKLIST

Unit Name: _____

Name

Plans

- | | |
|----|------------------------------------------------------------------------------------------------------------------------------|
| P2 | I can prepare equipment, where required, for safe transportation to activity location. |
| P3 | I can identify appropriate equipment according to select equipment and protective clothing for a specific weather condition. |
| P4 | I can work with others to prepare a menu and food list for a week ahead camp. |
| P5 | I know about proper hygiene practices at camp and can discuss these with a Stage Leader. |
| P6 | I can plan an activity for a camp stage. |
| P7 | I can read a... |

Doz

- D1 I am familiar with the signs and symptoms of systemwide hypertension.
- D2 I can implement safe, healthy practices at camp to avoid illness and environmental impacts.
- D3 I have learned to pick a bull team.
- D4 I can demonstrate and assist Stage 1 Scouts in setting up camp.
- D5 I have participated in nights of singing.
- D6 I can help organise campsite cleanup at the end of the camp.
- D7 I can cook a meal at a camp without assistance.
- D8 I can help light and extinguish a campfire.
- D9 I can demonstrate the correct use and maintenance of group gear during and between camps.
- D10 I know how to dry and store a tent.

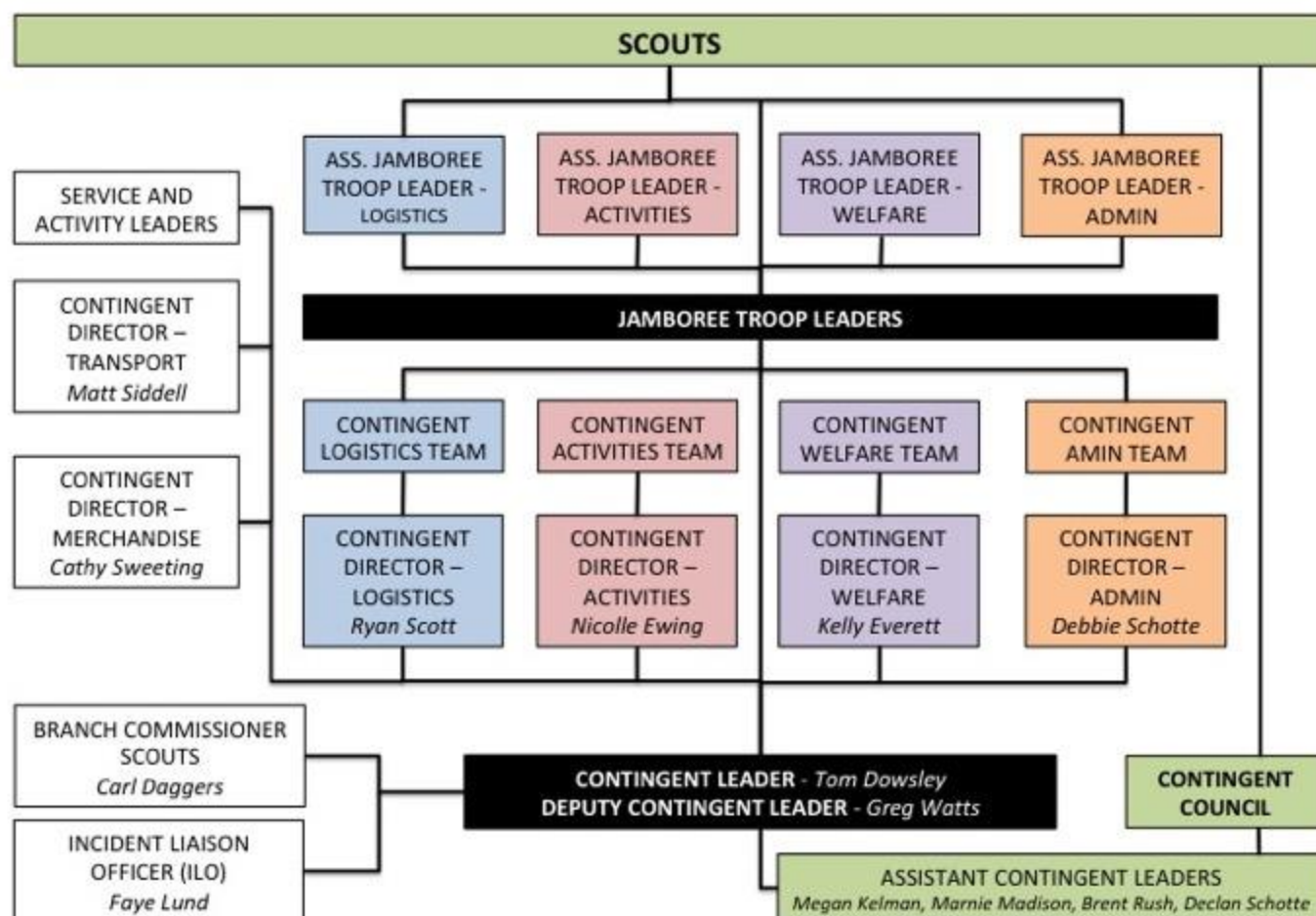
Reviews

- It1 I can identify improvements in future camping trips.
- It2 I have checked equipment for damage and discussed if it needs to be repaired or replaced.

12 ADMINISTRATION

Contact: Debbie Schotte, Director Administration.

12.1 CONTINGENT STRUCTURE



12.2 JAMBOREE TROOPS

Troop	Jamboree Troop Leader	Assistant Jamboree Troop Leaders	Home Troops
1 A430	Toby Blyth (Leschenault Scout Group)	<ul style="list-style-type: none"> • Melissa Cox (Hampton Park Scout Group) • Darren Everett (Ballajura Scout Group) • Colin Schotte (Ballajura Scout Group) • Sarah Hamilton (Hampton Park Scout Group) 	<ul style="list-style-type: none"> • Ballajura Scout Group • Carey Park Scout Group • Hampton Scout Group • Leschenault Scout Group • Salter Point Sea Scout Group
2 D319	Brian Macauley (Carramar Scout Group)	<ul style="list-style-type: none"> • David Chamberlain (Carramar Scout Group) • Stuart Chase (Carramar Scout Group) • Jennifer Rodgers (Carramar Scout Group) • Glen Stenton (Darlington Scout Group) 	<ul style="list-style-type: none"> • Carramar Scout Group • Darlington Scout Group
3 B437	Mark Thompson (Roleystone Scout Group)	<ul style="list-style-type: none"> • Paul Cook (Wembley Downs Scout Group) • Chris Higgs (Wembley Downs Scout Group) • Katherine Thompson (Roleystone Scout Group) • Neil Vincent (Roleystone Scout Group) 	<ul style="list-style-type: none"> • Roleystone Scout Group • Subiaco Scout Group • Wembley Downs Scout Group

Troop	Jamboree Troop Leader	Assistant Jamboree Troop Leaders	Home Troops
4 B324	Scott McMahon (Carlisle Scout Group)	<ul style="list-style-type: none"> Amanda Manson (Bibra Lake Scout Group) Wayne Roosendaal (Karratha Scout Group) Nicol Rudrum (Goollelal Greenwood Scout Group) Sean Westoby (Goollelal Greenwood Scout Group) 	<ul style="list-style-type: none"> Bibra Lake Scout Group Carlisle Scout Group Denmark Scout Group Goollelal Greenwood Scout Group Karratha Scout Group Secret Harbour Scout Group Victoria Park Scout Group
5 B219	Jennifer Pitcher (Scarborough Beach Scout Group)	<ul style="list-style-type: none"> Holly Matakiewicz (Collie Scout Group) Scott McKay (Busselton Sea Scout Group) Suzy Oldham (Newman Scout Group) Richard Sharpe (Glen Forest Scout Group) 	<ul style="list-style-type: none"> Beechboro West Swan Scout Group Bullsbrook Scout Group Busselton Sea Scout Group Bulter Scout Group Collie Scout Group Glen Forest Scout Group Joondalup Scout Group Newman Scout Group Scarborough Beach Scout Group
6 A542	Chris Barugh (Wanneroo Scout Group).	<ul style="list-style-type: none"> Chrissie Clements-Jewery (Alkimos Scout Group) Michael Godding (Wanneroo Scout Group) David Clark (Albany Scout Group) 	<ul style="list-style-type: none"> Albany Scout Group Alkimos Scout Group Boulder Scout Group Bunbury Sea Scout Group Wanneroo Scout Group
7 B221	Daniel Wyatt (Bayswater Scout Group)	<ul style="list-style-type: none"> Lauren Harrison (Midland Scout Group) Thomas Liddelow (Midland Scout Group) William Morris (Bayswater Scout Group) 	<ul style="list-style-type: none"> Bayswater Sea Scout Group Floreat Scout Group Manjimup Scout Group Midland Scout Group.
8 A434	Joanne Norton (Fremantle Sea Scout Group)	<ul style="list-style-type: none"> Darren Crofts (Atwell Scout Group) Anna Jefferyes (Willetton Scout Group) Vicki McGrady (Willetton Scout Group) Richard Tyrrell (Fremantle Sea Scout Group) 	<ul style="list-style-type: none"> Atwell Scout Group Fremantle Sea Scout Group Geraldton Scout Group Pelican Point Sea Scout Group Willetton Scout Group
9 D540	Owen Carter (Tuart Hill Yokine Scout Group)	<ul style="list-style-type: none"> Emma Bell (Tuary Hill Yokine Scout Group) Samantha Gibling (Warnbro Sound Scout Group) Stephan Page (Cottesloe Scout Group) Paul Tomkins (Woorree Scout Group) 	<ul style="list-style-type: none"> Baldivis Scout Group Cottesloe Scout Group Northam Scout Group Tuart Hill Yokine Scout Group Warnbro Sound Scout Group Woorree Scout Group
10 A321	Grant Leane (Riverton Scout Group)	<ul style="list-style-type: none"> Robin Archer (Cambridge Scout Group) Lesleigh Brinner (Mandurah Scout Group) Sherylee Tutt (Cape Naturaliste Scout Group) Mark Tyler (Riverton Scout Group) 	<ul style="list-style-type: none"> Cape Naturaliste Scout Group Mandurah Scout Group Riverton Scout Group Cambridge Scout Group (Crusaders)
11 D424	Michael Mavrick (Gooseberry Hill Scout Group)	<ul style="list-style-type: none"> Laura Buckle (Forrestfield Scout Group) Duncan Dear (Mindarie Scout Group) Joanne Ludlow (Herne Hill Scout Group) Daniel Haugh (Rockingham Scout Group) 	<ul style="list-style-type: none"> Ellenbrook Scout Group Forrestfield Scout Group Gooseberry Hill Scout Group Herne Hill Scout Group Kalamunda Scout Group Maida Vale Scout Group Mindarie Scout Group Rockingham Scout Group Walliston Scout Group Joseph Bank Scout Group

Troop	Jamboree Troop Leader	Assistant Jamboree Troop Leaders	Home Troops
12 C772	Stephen Davies (Southern River Scout Group)	<ul style="list-style-type: none"> Colin Chaytor (Byford Scout Group) Michelle Hyde (Kelmscott Scout Group) Mark Joslin (Maddington Scout Group) Jarad York (Southern River Scout Group) 	<ul style="list-style-type: none"> Byford Scout Group Hamersley Scout Group Kelmscott Scout Group Liddelow Scout Group Maddington Scout Group Southern River Scout Group Warwick Scout Group
13 C330	Glen Wilkinson (Australind Scout Group)	<ul style="list-style-type: none"> Kathryn Daniels (Bullcreek Leeming Scout Group) Raymond Mulcahy (Australind Scout Group) Peter Wallington (Bullcreek Leeming Scout Group) Chris Woolven (Margaret River Scout Group) 	<ul style="list-style-type: none"> Australind Scout Group Bateman Winthrop Scout Group Beldon Scout Group Bullcreek Leeming Scout Group Eastern Hills Scout Group Margaret River Scout Group Mundaring Scout Group Whaleback Scout Group Willagee Kardinya Scout Group
14 D432	Dania Carson (Waylen Bay Sea Scout Group)	<ul style="list-style-type: none"> Iain Daggers (Rossmoyne Shelly Scout Group) David Mazzotti (Rossmoyne Shelly Scout Group) Sharryn Tomlinson (Esperance Scout Group) Rainer Buschenhofen (Waylen Bay Sea Scout Group) 	<ul style="list-style-type: none"> Esperance Scout Group Gidgegannup Scout Group Karrinyup Leave No Trace Scout Group Kinross Scout Group Kwinana Scout Group Rossmoyne Shelly Scout Group Waylen Bay Sea Scout Group
15 C322	Brett Chivers (Cambridge Scout Group)	<ul style="list-style-type: none"> Robert Barron (Armadale Scout Group) Jessamy Case (Canning Sea Scout Group) Peter Griffin (Cambridge Scout Group) Allan Miro (Dianella Scout Group) 	<ul style="list-style-type: none"> Armadale Scout Group Cambridge Scout Group (Knights) Canning Sea Scout Group Dianella Scout Group Jervoise Bay Sea Scout Group Padbury Scout Group Two Rocks Yanchep Emergency Scout Group Westfield Scout Group

12.3 COSTS

The cost for Scouts will be \$2,450. For all other participants, it will be \$1,685. This includes both the Jamboree Fee and the Contingent Fee.

	Scouts	Venturers	Adults
First Payment due with online application	\$500	\$350	\$350
Second Payment due 30 April 2018	\$500	\$350	\$350
Third Payment due 30 June 2018	\$500	\$350	\$350
Fourth Payment due 31 August 2018	\$500	\$350	\$350
Final Payment due 30 September 2018	\$450	\$285	\$285
TOTAL	\$2,450	\$1,685	\$1,685

You might also want to allow for some pocket money – \$10 a day is sufficient. Some Troops may also organise a Troop shirt, so allow around \$20-\$30 for that.

12.4 APPLICATIONS

Applications closed on 31 May 2018. However, the Contingent has limited capacity to accept additional Scouts, and unlimited capacity to accept additional Venturers, Rovers and Leaders who'd like to take on Activity and Service Leader roles at the Jamboree. As at 9 July 2018, all line leader positions in the Western Australia Contingent have been filled.

12.4.1 APPLICATION APPROVALS

Applications are progressively listed at 'BHQ Approved' as the following criteria are met:

- Deposit is paid (\$500 for Scouts and \$350 for Leaders).
- A completed application form, together with appropriate signatures, is uploaded to the Status page of the online application system.
- Rovers, Leaders and other adults have completed relevant compulsory training (Child Safe and WHS e-learning modules).

12.5 ELIGIBILITY CRITERIA

Scout	<ul style="list-style-type: none"> • Must be a registered Scout Section member at the time of application and through till 16 January 2019 • Must have achieved the Pioneer Badge or Milestone 1 in their badge work, as well as Stage 3 in each of Bushcraft, Bushwalking and Camping (for YPR Pioneer Troops) before 31 October 2018 • Have completed ten (10) nights under canvas as a Scout, at a Scout camp, with three (3) of those nights being consecutive. Camping with family or at schools etc. will not be considered. • Have approval from the Scouts' Scout Leader (or Leader-In-Charge) • Have approval from the Contingent Leader • Have consent from their parents/guardian • Not have had their 15th birthday before the opening day of the Jamboree
Venturer	<ul style="list-style-type: none"> • Must be registered as a Venturer Scout member at the time of application and through till 16 January 2019 • Have completed the either the Scout Medallion Award or the Venturing Skills Award or Introduction to Venturer Scouts badge, as well as Stage 3 in each of Bushcraft, Bushwalking and Camping (for YPR Pioneer Units). • Have a desire to provide service to Scouts • Be recommended by the Unit Council and Venturer Leader as being of excellent character, a good role model to Scouts and has the skills and abilities to undertake the activity (or other tasks) nominated on the application form • Have approval from the Contingent Leader • Have consent from their parents/guardian • Be 15 years of age with at least 6 months service as a Venturer before the opening day of the Jamboree on 4 January 2019, and not have reached their 18th birthday before the closing day of the Jamboree
Rover	<ul style="list-style-type: none"> • Must be registered as a Rover member at the time of application and through till 16 January 2019 • Be 18 years of age before the opening day of the Jamboree • Be recommended by their Crew Leader as being of excellent character, a good role model to Scouts and has the skills and abilities to undertake the activity (or other tasks) nominated on the application form • Be approved by the Contingent Leader • Not have had their 26th Birthday before the opening day of the Jamboree
Leader	<ul style="list-style-type: none"> • Must hold a Certificate of Adult Appointment as at 30 September 2018 and through till 16 January 2019 • Be recommended by their Group Leader (or leader in charge) • Be recommended by their Sectional Commissioner • Be approved by the Contingent Leader
Other Adult	<ul style="list-style-type: none"> • Must be a registered member of Scouts Australia (e.g. Office Holders, Fellowship) at the time of application and through till 16 January 2019 • Be recommended by their line manager • Be approved by the Contingent Leader

12.6 RISK MANAGEMENT

Contact: TBA, contact Contingent Leader.

Every person is responsible for the health and safety of themselves and those around them. Adults are expected to set the example with regard to sun protection. AJ2019 site is considered a work site for the duration of the Jamboree in line with SafeWork SA requirements. The Jamboree organisers expect a SafeWork SA inspection at some time during the event.

This section will be updated as we draw nearer to the Jamboree.

12.7 ABSENCES FROM JAMBOREE

The procedure for approval of absences from the Jamboree will be advised prior to the Jamboree.

No youth members are to leave site without prior approval from Contingent HQ. The service station 'On The Run' is out of bounds for youth members.

12.8 COMMUNICATION

If possible it is a good idea to send newsletters to individual Jamboree Troop members, even if these repeat some of the information from Jamboree or Contingent newsletters. You may like to create an information booklet similar to this one to update as the Jamboree draws nearer.

Try to hold at least one pre-Jamboree meeting with parents/guardians in attendance. These meetings will help Leaders and Scouts get to know each other and the parents/guardians. This way any potential problems can then be sorted out before you get to Tailem Bend. One of the best ways to get all of the Scouts involved in building an identity for the Jamboree Troop is to work together on designing and building pieces for a gateway.

12.8.1 SUGGESTED JAMBOREE TROOP BRIEFING AGENDA

1. Welcome
2. Introduction – introduce Leaders and ask each Scout to stand up, say their name and a few words about themselves.
3. Background to Jamborees – show slides or the video. Talk about the concepts of Jamboree organisation, structure, operation, program and youth leadership.
4. Bulletins/newsletters – check they have been received, read and understood.
5. Balance of fees
6. Gear – personal and troop
7. Hygiene – personal hygiene, clothes washing, care of personal gear, first aid and medical arrangements
8. Administration – troop banking, pocket money, valuables
9. Transport – Troop members' personal gear, Troop gear, confirmation of travel arrangements
10. Souvenirs – Contingent items, ordering
11. Activities – onsite, offsite, arenas, badge swapping
12. Formation of Patrols – announcement of Jamboree Patrol Leaders and patrol members, selection of patrol names, give patrols an activity or game to do outside
13. Parent/guardian session – Jamboree address, emergency telephone number, seek advice on medical or other problems, children's responsibilities, advise Leaders available to discuss matters
14. Questions – be available and patient, for many this will be the first time being away from home for an extended period of time.

12.8.2 TROOP FACEBOOK PAGES

Facebook pages have been set up for each Jamboree Troop. These are intended for the sharing of information between parents/guardians, and provide a forum for asking questions about the Jamboree experience. It is also a great way to include parents in the Jamboree by posting photos while on site.

12.8.3 CONTACT WITH PARENTS/GUARDIANS IN AN EMERGENCY SITUATION

In the event of an emergency, the Western Australia Contingent Headquarters will contact parents/guardians or families if this should be necessary. This will apply to all contacts resulting from incidents while Contingent members are in transit or at the Jamboree.

The Contingent Leader is responsible for making calls in these circumstances because he/she will decide when sufficient detail and facts are known to be able to justify the contact. Our aim is not to scare or mislead parents/guardians or families.

Therefore, please stress to the Scouts in your Jamboree Troop that they must report any sickness or accident to one of their Leaders and should not call home. This is particularly important in the case of off-site activities.

12.8.4 EMERGENCY MESSAGES

As you can appreciate, it will be difficult for messages from home to be given to Scouts and Leaders at the Jamboree campsite. Parents/guardians and families should understand that all messages from home should be directed to the Western Australia Contingent Headquarters.

The following telephone number will be available for external queries or enquiries for the Jamboree, in the immediate days preceding and during the event: (08) 7534 6000.

The Contingent HQ team of the Jamboree Administration team cannot handle messages of a general nature. In these cases, Scouts and Leaders will have access to public telephones from which to make contact with people at home. Suitable times should be arranged as necessary before leaving for the Jamboree.

12.8.5 MAILING ADDRESS

Parents are encouraged to send care packages via mail – Scouts experience a great sense of excitement upon receiving a package through ‘snail mail’.

Mail should be addressed to:

Recipient full name
 Recipient Troop number
 Western Australia Contingent
 25th Australian Jamboree
 PO Box 40
 TAILEM BEND SA 5260

Post boxes will be available in the Allawah Mall for outgoing mail. Stamps will be available for sale, although Scouts may like to take a few self-addressed envelopes with pre-attached stamps to write letters home.

12.8.6 SCOUT TELEPHONES & INTERNET CAFE

Telephones will be available in the Mall for Scouts to phone home. Rates are still to be determined by the supplier. The Jamboree organisers are developing a process to provide Scouts with a limited up-front amount of credit.

The Internet café will be located in the Mall. Approximately 40 computers will be available and Internet access will be limited. The Internet café will be open 0900-1200, 1400-1700 and 1830-2130 daily (times to be confirmed).

12.8.7 MOBILE DEVICE GUIDELINES

The Western Australia Contingent acknowledges that technology has become an important tool in our society. However, the Contingent also recognises the welfare, child safety, security and logistical risks around mobile technology.

The Contingent recommends that mobile devices be left at home and not be taken to the Jamboree. An inexpensive digital camera with spare batteries is the best way for Scouts to record their Jamboree experience.

Noting this, some Jamboree Troop Leaders may wish to give Scouts an opportunity to take a mobile device. The Contingent has released these guidelines to assist Jamboree Troop Leaders, Scouts, and their parents/guardians in making a decision about whether to take mobile devices to the Jamboree.

- The Contingent will accept no responsibility for lost, stolen or damaged mobile devices.
- There will be no charging facilities made available to Scouts at any time during the Jamboree.
- Large portable electronic devices such as laptops, iPads and portable electronic gaming devices should not be brought to the Jamboree.
- Troop Councils are responsible for determining specific rules for use of mobile devices in their Jamboree Troop. The Jamboree Troop Leader should provide advice to the Troop Council.
 - For example, the Troop Council may decide that mobile devices can be accessed after dinner and before bedtime each day. At all other times, mobile devices should be securely stored in the Troop safe.
- Jamboree Troop Leaders may request that Scouts and their parents/guardians sign an informal contract regarding use of the mobile device at the Jamboree.

- Scouts are not to use their personal electronic device in a sleeping tent, inside toilet/shower facilities or in other changing areas. Scouts who choose to break this rule will find their device confiscated for the duration of the event, and, depending on the circumstances, may be asked to leave the Jamboree. Confiscated devices will be stored at Contingent HQ and handed back to parents at the end of the Jamboree.

12.8.8 DIGITAL AND SOCIAL MEDIA MANAGEMENT GUIDELINES

These management guidelines and requirements apply to all AJ2019 digital activity. This includes, but is not limited to:

- All AJ2019 sites and pages
- Activity sites and pages
- Contingent sites and pages
- Troop sites and pages
- Adults' personal sites and pages.

The **purpose** of these requirements is to:

- Protect all Young People in our care,
- Prevent Adults placing themselves at risk,
- Protect the privacy of all Members,
- Promote Scouting to the world,
- Provide guidance in planning and composing content for digital media,
- Ensure appropriate approvals are obtained before publishing AJ2019 digital media,
- Ensure all Scouting digital sites in use at AJ2019 comply with;
 - The National Child Protection Policy
 - The National Privacy Policy
 - Policy and Rules
 - Code of Conduct for Adults in Scouting
 - Our Scout Law and Promise

Child Protection

Social Media and electronic communication: Child Abuse and grooming, can and does occur on-line. It is important that Adults do not place themselves in situations where their actions and communications could be misinterpreted. Adults should always include another Adult (or indeed a parent of the Youth Member) when communicating with Youth Members on-line. This includes all forms of social media (including but not limited to Facebook, Twitter, Instagram and SnapChat), texts and emails. Youth Members are also to be reminded of the Scout Law and Promise regarding 'respect' for others when on-line. Youth Members are to be regularly reminded of the dangers of sharing personal information with persons only known on-line. Importantly, Youth Members are to be reminded of the dangers of the increasing peer pressure to share very personal photographs on social media, on line, on mobile phones or any other way. Youth Members are to be encouraged to report this pressure to their family or someone they trust for help.

In consideration of the **TWO DEEP** action-requirement in the National Child Protection Policy, 'private' messaging between an Adult in Scouting and a Youth Member (unless family) must be avoided. 'Privately messaging' a youth member is considered the equivalent of going into a room alone with that Youth Member. It is counter to the requirement of never placing oneself in a position where your words or actions could be misinterpreted.

It logically follows that Adults in Scouting must not befriend Youth Members on social media, nor respond to requests to befriend (except family). Adults in Scouting should not interact **privately** with Youth Members in any form of Social media. Where social media is used to organise a Jamboree activity a publicly 'open group' involving more than one adult and more than one Youth Member is to be used.

Privacy

Be Respectful. Do what is right. We will have thousands of pics of everyone having fun at the Jamboree. This fun must not be at the expense of youth or adults (without their express consent). If someone asks you not to post a pic of them or about them, or to take one down, you must do so.

Youth Members

There are to be no contact details for Youth Members made publicly available on Scouting Websites or Social media Platforms. Contact details include:

- E-mail address
- Physical or postal address
- Telephone or fax number
- Personal website addresses or links

Tagging Youth Members in posts is only allowed in closed groups.

Naming Youth Members by their first name in posts is allowable with the Scout or Venturer Scout's consent.

Adult Members

Personal contact details must not be made available on Scouting websites, unless prior permission is given by the respective Leader in writing.

Critical Incident or injury of our members

Posts on social media are instantly world wide news. Posting about an incident, injury, emergency situation, illness or a members misfortune can cause grief, anguish, misplaced concern, or much worse. We implore you to have respect for everyone involved in an incident by not posting any photos or comments about any incident or possible negative activity you may be aware of. Please ask others to do the same. Please place yourself in the position of a parent from Australia or Overseas who hears of an incident at the Jamboree on social media, that may not have even impacted their child, before the Jamboree Team have had a chance to communicate to our parents.

Public Comment

There is a clear AJ2019 communication plan for incidents that may occur at the Jamboree. The only digital media sites that can comment are the AJ2019.com.au and AJ2019 Social Media.

The only digital sites permitted to be available to the public are the AJ2019 website and Facebook page. All other AJ2019 groups or pages must be closed groups, with the exception of Contingent and Troop sites.

Promotion and Marketing of Scouting

One of the key reasons we hold Jamborees is to showcase Scouting to the World. Scouting websites and social media platforms are promotional vehicles that help us achieve this. It follows that content and presentation of information must be appropriate, exciting and entertaining.

It is the responsibility of the leader in charge of the 'formation' to ensure the site has appropriate and relevant content.

To maximise the benefit to Scouting in Australia please share all your great stories and photos on

<https://www.facebook.com/aj2019/> with the hash tags #Scouts #friends4life #AJ2019

Please email your best photos and videos to media@AJ2019.com.au or visit the media centre in the Allawah Mall to upload videos and pictures.

12.9 PERSONAL TRAVEL INSURANCE

The Contingent has purchased personal travel insurance for all Contingent members. Further details regarding the specific inclusions of the policy will be provided shortly.

12.10 RECOVERING DAMAGED EQUIPMENT USED AT JAMBOREE

1. Each Jamboree Troop has an incidental fund of \$10 per Troop member to cover items such as first aid kit consumables, market day materials, and minor equipment repairs. This fund can be used to replace damaged Troop equipment.

Example scenario: a gas stove is damaged. A replacement is purchased and receipt is submitted to the Contingent Team for reimbursement. A reimbursement is processed.

2. Larger items damaged at Jamboree can be replaced through the standard Scouts WA insurance process. Items must have been listed on MyScout at the time of the P1 update in March 2018 in order to be covered by Scouts WA insurance.

All Jamboree Troops will be provided with sufficient sleeping tents for AJ2019. Larger items such as dining shelters are available for loan free of charge from the MAC Jamboree Q-Store. Jamboree Troop Leaders are aware of the process for loaning gear from the MAC Jamboree Q-Store.

If gear is damaged or stolen at AJ2019, a P5 form must be completed and submitted to Director Administration before the Jamboree Troop leaves the site.

3. Jamboree Troops will be asked to provide a list of all gear they are taking to the Jamboree. The list will include the Group and replacement cost for each item. The Contingent Team will add gear loaned from MAC to your list. This list is required for transit insurance. The Contingent Team will provide a template for the Troop gear lists.

Care should be taken at all times to minimise damage to equipment. Consideration should be given to site conditions when determining what equipment to take – the site is known to be windy so all erected structures must be appropriately anchored to minimise damage.

Given this procedure is in place to replace gear damaged at AJ2019, Jamboree Troops are not to charge Jamboree participants an additional fee to cover equipment costs. The Jamboree fee of \$2,450 is all inclusive of equipment necessary to support Jamboree Troops.

12.11 KEY DATES

Date	Time	Event	Location	Who
25 January 2018	6:30pm-8:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
5 February 2018	6:30pm-8:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
5 March 2018	6:30pm-8:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
2 April 2018	6:30pm-8:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
7 May 2018	6:30pm-8:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
4 June 2018	6:30pm-8:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
By 18 June 2018	-	Troop Allocations Announced	-	All
9 July 2018	6:00pm-7:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
9 July 2018	7:45pm-9:15pm	Jamboree Troop Leader Meeting	Branch HQ	JTLs + Contingent Team
6 August 2018	6:00pm-7:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
6 August 2018	7:45pm-9:15pm	Jamboree Troop Leader Meeting	Branch HQ	JTLs + Contingent Team
26 August 2018	8:30am-4:00pm	Leader Orientation Day	Rossmoyne SHS	All Venturers, Rovers, Leaders and other adults attending AJ2019
3 September 2018	6:00pm-7:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
3 September 2018	7:45pm-9:15pm	Jamboree Troop Leader Meeting	Branch HQ	JTLs + Contingent Team
22-24 September 2018	-	Pre-Jamboree Camp	Manjedal Activities Centre	All
8 October 2018	6:00pm-7:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
8 October 2018	7:45pm-9:15pm	Jamboree Troop Leader Meeting	Branch HQ	JTLs + Contingent Team
14 October 2018	8:30am-4:00pm	Patrol Leader Training Day	To be advised (Perth Metro)	Jamboree PLs + JTLs + Contingent Team
5 November 2018	6:00pm-7:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
5 November 2018	7:45pm-9:15pm	Jamboree Troop Leader Meeting	Branch HQ	JTLs + Contingent Team
2 December 2018	TBA	Gear Pack Day	To be advised (Perth Metro)	All Troop Line Leaders + Contingent Team
3 December 2018	6:00pm-7:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
3 December 2018	7:45pm-9:15pm	Jamboree Troop Leader Meeting	Branch HQ	JTLs + Contingent Team
27 December 2018	-	Advance Party Arrives Onsite	Tailem Bend Motorsport Park	Advance Party
4-14 January 2019	-	AJ2019!	Tailem Bend Motorsport Park	All
16 January 2019	-	Rear Party Departs Site	Tailem Bend Motorsport Park	Rear Party
3 February 2019	TBA	Gear Unpack Day	To be advised (Perth Metro)	All Troop Line Leaders + Contingent Team
11 February 2019	6:00pm-7:30pm	Contingent Team Meeting	Branch HQ	Contingent Team
11 February 2019	7:45pm-9:15pm	Jamboree Troop Leader Meeting	Branch HQ	JTLs + Contingent Team

13 LOGISTICS

Contact: Ryan Scott, Director Logistics.

Jamboree Troops will need to work together to provide sufficient gear to meet their needs. Some gear from the Q-store at the Manjedal Activities Centre can be made available to Troops who have difficulty in sourcing sufficient equipment for the Jamboree.

The Contingent will be purchasing new tents to meet the requirements of all Contingent members.

Gear will be transported to the Jamboree site in enclosed stillage containers. Troops will receive three small containers and one large container. Troops will be required to bring their Jamboree equipment to a gear pack day on 2 December 2018. Troops will pack their gear into the containers provided. The containers will then be transported direct to Troop sites, where Troops will be able to construct their campsite. The reverse process will take place for bump out and return of gear to Western Australia.

Container	Quantity per Troop	Height (mm)	Length (mm)	Width (mm)	Photograph
Large (BS.1L)	1	1070	2200	980	
Small (SS.1L)	3	735	1215	890	

13.1 JAMBOREE SITE

The Jamboree will be held at Tailem Bend Motorsport Park, located approximately 90 minutes east of Adelaide. The site is a brand new \$100 million motor sport facility featuring a V8 racetrack, airstrip, and associated hospitality facilities. The nearest township is Tailem Bend, which is about 10 minutes from the Jamboree site.

The site will consist of four youth subcamps, a Venturer sub-camp, an adult subcamp, a mall area consisting of Contingent HQs, and a range of on-site activities. Western Australia Troops will be spread across the four youth subcamps.

A site map is available at this link: <http://aj2019.scoutswa.com.au/wp-content/uploads/2018/08/AJ2019-Site-Map-July-2018.pdf>

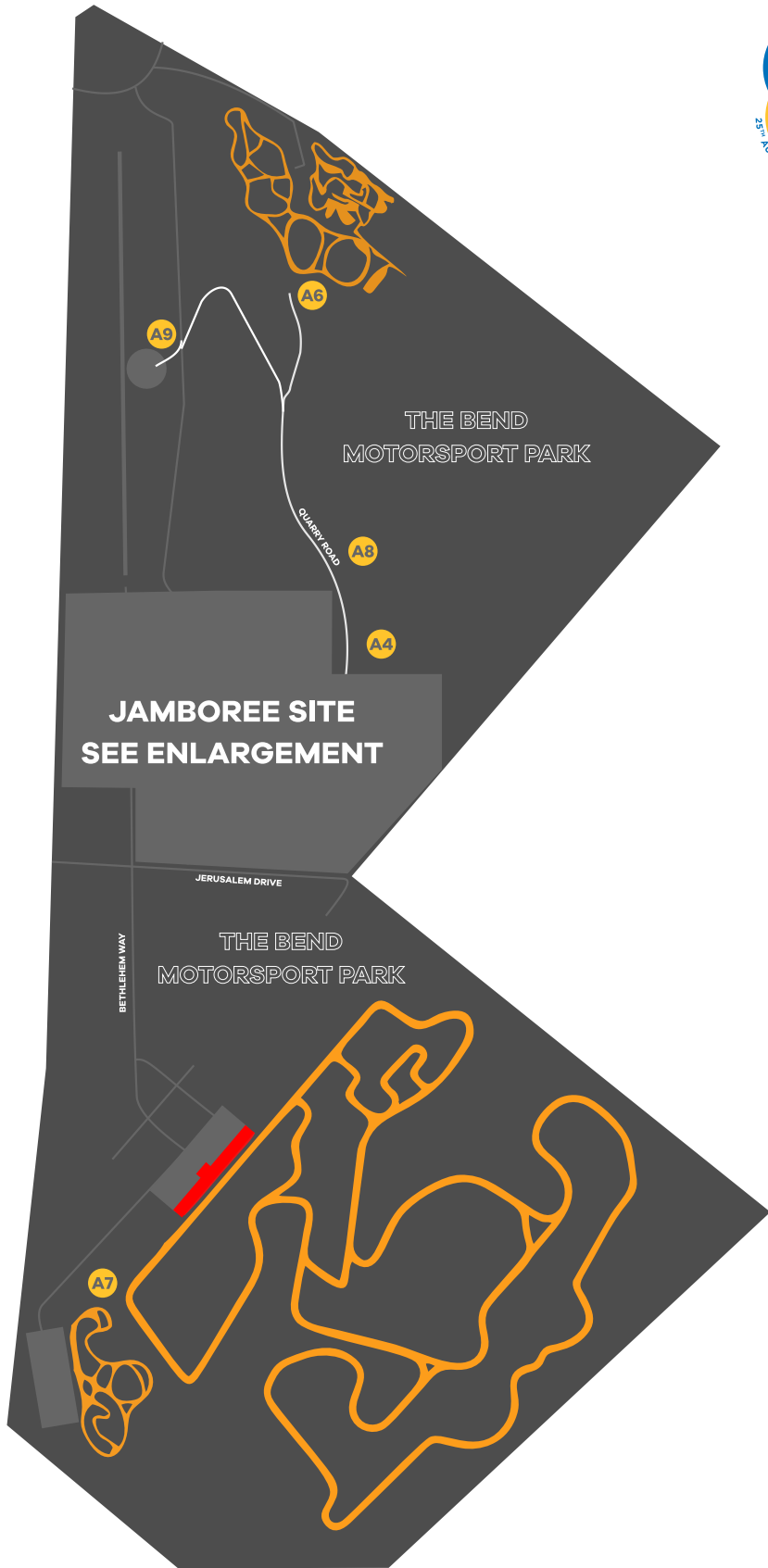
Perimeter fencing will enclose the entire Jamboree site, with gates staffed or locked. All persons onsite must wear visible identification (Jamboree ID tag). Visitors will be checked-in and out, and be escorted around the Jamboree site.

The site is a functional airfield – under no circumstances are drones to be flown on the home site. Jamboree organisers will employ a professional licensed drone pilot for videography.

The table below summarises the facilities and services provided at various locations across the Jamboree site.

Facility / location	Services provided
Western Australia Contingent HQ (located in the Allawah Mall)	<ul style="list-style-type: none"> • First point of call for Contingent-related issues (return transport to WA, welfare (not first-aid), contingent merchandise/badges, logistics, general support for all Western Australians) • Administration office • Informal activities • Merchandise and badge sales • WA Leaders' Club • WA Patrol Leader Chill Zone
Youth Subcamp HQ (4 in total)	<ul style="list-style-type: none"> • Administration office • Ice and gas distribution • Chill Out tent: games, bean bags, themed activities • Corner Store selling ice creams and cold drinks • Daily information and weather forecast • CPAP charging facilities • Shower and toilet facilities located near Sub-Camp HQ • Assistance with first aid that cannot be managed within Troop lines
Allawah Mall	<ul style="list-style-type: none"> • Contingent HQs • Informal activities • Jamboree media including newspaper and radio • Food stalls (open outside of meal times) • First aid
Medical centre	<ul style="list-style-type: none"> • Morning, afternoon and evening sessions. • Doctors available 24/7. • Located near the Mall.
Food Distribution Points (2 in total)	<ul style="list-style-type: none"> • Food provisions for Jamboree Troops will be available at one of two FDPs at either end of the Jamboree site • FDPs will be run by the Catering Directorate, rather than Sub-Camps, to ensure professional handling of food during the Australian summer
Information Centre (located in the Allawah Mall)	<ul style="list-style-type: none"> • Replacement ID tags (at cost) • Lost property • Booking of Leader Tours

13.1.1 OVERVIEW MAP



13.1.2 SIMPLE SITE MAP

AJ2019

Jamboree Site



SERVICES

- ?** Information
- 1** Contingents
- Transport Hub**
- Medical Centre**
- +** First Aid
- 2** Food Distribution 1
- 3** Food Distribution 2
- Leader Catering**
- 4** Logistics
- 5** Sites and Services
- HQ** Jamboree HQ
- 6** Leader Business Centre
- Telephones**
- Internet Cafe**
- 7** Youth engagement / Newspaper

ACTIVITIES

- A0** Main Arena
- A1** Radio Station/Mini Arena
- A2** HiTech
- A3** Trades
- A4** Splat
- A5** Wizz!
- A6** Bang!
- A7** Full Throttle
- A8** Adventurous
- A9** Jambo-Air

CAMPING

- A** Sturt
- B** Mawson
- C** Flinders
- D** Strzelecki
- V** Burke & Wills (Venturers)
- L** Thiele (Service Leaders)

OTHER

- P** Police
- F** Fire Services
- Waste Station**
- Toilets/showers**
- P** Parking



NOT TO SCALE
12 August 2018

13.1.3 CLIMATIC CONDITIONS

Tailem Bend in January is known for its hot weather, with temperatures reaching 30° to 35° for prolonged periods of time. It can also be rainy at this time of the year so make sure you bring wet weather gear.

At all times, all Jamboree participants must remember to be sun smart by wearing a high protection sunscreen, hat, sunglasses and shirt at all times.

Of an evening, Tailem Bend can become fairly chilly. Although temperatures are unlikely to drop to significant lows, the change from the heat of the day can make the evenings feel cooler than they often are. It is advisable therefore to ensure you have adequate clothing to accommodate hot days and cool nights.

The Jamboree site is also exposed to wind, something to consider when planning tent and shelter anchorages. The site is largely limestone, requiring long hardened steel tent pegs. Pegs are easy to insert once through limestone layer.

13.2 SUB-CAMPS

Each Jamboree sub-camp has a theme to assist Troops develop their identity. Youth camping will be located in sub-camp A-D. Venturer camping will be in sub-camp E. Service and Activity Leader camping will be in sub-camp F. Sub-camp details are below.

Sub-Camp	Theme	Colour	Animal	Location
A	Sturt	Red	Cod	River
B	Mawson	Yellow	Penguin	Antarctic
C	Flinders	Blue	Orca	Ocean
D	Strzelecki	Green	Numbat	Mountain
E	Burke & Wills	Orange	Lizard	Desert
F	Thiele	Purple	Pelican	Coorong

Toilet and shower facilities will be connected to an on-site sewer system. Facilities will be cleaned and restocked twice daily by a contractor. Troop line leaders should notify their Sub-Camp HQ of any issues or restocking requirements associated with toilet and shower facilities.

13.3 TROOP SITES & SERVICES

Each Jamboree Troop will be allocated a site within one of the four youth sub-camps. Each sub-camp will have approximately 60 Jamboree Troops.

Troop sites will be approximately 20m x 30m, depending on natural vegetation.

There will be 1 sullage pit and water source for each group of 6 to 9 Troop sites. These will troughs will consist of two taps:

- one tap must be left free for Scouts to use as required for filling water bottles or containers.
- the second tap may have one approved hose fitted for sharing amongst the 6 or 7 Troops. This means one hose is connected to one tap and through negotiation with neighbouring Troops splitters can be joined to allow single hoses to each Troop site. Each Troop must have a stopcock at the end of the hose at their Troop site so that water is not free flowing and cause flooding. Hoses and splitters to be supplied by the Troops. Troops are to supply their own hose and splitters – they will not be provided by Sub-Camp HQs.



- Hoses must be food grade or designated blue line. Garden hoses will not be allowed as they are unhealthy and bacteria can grow through heat from the sun and cause health issues including Legionella.

Troops will be issued with two bins and one recycling tub:

- Bin 1: Waste
- Bin 2: Organics (with biodegradable bin liner)
- Tub: Cardboard and recyclables.

Troops will dispose of waste in one of two waste stations located next to or near the Food Distribution Point (FDP).

Three of the troop sub camps and much of the activity area is covered in light Mallee Scrub. There is some natural shade and a reasonable number of trees that can be enhanced with shelters/tarpaulins to provide shade. The vegetated sub camps will be filled/occupied first.

Original Troop Number	Jamboree Troop Leader	Sub Camp	Troop Site
1	Toby Blyth	A	A430
2	Brian Macauley	D	D319
3	Mark Thompson	B	B437
4	Scott McMahon	B	B324
5	Jennifer Pitcher	B	B219
6	Chris Barugh	A	A542
7	Daniel Wyatt	B	B221
8	Joanne Norton	A	A434
9	Owen Carter	D	D540
10	Grant Leane	A	A321
11	Michael Mavrick	D	D424
12	Stephen Davies	C	C772
13	Glen Wilkinson	C	C330
14	Dania Carson	D	D432
15	Brett Chivers	C	C322



Mall area



Example Troop site



Main arena site

13.4 VENTURER SUB-CAMP

Venturers will be accommodated in the Venturer Sub-Camp near the Mall. Around 240 Venturers from around Australia have registered to attend the Jamboree.

Venturers will have their own dedicated toilet and shower facilities. Venturers will be catered for in the Service Leader kitchen.

Evening entertainment will be provided for Venturers in both the Sub-Camp Chill Tent and the Youth Engagement Area in the Mall. All Venturers will have at least two days off. The WA Contingent Welfare Team will check-in with Venturers frequently throughout the Jamboree.

13.5 SERVICE LEADER SUB-CAMP

All Service and Activity Leaders will be accommodated in the Thiele Sub-Camp (caravan park), with the exception of Activity Leaders supporting the offsite activities at Wellington Marina (Wet n Windy) or Woodhouse who will be accommodated permanently offsite.

A Leader Club will be located in the Thiele Sub-Camp. The club will be open from 1300 each day and will provide relaxation facilities, newspapers and laundry facilities.

Entry to the Leader Sub-Camp will be via Roy's Rest.

13.6 LOGISTICS PROCESS



13.7 GEAR PACK DAY

PURPOSE

The purpose of this event is for line leaders to pack their Troop gear into the blue containers for transport to the Jamboree. Jamboree Troop Leaders will also receive Contingent merchandise to distribute to their Troop.

Service and Activity Leaders (including Venturers and Rovers) will also be able to collect their Contingent merchandise, and deliver personal items such as stretches for transport to the Jamboree site.

LOCATION

The Gear Pack Day will be held at 33c McDowell Street, Welshpool.

SCHEDULE

Troop	Jamboree Troop Leader	Packing Time	Packing Bay
A321	Grant Leane	10:00am – 12:00pm	1
A430	Toby Blyth	10:00am – 12:00pm	2
A434	Joanne Norton	10:00am – 12:00pm	3
A542	Chris Barugh	10:00am – 12:00pm	4
B219	Jennifer Pitcher	10:00am – 12:00pm	5
B221	Daniel Wyatt	1:00pm – 3:00pm	1
B324	Scott McMahon	1:00pm – 3:00pm	2
B437	Mark Thompson	1:00pm – 3:00pm	3
C322	Brett Chivers	1:00pm – 3:00pm	4
C330	Glen Wilkinson	1:00pm – 3:00pm	5
C772	Stephen Davies	4:00pm – 6:00pm	1
D319	Brian Macauley	4:00pm – 6:00pm	2
D424	Michael Mavrick	4:00pm – 6:00pm	3
D432	Dania Carson	4:00pm – 6:00pm	4
D540	Owen Carter	4:00pm – 6:00pm	5
Service & Activity Leaders	-	10:00am – 6:00pm	6
Venturers	Leslie Schryver	10:00am – 6:00pm	6

Service and Activity Leaders (including Venturers and Rovers) can drop off personal gear (stretchers or camp chairs) for transport to the Jamboree or collect Contingent merchandise at **any time between 10am and 6pm**.

TRAFFIC MANAGEMENT

- Jamboree banners will be erected and signs will direct traffic to the site. Traffic marshals will be onsite for the duration of the event.
- Drivers are to maintain a speed below 10km/h at all times.
- The site is shared between pedestrians and vehicles. Vehicles should give way to pedestrians at all times. Pedestrians should be wary of their surroundings.
- Trailers are to be uncoupled at the relevant packing bay and cars are to be parked in the designated parking area.

SAFETY

Work health and safety practices apply when packing equipment at the depot, including the following:

- Wear high visibility vests. Please bring your own high visibility vests, if you have them. Some will be available for those who do not have their own.
- Wear protective clothing, such as gloves and suitable footwear. Please bring your own protective clothing.
- Be alert to moving equipment (trucks and forklifts).
- The site is open to the elements; there is no shade. Please ensure you bring appropriate sun protection and plenty of drinking water/snacks.

CARE OF BLUE BOXES

Reasonable care should be taken not to damage the paintwork on the boxes beyond that caused by normal wear and tear. The company we are hiring the boxes from may impose a charge for any repainting required.

LABELLING OF BLUE BOXES

The Contingent Team will provide labels with your Troop ID to be attached to the outside of the boxes.

LOCKING OF BLUE BOXES

You will need 5 padlocks to lock your Troop's boxes (1 for each of the 3 small boxes and 2 for the large box). There should be 3 sets of keys – 1 set to be kept with your Troop and 2 sets to be lodged with Contingent when packing equipment at the depot. One set of keys lodged with Contingent will travel with the truck during transportation and will be held by Contingent at the Jamboree. The other set lodged with Contingent will travel to the Jamboree with the advance party.

As a guideline, padlocks with a shackle diameter of 8mm, horizontal clearance of 23.5mm and a vertical clearance of 25mm are suitable.

You might like to consider one of the following suggestions:

- Use padlocks that are keyed-alike.
- Use combination locks (if you decide to use combination locks, please provide the combination to Contingent at the Gear Pack Day).

Keys or lock combinations should be provided to the Director Administration (Debbie Schotte) before you leave the site on Gear Pack Day.

DISTRIBUTION OF MAC EQUIPMENT

Equipment Troops have requested from MAC via the Director Logistics will be available for collection at the Gear Pack Day on 2 December 2018. Troops will then be able to pack this gear into their blue containers.

TROOP MERCHANDISE DISTRIBUTION

Contingent merchandise will be distributed to Troop Leaders at the Gear Pack Day. Merchandise for collection will include:

- Travel bags and backpacks for Troop members in Perth South and Perth North Regions
- Contingent and Troop badges
- Contingent shirts.

SERVICE & ACTIVITY LEADERS (including Venturers and Rovers)

Contingent merchandise: Service and Activity Leaders (including Venturers and Rovers) will be able to collect their Contingent merchandise at the Gear Pack Day on 2 December 2018. Merchandise available for collection will include:

- Travel bags and backpacks for Contingent members in Perth South and Perth North Regions
- Contingent and Troop badges
- Contingent shirts.

Transport of stretches and camp chairs to Jamboree: Service and Activity Leaders may also bring a stretcher and camp chair they wish to have transported to the Jamboree. Items cannot be longer than 1.2 metres when packed. Items must be clearly labeled with your name and Jamboree ID number. These items will be available for collection from Contingent HQ upon arrival at the Jamboree site.

Transport of tents to Jamboree: Tents for Service and Activity Leaders will be packed by the Contingent Team, and will be available for collection from Contingent HQ upon your arrival at the Jamboree site. If you wish to bring your own tent to Jamboree, you will need to advise the Director Logistics to ensure container space is available, and deliver your tent for packing on the Gear Pack Day.

13.8 GEAR UNPACK DAY

Gear unpack day will be held on 3 February 2019 at 33c McDowell Street Welshpool.

The first troop rotation will begin at 8:00am.

Further details will be provided as soon as possible.

13.9 SUGGESTED TROOP GEAR LIST

Item	Qty	Use location	Comments
Tarp 30 x 24	1	Dining Fly	
Shade cloth side screens	2	Dining Fly	
Ridge rail (set)	1	Dining Fly	
Tent pole 9'	2	Dining Fly	
Tent pole 7'6"	18	Dining Fly	
Pole bag	2	Dining Fly	
Guy rope corner dbl	4	Dining Fly	
Guy rope ridge dbl	2	Dining Fly	
Guy rope side sgl	14	Dining Fly	
Mess bag holders	4	Dining Fly	
Peg picket 50 cm	12	Dining Fly	
Peg 8mm x 30 cm	12	Dining Fly	
Wall Clock (+Battery)	1	Dining Fly	
Table folding 1.8m plastic	7	Dining Fly	
Seat bench folding	14	Dining Fly	
Tent sleeping 6 person (youth)	6	Tents Sleeping	Provided by Contingent (new purchase)
Tent sleeping 2 person (adult)	3	Tents Sleeping	Provided by Contingent (new purchase)
Tent isolation 2 person	1	Tents Sleeping	
Pegs 30cm	150	Tents Sleeping	
Hammer club	5	Tents Sleeping	
Sledge hammer 8 lb	1	Tents Sleeping	
Fire buckets plastic	10	Tents Sleeping	
Brush handle long	2	Tents Sleeping	
Dustpan set	3	Tents Sleeping	
Stretchers (adult)	5	Tents Sleeping	
Chairs folding (adult)	5	Tents Sleeping	
Tent food storage and prep 11x11 or similar	1	Kitchen	
Gas ring hot water service	1	Kitchen	
Hot water donkey 50ltr keg	1	Kitchen	
Buckets water plastic blue	2	Kitchen	
Buckets water metal	2	Kitchen	
Bucket waste water black	2	Kitchen	
Buckets fire plastic red	8	Kitchen	
Fire blanket	1	Kitchen	
Esky 85ltr	2	Kitchen	
Pot cooking 15ltr	1	Kitchen	
Pot Cooking 20ltr	2	Kitchen	
Pot Cooking 30 ltr	2	Kitchen	
Stove double portable	2	Kitchen	
Stove windshields	3	Kitchen	
Gas hose 1.5m & POL Reg	5	Kitchen	

Item	Qty	Use location	Comments
Gas T connector	2	Kitchen	
Bin garbage plastic pop-up	2	Kitchen	
Tub black plastic wash	4	Kitchen	
Cupboard Oztrail 5 shelf	2	Kitchen	
Q Store shelf units stillage containers	2	Kitchen	If using stillage containers for kitchen storage
Wooden blocks for levelling stillage containers	1	Kitchen	If using stillage containers for kitchen storage
Trek cart	1	Kitchen	For ration collection
Wall Clock (+Battery)	1	Kitchen	
Tables folding 1.8m plastic	3	Kitchen	
Tubs clear plastic wash up	8	Kitchen	
Wash up stands	2	Kitchen	
Drink cooler 20L	2	Kitchen	
Container Water + tap 20L	3	Kitchen	
Draining racks	2	Kitchen	
Hand wash stand + basin	1	Kitchen	
Whiteboards magnetic	3	Kitchen	
Noticeboard ply	1	Kitchen	
Fence twine 500m	1	Fence	
Star pickets 1.65m	6	Fence	
Star pickets 1.3m	12	Fence	
Garden stakes	24	Fence	
Safety mesh barrier 50m	2	Fence	
Star Picket Caps (bag)	1	Fence	
Lashing ropes 4m	20	Gateway	
LED solar xmas lights	2	Gateway	
Bamboo stakes	10	Gateway	
Clothes line	1	Clothes Line	
Pegs clothes	100	Clothes Line	
Invertor 12v-240v	1	Lighting	
12v AGM battery	1	Lighting	
Battery Box	1	Lighting	
12v Primus work lights	4	Lighting	
12v LED firefly lights	2	Lighting	
120w solar panel & bag	1	Lighting	
Extn cables / adaptors	1	Lighting	
Padlocks keyed alike	5	Misc	
Magnetic strip	1	Misc	
Bush saw	1	Misc	
Large cable ties	2	Misc	
Assorted cable ties	2	Misc	
Gaffa tape	1	Misc	
Duct tape	2	Misc	
Seal seam tent repair kit	1	Misc	
Shovel entrenching	1	Misc	
Mattick/pick sml	1	Misc	
Fitting tap multi connection	1	Misc	
Tap fitting connector	1	Misc	
Plastic roll black 5m	2	Misc	
Hand santiser holders	4	Misc	

Item	Qty	Use location	Comments
First Aid kit	1	Misc	
Stretcher 4 leg spare	1	Misc	
Rake plastic	1	Misc	
Cooks apron youth	6	Misc	
Assorted games / free time equipment	1	Misc	
Matches/gas lighters	4	Misc	
Hammer	1	Tools	
Screw drivers	1	Tools	
Adjustable spanner	1	Tools	
Tape measure	1	Tools	
Stanley knife	1	Tools	
Pliers	1	Tools	
String line	1	Tools	
Hand drill	1	Tools	
Drill bits	1	Tools	
Assorted screws, nails etc.,	1	Tools	
Pop rivet gun	1	Tools	
Canvas repair kit	1	Tools	
Activity materials	1	Market Day	
Entry Forms	1	Market Day	
Signs laminated	1	Market Day	
72 L garbage bin	1	Initial Issue	
72 L garbage bags	12	Initial Issue	
10L metal fire buckets	2	Initial Issue	
10L plastic water buckets	4	Initial Issue	
Aluminum foil 10m carton of 24	1	Initial Issue	
Cling wrap 30m carton of 16	1	Initial Issue	
Scourer tuffmates 10 pack	12	Initial Issue	
CHUX wipes 20 pack	6	Initial Issue	
Antibacterial hand soap 500mL pump	1	Initial Issue	
Hand sanitizer 400mL	2	Initial Issue	
Multipurpose spray cleaner	1	Initial Issue	
Dishwashing liquid 1L	1	Initial Issue	
Paper towel roll 12 pack	6	Initial Issue	
Latex gloves box 100	1	Initial Issue	
Fire extinguisher	1	Initial Issue	
Fire blanket	1	Initial Issue	
Gateway structure poles	1	Initial Issue	
160L esky	1	Initial Issue	
Sterilising liquiz 1L milton	6	Initial Issue	
15L water coolers	2	Initial Issue	
1L spray bottle morgan	2	Initial Issue	
Gloves wash up latex 3 pair large	6	Initial Issue	
Chux roll	1	Startup*	
Paper towel	1	Startup*	

Item	Qty	Use location	Comments
Alfoil	1	Startup*	
Cling wrap	1	Startup*	
Gloves food handling	1	Startup*	
Spray & wipe	1	Startup*	
Dynmo washing liquid 2L	2	Startup*	
Garbage bags	2	Startup*	
Coffee	1	Startup*	
Tea	1	Startup*	
Sugar 1kg	1	Startup*	
Salt small	6	Startup*	
Pepper Black sml	1	Startup*	
Sunscreen	2	Startup*	
Aeroguard pump spray	1	Startup*	
Toilet paper 4 roll pkt	1	Startup*	
Scourers s/steel	1	Startup*	
Scourers plastic	1	Startup*	
Steel wool pads	1	Startup*	
Detergent	2	Startup*	
Bags zip lock sandwich	1	Startup*	
Bags freezer pkt	1	Startup*	
Soap bars	6	Startup*	
Pine-O-Clean 1L	1	Startup*	
Pen whiteboard	4	Stationery	
Pen permanent marker	2	Stationery	
Pen laundry marker	1	Stationery	
Pens black biro	6	Stationery	
Notebook A4	1	Stationery	
Notebook A5	2	Stationery	
Notebook small	5	Stationery	
Stapler	1	Stationery	
Blu tac pkt	1	Stationery	
Troop In/Out cards	1	Stationery	
Jugs plastic	6	Utensils	
Container plastic 5L	5	Utensils	
Container plastic 9L	5	Utensils	
Bowls plastic	6	Utensils	
Bowls s/steel	5	Utensils	
Trays w/lid small 5 L	3	Utensils	
Trays w/lid large 9L	1	Utensils	
Cutting boards	2	Utensils	
Cutting mats	3	Utensils	
Measuring jug	1	Utensils	
BBQ Scraper lge	1	Utensils	

Item	Qty	Use location	Comments
Tins for BBQ fat	4	Utensils	
Kettle whistling	1	Utensils	
Toasters	2	Utensils	
Utensil box	1	Utensils	
Colander	1	Utensils	
Kitchen mits	1	Utensils	
Tray plastic white 30x40cm	1	Utensils	
Cake rack 45x25cm	1	Utensils	
Spatula	3	Utensil box	
BBQ tongs	4	Utensil box	
Wooden spoon	4	Utensil box	
Ladle	2	Utensil box	
Peeler	4	Utensil box	
Cooking scissors	2	Utensil box	
Large knife	2	Utensil box	
Paring knife	1	Utensil box	
Vegetable knife	2	Utensil box	
Can opener	3	Utensil box	
Graters	3	Utensil box	
Pasta server	2	Utensil box	
Splotted spoon	2	Utensil box	
Large serving spook (not splotted)	3	Utensil box	
Whisk	2	Utensil box	
Masher	2	Utensil box	

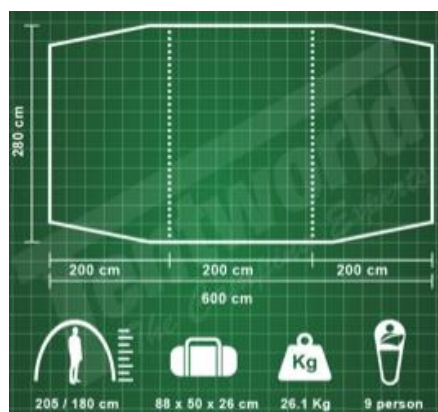
*Note: startup items are in addition to initial troop allocation provided by JEC. The initial issue items will be provided by once Troops arrive at the Jamboree site.

13.10 SLEEPING TENTS – YOUTH (TENT TYPE A)

The Contingent has purchased COLEMAN Chalet 9CV Dome Tents for Scout accommodation. These tents each sleep six Scouts in two separate rooms.

Tents can be organised in Patrols or in age groups. Sleeping Scouts of similar age groups allows for younger Scouts to get more sleep as younger Scouts many tend to sleep earlier than older Scouts. Such an arrangement also allows Scouts some time to socialise with other Scouts in the Jamboree Troop. If you choose to sleep Scouts in age groups, you might like to nominate a Tent Capitan for each tent as an additional youth leadership opportunity.

Specifications of these tents are available at: <https://www.tentworld.com.au/buy-sale/coleman-chalet-9-cv-tent>.

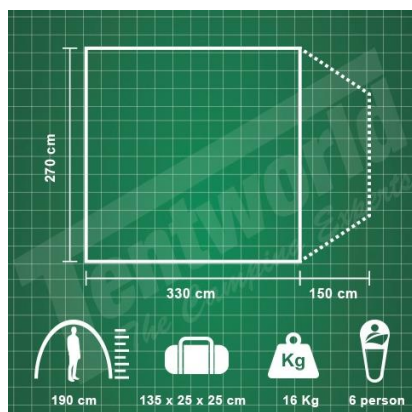


Tent allocations for Jamboree troops are summarised in section 9.8.

13.11 SLEEPING TENTS – ADULTS (TENT TYPE B)

The Contingent has purchased COLEMAN Instant Up Dark Room tents for Leader accommodation. These tents are intended to sleep two adults each.

Specifications of these tents are available at: <https://www.tentworld.com.au/buy-sale/coleman-instant-up-gold-vestibule-darkroom-tent-6-p>.



13.12 TROOP TENT ALLOCATIONS

Troop	JTL	Type A (9-man)	Type B (4-man)
A430	Toby Blyth	5	5
D319	Brian Macauley	7	3
B437	Mark Thompson	7	3
B324	Scott McMahon	6	4
B219	Jennifer Pitcher	7	3
A542	Chris Barugh	6	3
B221	Daniel Wyatt	6	4
A434	Joanne Norton	6	3
D540	Owen Carter	6	3
A321	Grant Leane	7	3
D424	Michael Mavrick	6	4
C772	Stephen Davies	6	4
C330	Glen Wilkinson	7	3
D432	Dania Carson	6	3
C322	Brett Chivers	6	3

13.13 DINING SHELTERS – INSTRUCTIONS

A dining shelter is 44 ft long and 11 ft wide, comprised of three sections of canvas. You can add an 'extension' to make the shelter 1 section longer (optional).

Materials required:

- 60 poles
- 27 four-way knuckles
- 18 pole bases / feet
- 1 'end' canvas (green)
- 2 sections of roof canvas (white): 1 labeled 1 and 1 labeled 2 (some of these are already laced together).
- 1 section of wall canvas (green)
- 30 pegs (supplied by Contingent in South Australia)
- Twine to secure pole frame (supplied by Contingent in South Australia)

If adding an extension, in addition to the list above, you will require:

- 1 piece of extension canvas
- 3 four-way knuckles
- 9 poles
- 3 pole bases / feet

13.14 11 X 11 - INSTRUCTIONS

Materials required:

- 11x11 canvas
- 18 poles
- 9 four-way knuckles
- 6 pole bases / feet
- Pegs (supplied by Contingent in South Australia)
- Twine to secure pole frame (supplied by Contingent in South Australia)

13.15 SAMPLE MENU



Catering Handbook

Menu – Week 1

Breakfast	Morning Tea	Lunch	Afternoon Tea	Dinner	Supper
Thursday 3rd January					
		Hot dogs, cheese, condiments, hot dog rolls	Fruit, drink	chicken kebabs with wraps Coleslaw Peaches and custard	Milo & biscuits
Friday 4th January					
Cereal, juice, bread, bacon and eggs	Fruit tub, drink,	Ham or chicken salad rolls	Snack & Drink	Spicy Meat Tacos Cheese, lettuce, tomato Apple pie and cream	Milo & biscuits
Saturday 5th January					
Cereal, juice, Hash Browns	Muffin, drink	Roast beef or turkey salad sandwiches	Fruit bars, drink	Honey Soya pork Stir fried veg (frozen) Ice cream and caramel fudge	Milo & biscuits
Sunday 6th January					
Cereal, juice, bread, bacon and eggs	Muesli bar Drink	Devon or tuna salad sandwiches	Fruit Mix Drink	Chicken burgers Coleslaw Beetroot Fruit Salad and ice cream	Milo & Biscuits
Monday 7th January					
Cereal, juice, bread, pancakes, maple syrup	Kraft Snack Bites Drink	Ham or turkey salad rolls	Muesli bar and drink	Fish Fingers (Q/F) Salads Apricots with custard	Milo & Biscuits
Tuesday 8th January					
Cereal, juice, bread, sausages and baked beans	Fruit Bar Drink	Chicken or roast beef salad wraps	Popcorn & Drink	Grilled minute steak Potatoes, bacon, onion, Mixed veg (QF) Pineapple & ice cream	Milo & Biscuits
Wednesday 9th January					
Cereal, juice, bread, bacon and eggs	Fruit tub Drink	Ham or chicken salad sandwiches	Muffin Drink	Five Star Power Chicken Stir fried mixed vegetables (GF) Hokkien Noodles Frozen Yoghurt	Milo & Biscuits



Catering Handbook

Menu – Week 2

Breakfast	Morning Tea	Lunch	Afternoon Tea	Dinner	Supper
Thursday 10th January					
Cereal, juice, bread, sausages & Hash browns	Lamington Drink	Roast beef or ham wraps	Potato chips Drink	Beef Hamburgers coleslaw & salad Slab cake and icecream	Milo & crackers
Friday 11th January					
Cereal, juice, bread, condiments Tinned spaghetti	Yoghurt flavoured Drink	Mortadella or tuna salad rolls	Popcorn Fruit crush	Fish Fingers (frozen G/F) Salads. Potato and beetroot Cheesecake Ice cream	Milo & Biscuits
Saturday 12th January					
Cereal, juice, bread, condiments, Pancakes and maple syrup	Popcorn Drink	Sausage Sizzle	Cheese and biscuits Drink	Hoisin Stir Fried Chicken Stir fried vegetables (frozen) Two fruits and custard	Milo & crackers
Sunday 13th January					
Cereal, juice, condiments, bacon, egg	Fruit tub Drink	Silverside or chicken, salad rolls	Grain waves Drink	Beef patties Coleslaw Potatoes, Onions Vanilla Ice Cream cones with chocolate fudge	Milo & Biscuits
Monday 14th January					
Cereal, juice, bread, condiments, Hash browns	Drink Fruit tub	Sandwiches and cold meat if still on site			

13.16 EATING SENSIBLY AT THE JAMBOREE

There will be sufficient food provided at the Jamboree. It will be possible to gain extra rations if necessary from your Food Distribution Point if your Troop should be running short of food. While Jamboree food has been carefully selected to give a proper nutritional balance, there is sometimes a tendency for Scouts to eat junk food and skip meals. This must be carefully monitored.

Whilst everybody occasionally enjoys something different to eat or drink, monitor the eating behaviours of your Troop, taking action if anyone is eating too much of the wrong food or not eating at all. Both cases indicate a problem in the making that you will need to deal with straight away.

13.17 RATION SUPPLIES

Food will be distributed from one of two Food Distribution Points (FDP) on a daily basis. Duty Patrols will be required to take a trolley or trek cart to the FDP at an allocated time.

All food should be checked on arrival at camp to ensure correct amount. This especially important for special diets. Liaise with the FDP if an insufficient supply has been issued.

Food distribution process:

- The duty patrol should bring the plastic crates and cooler bags (supplied in initial catering issue) to the Food Distribution Point at the designated time
- Duty patrol will collect supplies in cooler bag and take back to camp on trek cart
- Bread containers are to be returned to Food Distribution Point on a daily basis

Ice will be distributed from Sub Camp HQs.

13.18 SPECIAL DIETS

Prior to the Jamboree you will need to determine any particular dietary requirements of your Troop members. The Jamboree Troop Leader can obtain this information from the Online Application System.

13.19 DINING AREA

This should be set out so that the Troop can use it between meals without interfering with the kitchen area. It must be kept clean and all benches should be wiped down after morning or afternoon tea, and before and after each meal. Any mess or unwashed utensils should be cleaned up immediately and rubbish placed in a bin. Food scraps should not be allowed to fall on the ground and if this occurs they should be picked up immediately.

Provision should be made for easy access to supplies for the preparation of tea, coffee, cordial etc. between meals.

13.20 KITCHEN HYGIENE

Ensure that all plates and utensils are rinsed in hot water before meals are served. This should be supervised by a Leader, as should an inspection of everyone's hands to ensure that they have been washed with hot water and soap. The use of a sanitizing solution for hands is encouraged once hands have been thoroughly washed, as it is ineffective on dirty hands.

Strict cleanliness should be paramount especially in the kitchen, food storage and dining area. Needless to say, those involved in the preparation and serving of food should frequently wash and rinse their hands in hot water with soap and a sanitizing solution as well.

It is essential that all utensils, tables, barbecues be scrubbed clean using water as hot as possible with appropriate cleaners immediately at the conclusion of each meal or preparation of food.

Provision should be made for ample airing space and easy access storage of mess bags.

13.21 FOOD STORAGE

Food should be neatly stored in suitable containers off the ground and checked on a daily basis. No excess perishable food should be kept under any circumstances. They should be returned to the Food Distribution Point or disposed of in the garbage system. This is usually the biggest threat to the health of the Troop. Milk storage in particular needs constant checking.

13.22 INITIAL TROOP ALLOCATION

The items listed below will be provided to each Jamboree Troop upon arrival at the Jamboree site. The Jamboree Organising Committee, not the Western Australia Contingent, will provide these items.

Item	Quantity
72 L garbage bin	1
72 L garbage bags	12
10L metal fire buckets	2
10L plastic water buckets	4
Aluminium foil 10m carton of 24	1
Cling wrap 30m carton of 16	1
Scourer tuff mates 10 pack	12
CHUX wipes 20 pack	6
Antibacterial hand soap 500mL pump	1
Hand sanitizer 400mL	2
Multipurpose spray cleaner	1
Dishwashing liquid 1L	1
Paper towel roll 12 pack	6
Latex gloves box 100	1
Fire extinguisher	1
Fire blanket	1
Gateway structure poles	1
160L esky	1
Sterilising liquid 1L milton	6
15L water coolers	2
1L spray bottle morgan	2
Gloves wash up latex 3 pair large	6

*Please note this list is subject to change as the Jamboree Organising Committee provides further details.

13.23 INITIAL TROOP ALLOCATION – CATERING

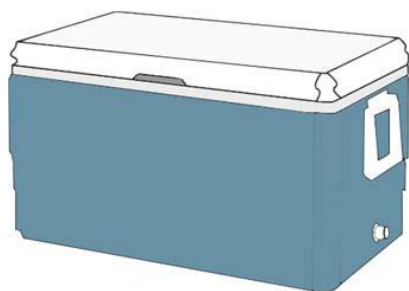
INITIAL ISSUE

We have prepared a pack of kitchen essentials for the start of AJ2019. It has already been packed for you and is available at the FDC for collection on your first day on site. This includes your Troop ID tag and Jamboree Handbooks, so don't delay! There is quite a bit to collect – three packed crates, gas, esky, drink containers... bring your friends!

Replenishable Items	Size	Qty	One off item	Size	Qty
Cordial	2 Litre	2	Sauce Bottle Squeeze	1 L	2
Coffee	700gm	1	Gloves- washing up Rubber	Pairs	3
Honey – Squeeze bottle	500gm	1	Buckets	9.6L	6
Jam – Strawberry	600gm	1	Chux Superwipes	Pk 20	1
Vegemite	950g	1	Scourers Dishwashing	Pk10	1
Mayonnaise – squeeze bottle	525ml	1	Fire Blanket 1m x 1.5m	Each	1
Milo	1.5 kg	1	^Garbage Bin	60L	2
Oil – Cooking	5 Litre	1	^Esky Large	156L	1
Oil – Cooking Spray	400g	1	^Drink Cooler	13L	2
Salt	750gm	1			
Salad Dressing	330ml	1			
Sauce Tomato	4L	1	Gloves food handling	Box	3
Sauce BBQ	4L	1	Cooler Bag	Large	1
Sugar white	3Kg	1	^ These items must be returned at the end of the event.		
Tea Bags	Box 100	1			
Milk UHT	1 L	1			
Gravy Powdered	425gm	2			
Flour Self Raising	1Kg	1			
Flour Plain	1Kg	1			
Hand Soap Pump Bottle	500ml	2			
Zip Lock Bags	100 box	3			
Jiff Cream Cleanser	375 ml	1			
Foil Roll	10m	1			
Cling Film Roll	30m	1			
Dish Brush	Each	2			
Detergent – dishwashing	900ml	1			
Hand Sanitiser Pump (foam)	400ml	1			
Multi-Purpose Cleaner	750ml	1			
Paper Towel	160 Sheet	2			
Garbage Bags 72L Heavy Duty	50 Pack	1			
^Gas Bottle	9Kg	3			
Mixed Herbs	200gm	1			



You will be issued with 2 x 13L drink coolers. These are designed to provide drinks at meal times, not as a large water source for filling water bottles, etc. You will also receive a fire blanket, garbage bin, 3 plastic crates and an esky that are returnable at the end of the event.



BUY ME AT THE END!

Will this high quality 156L or 80L insulated esky make an excellent addition to your Group equipment back home?

Contact your Sub Camp HQ about how you can purchase this and other Jamboree items at the end of the event.



13.24 SUGGESTED PERSONAL GEAR LIST

All items taken should be labeled with your name and troop number. Please note that this is a recommended list and assumes Scouts will be hand washing their clothes during the Jamboree.

Gear provided by the Jamboree

- 1 Jamboree hat
- 1 Jamboree badge (sewn at top right on Scout Shirt)
- 1 Jamboree collared shirt
- 1 Jamboree scarf
- 1 Identification tag on a lanyard

Gear provided by the WA Contingent

- 1 WA Contingent collared shirt
- WA Contingent badge
- Troop badges
- WA state scarf

Bedding

- 1 small inflatable mat
- 1 sleeping bag
- 1 cotton/silk inner sheet
- 1 pillow (inflatable suggested)

Clothing

- Scout Uniform shirt
- Scout Uniform pants
- 1 pair of comfortable walking shoes
- 1 pair of shoes for water/mud activities
- 1 pair of canvass shoes to wear to and from the showers
- 1 pair of thongs for the showers only
- 1 pair of swimmers
- Rash vest (optional)
- 3 collared t-shirts (in addition to provided shirts)
- 1 set of clothes for the mud
- 3 pairs of shorts (no short shorts)
- 1 pair of lightweight long pants (not denim jeans)
- 1-2 pairs of pyjamas
- 5-6 changes of underwear
- 5-6 pairs of socks
- 1-2 jumpers/windcheaters
- 1 waterproof raincoat
- 1 spare bucket style hat
- 2 ADDITIONAL bucket style hats

Other

- Day pack
- Water bottle
- Pens and small Notebook
- Badges to swap (optional)
- 1 Mess Kit containing knife, fork, spoon, plate, bowl, cup
- 1 packet of 10 chux wipes or similar (instead of tea towels)
- 1 small torch and spare batteries
- Plastic bags for dirty clothes
- 6-8 clothing pegs
- 2 towels (one for water activities/beach)
- Sunglasses
- Book(s), magazines
- A deck of cards
- An inexpensive or disposable camera – optional

Personal items

- Soap (in container)
- Toothbrush and toothpaste
- Comb/brush
- Small moisturising cream
- Face washer
- Shampoo/conditioner
- Sunscreen (troop will also supply)
- Roll on insect repellent
- Roll on deodorant
- **NO spray products as these may damage tents, and affect some people.**
- Sanitary products
- Small first aid kit

Medication

- Personal medication - please make sure that your Troop Welfare Leader is aware of this, including any storage requirements, and that your details in the online application system are fully up to date.

Wear on Plane

- Scout Uniform Shirt
- Western Australia State Scarf
- Navy blue shorts or pants
- Enclosed shoes

Take on Plane

- To be advised

14 MERCHANDISE

Contact: Cathy Sweeting, Director Merchandise.

Participants will receive the following gear as part of their Jamboree fee:

AJ2019 Polo Shirt	
AJ2019 Scarf	
AJ2019 Woggle	
AJ2019 Badges (2)	

<p>AJ2019 Lanyard & ID</p>	 <p>The image shows two lanyards. The top one is a long, thin lanyard with a blue background and yellow circular patterns. It has a silver-colored metal clasp at one end. The bottom one is a shorter, wider lanyard with the same blue and yellow pattern. Both lanyards feature the text 'AJ2019 SA' and the hashtag '#myadventure'.</p>
<p>AJ2019 Bucket Hat</p>	 <p>The image shows a dark blue bucket hat with a light blue band around the base of the crown. In the center of the crown is a circular logo featuring the Scouts Australia emblem, the text 'SCOUTS', and 'AJ2019 SA'.</p>
<p>AJ2019 Lunch Box</p>	 <p>The image shows a blue lunch box with a black handle and a black zipper. It features a large circular logo on the front, which includes the Scouts Australia emblem, the text 'SCOUTS', and 'AJ2019 SA'.</p>
<p>AJ2019 Drink Bottle</p>	 <p>The image shows a blue plastic drink bottle with a black cap. It has a white label near the top and a circular logo on the front, which includes the Scouts Australia emblem, the text 'SCOUTS', and 'AJ2019 SA'.</p>

Participants will receive the following gear as part of their Contingent fee:

- WA Contingent shirt
- WA Contingent badges
- WA Troop badges
- WA State Scarf
- WA Contingent Drink Bottle

You'll also be able to order quality travel bags and backpacks at a discounted rate when you apply online. If you don't have access to a travel bag or backpack that meets the specifications below, then we recommend you order these additional items when you submit your application.

Specifications for travel bag:

- Maximum dimensions of 70cm x 37cm x 32cm.
- Preferably with all-terrain wheels that will survive 200m-300m along a rough dirt track.

Specifications for backpack:

- Maximum dimension 53cm x 30cm x 20cm.

14.1 TROOP BADGES

Each Jamboree Troop is requested to create a swap badge to be used as part of the WA Troop Badge set. Troops will be provided with a template for their design. Troops are strongly encouraged to have a Scout design their Troop badge.

Jamboree Troop Leaders are requested to provide their Troop design by Friday 28 September 2018. Badge designs should be submitted to Cathy Sweeting, Director Merchandise via email at scoutssecretharbour@gmail.com.

The WA Badge set includes the Western Australia Contingent Badge, 15 Troop badges and 1 badge for Service and Activity Leaders.

Scouts

- Scouts will receive 8 Contingent badges.
- This is sufficient for Scouts to collect Contingent badges from all other Australian Contingents.
- Scouts will receive 25 of their own Troop badge.
- At the start of the Jamboree, Troop Leaders may choose to give Scouts 15 Troop badges, and safely store 10 Troop badges until Scouts have collected the full set. Once Scouts have the full set, Troop Leaders could give Scouts their remaining 9 Troop badges. Scouts could use these remaining Troop badges to swap and collect Troop badges from other Contingents.
- Badges will be distributed to Troops on 4 January 2019.

Venturers, Rovers, Leaders and other adults

- This group will each receive 8 Contingent badges.
- This group will each receive the full WA Badge set, plus four Service and Activity Leader badges for swapping.
- Badges will be available for collection from Contingent HQ from 5 January 2019.

Badge sales

- Contingent badges and individual Troop badges will be on sale at Contingent HQ for \$4 each.
- Full WA Badge sets will be on sale at Contingent HQ for \$150 each.

14.2 CONTINGENT SHIRTS

All Contingent members will receive one Contingent shirt as part of their Jamboree Kit (included in AJ2019 fee). We will be selling the shirts at AJ2019; however, we are offering them to WA Contingent Members at a special price prior to the Jamboree. Any additional shirts purchased will be available for collection at AJ2019. These shirts must be ordered and paid for by 5:00pm Friday 17th August 2018. For those orders where payments have not been received by **5:00pm Friday 17th August 2018**, the orders will be cancelled.

Features:

- Limited edition AJ2019 WA Contingent design
- CoolDry polyester fabric -maximises breathability of the shirt in the Adelaide summer heat
- Light weight and quick drying fabric that will be great for hand washing and overnight drying
- Shirt sizing as per information submitted by applicants on the AJ2019 application system

Cost: \$30.00

14.3 PATROL LEADER SHIRTS

All Patrol Leaders will receive a limited edition AJ2019 WA Contingent Patrol Leader shirt, in recognition of the additional responsibilities they undertake at the Jamboree.

Jamboree Troop Leaders are requested to provide a list of Patrol Leader names to the Contingent Leader via email at cl.aj2019@scoutswa.com.au by Friday 17 August 2018. Where Patrol Leaders are yet to be selected, JTLs are requested to provide a list of Scouts who are likely to become Patrol Leaders – JTLs can provide a list of up to eight potential PLs if final appointments are yet to be finalised as at 17 August 2018.

14.4 MERCHANDISE DISTRIBUTION

Jamboree merchandise will be distributed onsite at the Jamboree.

Contingent merchandise will be distributed to Jamboree Troop Leaders at Gear Pack Day on 2 December 2018. Jamboree Troop Leader are responsible for distributing the Contingent merchandise to their Troop members.

Service and Activity Leaders (including Venturers and Rovers) can collect their Contingent merchandise at the Gear Pack Day on 2 December 2018.

Contingent members located in regional areas (Albany, Esperance, Geraldton, Karratha, and Newman) received drink bottles and any ordered travel bags or backpacks at the Pre-Jamboree Camp. Remaining merchandise (Contingent shirts and badges) will be sent via registered post.

15 TRANSPORT

Contact: Matt Siddell, Director Transport.

The Contingent will be travelling by air from major regional airports across Western Australia to Adelaide Airport, and then by coach to the Jamboree site.

Flights are likely to depart on 3 January 2019 and may return on 15 January 2019, so please allow for travel on either side of the official Jamboree dates.

15.1 FLIGHT TIMES

Please note that the flight times stipulated below are subject to change as a result of airline changes. Changes may also be required to meet Contingent requirements. It is recommended that families plan for their Scout to be on any of the flights outlined below.

15.1.1 TO ADELAIDE

Flight number	Depart Perth	Arrive Adelaide	Jamboree Troops
VA9000	5.30am	10.50am	B437, C330, D319, D424
QF590	6.30am	11.50am	A542
VA714	7.00am	12.20pm	A434, B219, B221
VA9002	9.30am	2.50pm	A321, A430, B324, D432
QF592	10.50am	4.10pm	C322, C772, D540,

15.1.2 TO PERTH

Flight number	Depart Adelaide	Arrive Perth	Jamboree Troops
VA717	1.30pm	2.25pm	A434, A542, B437, C772
QF585	2.05pm	2.55pm	B219, D540
JQ974	3.10pm	4.05pm	A430, B221, B324
QF595	5.20pm	6.10pm	C322, D432
VA9001	8.25pm	9.20pm	A321, C330, D319, D424

Flight details have been loaded into the Jamboree Online Application System. To check your flight details, click on the 'Contingent' tab. You will see details in the format shown below:

Transport Details

The following are your transport details both to and from the Jamboree

Inbound to the Jamboree

Type	Number	Departure Point	Time	Arrival Point	Time
Flight	VA9002 ▾	Perth (PER) ▾ Terminal 1	3-Jan-2019 9:30 AM	Adelaide (ADL) Domestic Terminal	3-Jan-2019 2:50 PM
	Select ▾				

Outbound from the Jamboree

Type	Number	Departure Point	Time	Arrival Point	Time
Flight	JQ974 ▾	Adelaide (ADL) Domestic Terminal	14-Jan-2019 3:10 PM	Perth (PER) ▾ Terminal 4	14-Jan-2019 4:05 PM
	Select ▾				

15.2 REGIONAL TRAVEL

Arrangements for Contingent members located in regional areas of Western Australia (Albany, Esperance, Geraldton, Karratha, and Newman) will be communicated shortly.

Please note that regional Contingent Members may be required to travel on Wednesday 2 January 2019, and may not return to the regional airport until Tuesday 15 January 2019.

15.3 INDEPENDENT TRAVEL

Independent travel will only be approved in exceptional circumstances. Applications for independent travel will need to be made in writing to the Transport Director by emailing Matt Siddell at transport.aj2019@scoutswa.com.au.

Arrangements for independent travellers will be made available shortly.

15.4 AIRPORT CHECK-IN PROCEDURE

This procedure is for Scouts arriving at Perth airport for departure to Adelaide on 3 January 2019.

1. Scout arrives and has name checked off list by Jamboree Troop Leader.
2. Scout and parent/guardian hands over medication and updated health form to Troop Welfare Leader.
3. Scout checks into flight and obtains boarding pass using self-serve terminals at airport, with assistance from parent/guardian.
4. Scout checks in luggage using self-serve terminal, with assistance from parent/guardian.
5. Scout and parent/guardian farewell each other.
6. Scout proceeds through security under supervision of Jamboree Troop Leader. To assist leaders in ushering Scouts through the airport to the flight gate, parents are requested to not accompany their Scout through security.

16 WELFARE

Contact: Kelly Everett, Director Welfare.

16.1 TROOP WELFARE

Try to learn the names of all Troop members as quickly as possible. This increases their self-esteem and promotes their relationship with you and the other Leaders. Get to know members of the Troop by talking to each of them individually at pre-Jamboree meetings, camps and especially at the Jamboree.

Create a happy and fun-seeking environment in the Troop – not one that is all work but do not let this affect your standards.

Find out about the effects of Jamborees on Scouts: fatigue, signs of homesickness, when they happen and how to deal with them, before you go to the Jamboree.

Deal with personal problems quickly and quietly. Maintenance and enhancement of self-esteem is critical to both Scouts and Leaders. The first line of wellbeing delivery is in the Troop. The Contingent Welfare Team will also provide support to the Jamboree Troop.

16.2 REST

Tiredness and fatigue can be real problems for a number of reasons. Fatigue causes irritability and arguments to increase, concentration to decrease and accidents to increase.

Being away from home for a long period of time, being in strange surroundings, over excitement, repeated early mornings/late than usual nights, constant activity, homesickness and pushing to do all of the activities often results in Scouts not gaining enough sleep or rest.

Fatigue symptoms are worse when combined with low blood sugar. If this is happening in your Troop it may be necessary to have a rest hour each day, given snacks in the late afternoon or have earlier 'lights out'.

Fatigue management is also important for Leaders and adults and care should be taken to ensure everyone is eating and resting properly.

16.3 HYDRATION

The combination of heat, sun and activity means that it is imperative for everyone to drink ample fluids on a regular basis each day. Dehydration can strike suddenly and viciously – both for youth and adults alike.

It is recommended that every person drinks at least 2-3 litres per day – but not soft drink, these should be kept to a minimum. Water, possibly with some flavour added or electrolyte drinks, fruit juices and hot/cold tea, coffee or Milo are better alternatives.

Even milk drinks should be approached with caution as milk and lots of activity in the heat can have sickening results with some people. Troop sites should always have a bulk water container filled and freely available for Scouts and Leaders to drink from as necessary.

It should be the responsibility of the Duty Patrol to check on water availability throughout the day. Dropping a few bits of ice in will also help. Make sure that everyone has a drink at meal times and takes a filled water container with them to off-site activities. Carrying a water bottle with you around the site is also an excellent idea.

16.4 SUN SMART

The hot climate and high level of sunshine expected in South Australia in January means that it is absolutely vital for every member of the Contingent to be sun-smart.

A wide brimmed hat should be worn at all times when outside as well as long sleeved collared shirts to protect the back of the neck. Appropriate sunscreen (SPF 15+ or 30+) should be used on the face, neck, ears and other exposed areas. Sunglasses should also be worn.

Singlet tops are not to be worn at the Jamboree.

16.5 STINGS AND BITES

There is a risk of mosquito bites at the site. Preventative measures by Scouts and Leaders to be undertaken include the use of roll-on insect repellents (do not take pressure packs). It is recommended that 'Rid' or 'Tropical Strength Aeroguard' repellents be used and that full cover-up clothing is worn at dusk and onwards during the evening.

16.6 WASHING AND SHOWERS

Troop members will require supervision to get into a regular washing routine at the Jamboree. This must be continuously checked and enforced.

Most Scouts have not developed a personal hygiene routine as it has been done for them at home. The Troop routine should be established from day one with regular times used for showering by the Duty Patrol. Encourage the Troop to shower at the same time and have a Leader on hand to supervise if necessary.

The Jamboree Patrol Leader should monitor and ensure that members of their patrol are showering properly and daily (not in their swimming gear). It is important that the Scouts know and accept that showering in clothes is not appropriate in terms of maintaining person hygiene. Make sure that soap is used and the feet in particular are washed, dried properly and the sparing use of talcum powder is recommended. Showers at the Jamboree will be fully screened and have a separate dry area.

In general: it is important to ensure that Scouts are regularly using the toilet, showering every day, shampooing their hair, looking after their feet, eating properly and cleaning their teeth. Particular attention must be paid to making sure that feet are properly washed and are completely dried to prevent infection. Remember that bacteria in faeces that reach the mouth via the hands cause gastroenteritis and/or food poisoning.

Hands need to be spotless while preparing food, and fingernails need to be kept short. Use the Patrol System for a quick inspection of faces, hands, nails, knees, hair and ears each morning before breakfast. This can give a fair indication if personal hygiene is being attended to properly (don't forget to check the JPLs!).

16.7 CLOTHES WASHING

This should be encouraged on a daily basis to avoid being caught out by wet weather or clothes going mouldy in the heat. Be prepared to help Scouts with their washing. Explain why and show how it needs to be done.

Regular Troop washing sessions with plenty of hot water and washing powder readily available are useful inducements. Ample clothes lines and pegs should be provided.

16.8 CARE OF PERSONAL GEAR

Particular attention should be paid to the tidiness of tents and clothing. It can be a real source of irritation for Scouts if they cannot find some of their possessions because others have left things in a mess, especially if they are tired.

Insist that tents and gear are left neat and tidy at all times. Uniforms should be hung in protective bags, and shoes kept off the ground to dry and air. Food and drink should never be consumed in the tent and never kept there.

Lollies pose a problem and Scouts should be encouraged to be extremely careful, especially with chocolate as it can make a terrible mess if forgotten or not properly stored. Regular checks should be made to ensure that wet clothing and towels are not put in bags.

16.9 FIRST AID KITS

There will be first aid kits located strategically around the Jamboree site. Any illness, incident or emergency situation should be referred to the medical staff. Minor injuries should be treated in the Troop and Scouts should be encouraged not to go to the First Aid Post for Band-Aids. Therefore, each Troop should have a first aid kit readily available at all times.

Kits should be thoroughly checked prior to the Jamboree and replenished as needed. This will be a Troop responsibility, as the Jamboree organisers will not replace items from a first aid kit. Leaders should supervise the use of first aid kits and a Troop register should be kept listing the date, time, name, complaint and treatment given (I3 form). This will help medical staff to better administer care should the need arise.

Leaders must not administer any medications without the specific written permission and instructions from parents/guardians.

16.10 MEDICATION MANAGEMENT

Make a list of all Scouts in the Troop on medication and what drugs they are on. The JTL can access this information from the Online Application System. Troops should use the 'treatment sheet' provided by the Contingent Team to mark off when medications have been taken.

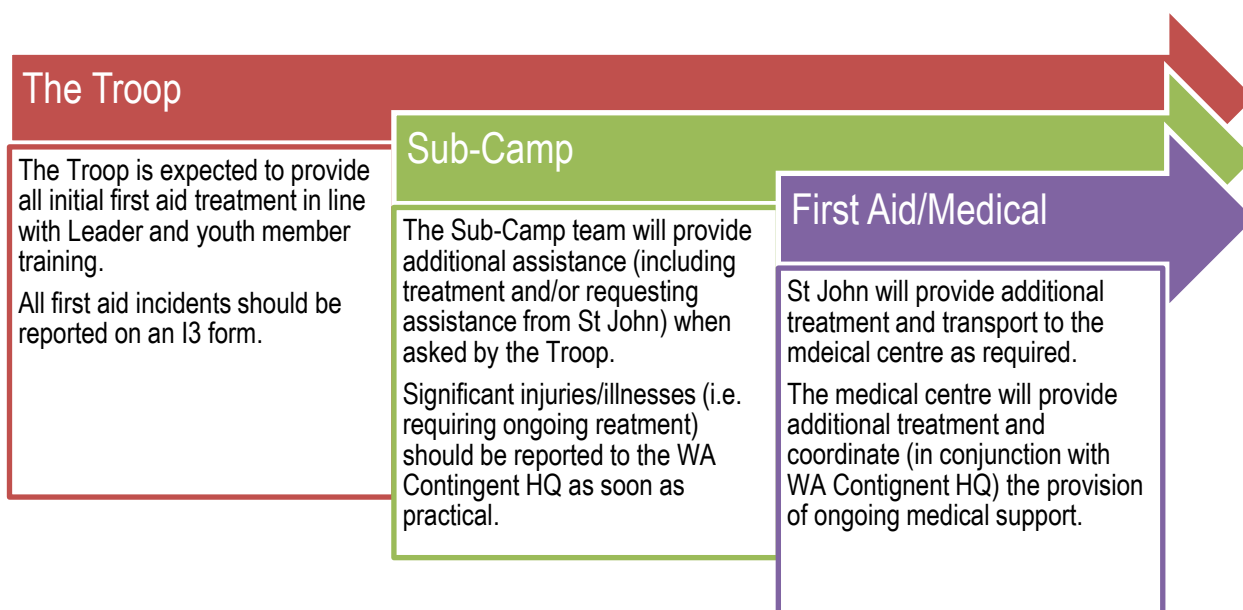
Encourage parents to have medication packaged in a Webster pack to make life easier for Leaders. These are available at most chemists.

Anybody bringing medication to the Jamboree must make sure that there are clearly written instructions about when and how it is to be used included with the medication.

16.11 FIRST AID & REFERRAL GUIDELINES

All Leaders are to administer first aid in accordance with training received within Scouts Australia and within the boundaries of Provide First Aid Certificate (HLTAID004). The following are to be treated by Leaders:

- Minor cuts and abrasions
- Sprains and strains
- Minor injuries.



The following list provides an indication of medical ailments that require referral beyond the Troop lines:

- Any allergic reaction with an anaphylactic Scout
- Any illness in a diabetic Scout
- Headache lasting more than one hour despite medication
- Any Scout with concussion
- Wounds not able to be covered with Band-Aid or deep wounds with bleeding persisting
- Facial lacerations
- Any Scout with diarrhea and/or vomiting
- Any fever not responding despite medication
- Asthmatic Scout short of breath despite of medication
- Persistent pains (especially in the abdomen)
- Suspected fracture
- Burn on face or large than palm of child's hand
- Any Scout with rash (measles/chicken pox)
- Suspected ear infections

Any Scout displaying these symptoms should be transferred to the first aid post located in the Allawah Mall.

16.12 HOMESICKNESS AND PERSONAL PROBLEMS

These should be managed at a Troop level initially.

Homesickness and personal problems will occur. It is important that all Leaders should watch for any signs and take early action. Usually quietness, lying in the tent, boisterousness, aptly, unwillingness of participate, headaches, nausea, constipation, diarrhea, or lack of appetite are all warning signs not to ignore.

Where homesickness is suspected, usually a quiet, discreet discussion followed by encouragement and positive support from Leaders and Patrols Leaders for the Scout to resume active involvement will work wonders. Telephone calls home should be discouraged until the problem has abated. Regular liaison with the JPLs will help identify problems more quickly.

Be aware of conversation and joking in the Troop. It is not uncommon that one or more members will be subjected to unnecessary teasing and jibes. Where this appears to be occurring, early action should be taken: a quiet word to the offender, and request for assistance from the JPL is usually all that is required.

Counseling and disciplinary action should never occur in front of the Troop or a group of peers. If fights or major disagreements occur, counsel the individual first and then talk together. Be fair, just and avoid taking sides. Do not assume – gather all the facts and make a calm decision that leads to a course of action that will solve the problem and not the symptoms. If this is a major issue, document a summary of all discussions.

It is critical that all matters be dealt with quickly and quietly whilst maintaining and increasing the Scout's self-esteem. All Leaders should be aware of what is happening in the Troop and a daily debriefing over a quiet cuppa is a good idea. Remember that confidences may need to be kept. Troop Council should assist with managing issues when appropriate.

What may seem minor and irrelevant issues to a Leader, or even other Scouts, can take on major proportions in the mind of a Scout.

16.13 KEY HEALTH ISSUES

The key health issues to be managed at AJ2019 will be personal hygiene, heat exhaustion and respiratory issues.

Wind at the site can pick up dust, so respiratory illnesses are a concern. It is imperative that participants bring the medication they need, and their medical records are up to date in the online application system.

16.14 MANAGEMENT OF HEALTH ISSUES

Troop Leaders will be responsible for managing health issues in the first instance. Sub-Camp HQ will provide assistance if Troop Leaders require assistance. Cases will be triaged to Medical Centre, as required. The first aid post is located in the Allawah Mall.

Hospital transfers (if required):

- South Australian Ambulance Service, accompanied by a member of the Western Australia Contingent Team, will transfer life-threatening cases to hospital.
- Non-life threatening cases will be transferred to hospital by members of the Western Australia Contingent Team, in consultation with the Jamboree Executive Committee.

First aid will also be located at some activity sites.

16.15 MEDICAL CENTRE

The onsite medical centre will operate 24 hours for the duration of the Jamboree. The centre will be staffed by 8-12 doctors, 20 nurses and a support team. The facilities will include a triage/waiting area, 4 consulting rooms, 30 bed air-

conditioned ward, 30 bed overflow ward, resus area, pharmacy, dedicated toilets/showers, a dedicated kitchen and an office administration area.

Presentations at the medical centre can be via one of the following:

- walk-in independently, or with leader
- arrive via transfer from subcamp
- arrive via transfer with first aid ambulance.

Triage will result in one of the following:

- transfer to waiting room
- a bed in the ward
- the resus area
- returned to their Troop.

The medical centre will have the following capabilities: suturing, dressing burns, grazes, treating sunburn and heat related illness, managing respiratory illness, and managing emergencies prior to hospitalisation.

A medical centre will also be established at Woodhouse. The Woodhouse centre will have 24 hour operation and 4-6 nursing staff supported by an administration team. Capabilities will include dressing wounds, burns, grazes, treating sunburn and heat related illness, and comfort care until transfer back to Tailem Bend or hospital.

16.16 WELFARE SUPPORT

Members of our friendly Contingent Welfare Team will visit each Jamboree Troop daily. They will be able to provide assistance with:

- welfare issues including homesickness and personal hygiene
- liaison with the Medical Centre, including hospital transfers (if needed)
- special diets
- youth members with additional needs.

Members of the Contingent Welfare Team will also check-in on Venturers, Rovers and Leaders engaged in service and activity leader roles throughout the Jamboree.

Welfare support for all members of the Contingent will be provided prior to, during and after the Jamboree.

16.17 RELIGIOUS SERVICES

Facilities for religious services are underway and information as to time and place will be issued once on site. Arrangements to date cover:

- Catholic Mass
- Anglican Service
- Mixed Denominational Service
- Jewish Service
- Islamic prayers
- Other requirements to be organised once known.

16.18 SCOUTS WITH ADDITIONAL NEEDS

Background

The Western Australian Contingents Council's aim is to offer all eligible youth members the opportunity to attend and participate in AJ2019.

Where a youth member with 'additional needs', being an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment or a combination of those impairments, which is permanent, which may or may not be chronic or episodic in nature and which results in a substantially reduced capacity of the person for communication, social integration, learning or mobility and a need for continuing support services, carer or care/support worker support, information is required to enable the progression of an application to attend the Jamboree and must be submitted at the same time as the application in the Online Application System.

This information is requested in line with Scouts Australia's Duty of Care and Access and Equity Policies and is for the purpose of ensuring the best possible support for the 'youth with additional needs' to attend and participate in the Jamboree.

Procedure

1. Upon submission of an application to attend the Jamboree, the following documents are to be loaded under the Medical Action Plans section of the Medical tab in the Online Application System by the parent/guardian:
 - A letter from the parent/guardian explaining the youth member's situation and additional needs.
 - A supporting letter from the youth member's Scout Leader and Group Leader.
 - A supporting letter from a relevant professional.
 - An approved management plan showing pre, during and post support to be provided for the participant.
2. A separate application in the Online Application System must be completed for a regular carer/guardian or another adult who is prepared to attend the Jamboree, pay the relevant Jamboree fee and perform the specific role of a full-time Carer/Care Worker for the youth member with additional needs while at Jamboree (if a Carer or Care Worker is required). This adult must have a valid Working with Children Check, a valid National Police Clearance, and have completed the relevant Scouts Australia Child Protection and Scouts Australia Work Health Safety e-learning modules prior to departing for the Jamboree.
3. The Contingent Director Welfare, in consultation with the Contingent Leader, the Branch Leader Scouts with Additional Needs and the parent/guardian, will review existing management plans and where necessary suggest amendments to suit the Jamboree environment. In some cases, a Jamboree-specific Support Plan may be drafted.
4. The Contingent Director Welfare will advise the suggested amendments to existing management plans.
5. The parent/guardian will agree to and sign the suggested amendments, and return signed paperwork to the Contingent Director Welfare.
6. The Contingent Director Welfare will remain in close contact with the parents/guardians, Home Troop Leader, Jamboree Troop Leader and the Branch Leader Scouts with Additional Needs as preparations for the Jamboree progress.

Definitions relevant to this document:

- 'Carer' means an individual who provides ongoing care or assistance to a person with a disability, is not under a contract for services, or a contract of service and is not paid for the care and assistance they provide. As defined by The Western Australian Disability Services Act of 1993 Carers Australia (WA) advises 'Carers may be as young as 8 years of age'.
- Care Workers/Support Workers/Professional Carers are trained to provide short term or intermittent care, support and assistance to a person with a disability in all areas of daily life and receive a wage or payment for providing such care, support and assistance, either as an employee or independent contractor. They are usually over the age of 18 years and hold either a Cert Certificate III in Disability or Aged Care or Certificate IV in Disability - Government of WA Department of Communities Disability Services.

- Disability means, a disability which is attributable to an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment or a combination of those impairments; which is permanent or likely to be permanent; which may or may not be of a chronic or episodic nature; and which results in a substantially reduced capacity of the person for communication, social integration, learning or mobility and a need for continuing support. As defined by the Western Australian Disability Services Act of 1993.
- Youth with Additional Needs refers to 'Youth with Special Needs' that result from a disability or 'Youth with a Disability' as defined above.

Contact

The Contingent Director Welfare is responsible for administering this procedure, in consultation with the Contingent Leader and the Branch Leader Scouts for Additional Needs.

The Contingent Director Welfare (Kelly Everett) can be contacted at welfare.aj2019@scoutswa.com.au.

The Branch Leader Scouts with Additional Needs (Beven Anderson) can be contacted at bl.additionalneeds@gmail.com.

17 FREQUENTLY ASKED QUESTIONS

17.1 WHEN WILL APPLICATIONS CLOSE?

Applications for WA close on 31 May 2018 - this will guarantee the applicant a spot in the Jamboree Troop with the applicant's Home Troop. However, applications may be accepted after this date, probably up until around October 2018. Please bear in mind though that applications received after 31 August 2018 will attract a \$100 late fee.

Late applications received by the Western Australian Contingent after 31 May 2018:

- May be accepted if there is room in the planned Jamboree Troop and/or arranged Contingent travel plans.
- Applicants may not be with their home Troop if Jamboree Troops have already been formed and no space is available.
- Applicants cannot be guaranteed any or all of the standard Contingent supplied merchandise, nor will there be a reduction in the amount payable if some items are not available.

17.2 HOW DO APPLICANTS MAKE A PAYMENT?

In order to make a payment for AJ2019, you first need to submit your application on the online system. If your application is at the 'Initial' stage, it needs to be 'Submitted' in order to make a payment.

Please follow these steps:

- Log into the online applications system at applications.aj2019.com.au. Click on the 'Status' tab at the top of the page.
- Scroll down to the bottom of the page and click 'Submit'. This will convert your application from 'Initial' to 'Submitted'. You may need to enter more information into the application before you can 'Submit' your application.
- You can then make payments by clicking the 'Make a Payment' button on the 'Status' page.

Please note that you won't be sent an invoice or receipt for each payment. However, you can access electronic receipts for each payment on the 'Status' page in the online application system.

17.3 WHAT IS THE AGE RANGE FOR PARTICIPANTS?

Scouts must be aged between 11 and 15 years on 4 January 2019. Eligible birthdates range from 5 January 2004 to 4 January 2008.

It may be possible for a Scout to be aged less than 11 years, but they must have met all the additional requirements, including achievement of the Pioneer Badge and 10 nights under canvas, 3 of which must be consecutive.

18 WHERE CAN I GET MORE INFO?

You'll find the best advice from people who have been to a Jamboree before – ask older Scouts, Venturers, Rovers or other Leaders in your Group about what to expect.

You can also follow us on Facebook, check out the website at aj2019.scoutswa.com.au, or email the Contingent Leader at cl.aj2019@scoutswa.com.au.

18.1 CONTINGENT TEAM

The Contingent Team is responsible for the overall management of the WA Contingent. The Jamboree will provide all information to WA participants through the Contingent Team. Please do not hesitate to contact members of the Contingent Team if you have questions at any time.

Position	Team Member	Contact
Contingent Leader	Tom Dowsley	cl.aj2019@scoutswa.com.au
Deputy Contingent Leader	Greg Watts	dcl.aj2019@scoutswa.com.au
Assistant Contingent Leaders (youth representatives)	Brent Rush, Declan Schotte, Marnie Maddison, Megan Kelman	Contact the Contingent Leader
Director – Activities	Nicolle Ewing	activities.aj2019@scoutswa.com.au
Director – Administration	Debbie Schotte	admin.aj2019@scoutswa.com.au
Director – Logistics	Ryan Scott	logistics.aj2019@scoutswa.com.au
Director – Merchandise	Cathy Sweeting	Contact the Contingent Leader
Director – Transport	Matt Siddell	transport.aj2019@scoutswa.com.au
Director – Welfare	Kelly Everett	welfare.aj2019@scoutswa.com.au

Version 8
December 2018

19 APPENDIX A – CONTINGENT INFORMATION SHEET

CONTINGENT INFORMATION – Western Australia

ELIGIBILITY

All applicants are reminded that attendance at a Jamboree is a privilege, not a right, and that behaviour standards will be monitored prior to the event before final approval is granted for attendance.

Scout	<ul style="list-style-type: none"> • Must be a registered Scout Section member at the time of application and through till 16 January 2019 • Must have met the requirements, before October 2018, for either: <ul style="list-style-type: none"> ◦ the Pioneer Badge; OR ◦ Milestone 1 in their badge work, as well as Stage 3 in each of Bushcraft, Bushwalking and Camping • Have completed ten (10) nights under canvas as a Scout, at a Scout camp, with three (3) of those nights being consecutive. Camping with family or at schools etc. will not be considered. • Have approval from the Scouts' Scout Leader (or Leader-In-Charge) • Have approval from the Contingent Leader • Have consent from their parents/guardian • Not have had their 15th birthday before the opening day of the Jamboree
Venturer	<ul style="list-style-type: none"> • Must be registered as a Venturer Scout member at the time of application and through till 16 January 2019 • Have completed either the <ul style="list-style-type: none"> ◦ Australian Scout Medallion; OR ◦ Venturing Skills Award; OR ◦ Introduction to Venturer Scouts badge, as well as Stage 3 in each of Bushcraft, Bushwalking and Camping • Have a desire to provide service to Scouts • Be recommended by the Unit Council and Venturer Leader as being of excellent character, a good role model to Scouts and has the skills and abilities to undertake the activity (or other tasks) nominated on the application form • Have approval from the Contingent Leader • Have consent from their parents/guardian • Be 15 years of age with at least 6 months service as a Venturer before the opening day of the Jamboree on 4 January 2019, and not have reached their 18th birthday before the closing day of the Jamboree
Rover	<ul style="list-style-type: none"> • Must be registered as a Rover member at the time of application and through till 16 January 2019 • Be 18 years of age before the opening day of the Jamboree • Be recommended by their Crew Leader as being of excellent character, a good role model to Scouts and has the skills and abilities to undertake the activity (or other tasks) nominated on the application form • Be approved by the Contingent Leader • Not have had their 26th birthday before the opening day of the Jamboree
Leader	<ul style="list-style-type: none"> • Must hold a Certificate of Adult Appointment as at 30 September 2018 and through till 16 January 2019 • Be recommended by their Group Leader (or leader in charge) • Be recommended by their Sectional Commissioner • Be approved by the Contingent Leader
Other Adult	<ul style="list-style-type: none"> • Must be a registered member of Scouts Australia (e.g. Office Holders, Fellowship) at the time of application and through till 16 January 2019 • Be recommended by their line manager • Be approved by the Contingent Leader

On behalf of the entire Contingent Team, I'd like to welcome you and your family to the WA Contingent for AJ2019. Except for a lucky few, the Jamboree is a once in a lifetime event. You'll get to experience the best Scouting has to offer, from the coolest activities you can imagine through to endless opportunities to meet new people from around Australia and the world – the very best way to make friends for life.

Preparing for a Jamboree takes a long time and you'll rely on the support of many people around you before you hop off the bus at the Jamboree site. That's why I'm welcoming your family on our journey together – they will be imperative in making sure you are well supported in your Jamboree experience. Together you'll share in preparations including fundraising efforts, information events, pre-Jamboree activities, and assembling gear. All these preparations will culminate in 10 days of adventure and challenge. You'll return home transformed, with new skills and friends you'll remember forever.

Your Scout Leaders, together with the Contingent Team, will be working hard to help you prepare in the best way possible as AJ2019 draws nearer. If you've got any questions, check out our website at aj2019.scoutswa.com.au or ask your Scout Leader. We look forward to receiving your application and formally welcoming you as a member of the WA Contingent to AJ2019!

Tom Dowsley

Contingent Leader

cl.aj2019@scoutswa.com.au

HOW TO APPLY

Applications for the Jamboree must be completed and 'submitted' online using the Jamboree Application System at www.aj2019.com.au.

When you have 'submitted' your application, you then need to print it and:

- **Under 18 years old (Scouts and Venturers):** ensure that both parents and/or guardians (where applicable) sign the Agreement, Activities and Authority form and tick the appropriate 7 boxes for Activities, Authority and Court Order.
- **Leaders, Rovers and Other Adult Members:** ensure that the Agreement, Activities and Authority form is signed by yourself.

Then all applicants need to obtain the required signatures as follows:

Scouts	Your Scout Leader and Group Leader are required to sign your application form
Venturer Scouts	Your Venturer Leader and Group Leader are required to sign your application form
Leaders / Rovers / Other Adults	Group Leader or next appropriate level of Commissioner to sign your form

Once the form is signed, login to the Jamboree Application System and upload the agreement page.

Late applications received by the Western Australian Contingent after 30 May 2018:

- May be accepted if there is room in the planned Jamboree Troop and/or arranged Contingent travel plans.
- Applicants may not be with their home Troop if Jamboree Troops have already been formed and no space is available.
- Applicants cannot be guaranteed any or all of the standard Contingent supplied merchandise, nor will there be a reduction in the amount payable if some items are not available.

COST

	Scouts	Venturers	Adults
Jamboree Fee	\$1,150	\$685	\$685
Contingent Fee	\$1,300	\$1,000	\$1,000
TOTAL	\$2,450	\$1,685	\$1,685

Applications received after 31 August 2018 will attract a \$100 late fee.

The Jamboree Fee does not include GST. If it is subsequently deemed that GST is to be included in part or in whole, the applicable GST amount will be added to the Final Payment. You should budget for an additional fee of 10% to cover any GST if it becomes payable.

PAYMENTS

Payments should be made in accordance with the schedule below. Flexible payment options can be arranged by emailing admin.aj2019@scoutswa.com.au.

	Scouts	Venturers	Adults
First Payment due with online application	\$500	\$350	\$350
Second Payment due 30 April 2018	\$500	\$350	\$350
Third Payment due 30 June 2018	\$500	\$350	\$350
Fourth Payment due 31 August 2018	\$500	\$350	\$350
Final Payment due 30 September 2018	\$450	\$285	\$285
TOTAL	\$2,450	\$1,685	\$1,685

WITHDRAWALS

If after making application, you are unable to attend the Jamboree, you must advise the Western Australian Contingent in writing as soon as possible by emailing admin.aj2019@scoutswa.com.au. A withdrawal form will then be made available to you. Scouts should ensure their Scout Leader signs the form. For all other applicants, your Group Leader or next level of Commissioner is required to sign the form.

Withdrawals Fees will apply as follows:

Written Notification of withdrawal received at Contingent HQ	Withdrawal Fee	Withdrawal Fee with substitute
On or before 28 February 2018	\$100	\$0
30 April 2018 to 31 August 2018	\$250	\$0
1 September 2018 to 30 October 2018	\$300	\$300
On or after 31/10/2018	No refund	\$500

Refunds will also be subject to transport company policies on substitutions for tickets booked in your name. These details are not yet known and will be communicated to members when details become available.

Substitutes will be accepted for any applicant who withdraws; however the substitute application must accompany the withdrawal request, and the relevant withdrawal fee must be paid. The Contingent reserves the right to refuse any application, in which case a full refund will be made.

MEDICAL OBLIGATIONS

Should the applicant's medical conditions change from the information provided on their initial application, prior to departure for the Jamboree, it is the obligation of the applicant (or parent/guardian) to advise the Contingent immediately of such change either through the online system or by written confirmation directly to the Contingent Leader.

TRANSPORT

- Travel arrangements will be coordinated by the Western Australian Contingent and advised closer to the event.
- Please allow a day on either side of the official Jamboree dates for travel. Some members of the Contingent may depart on 3 January 2018 and return on 15 January 2018.

FEE INCLUSIONS

- Full Jamboree program, including offsite and onsite activities.
- Travel to and from the Jamboree from a major airport in Western Australia.
- All meals for the duration of the Jamboree.
- Jamboree and Contingent merchandise.
- Western Australian Contingent Pre-Jamboree Camp.

INDEPENDENT TRAVEL

- Independent Travel for Troop-based Contingent members will not be considered.
- Line Leaders must travel with their respective Jamboree Troop.
- Independent Travel for non-Troop based Adult members will only be considered in extenuating circumstances. Adult members wishing to apply for Independent Travel will need to email the Transport Team Leader (transport.aj2019@scoutswa.com.au) upon submission of their Jamboree application. An Independent Travel form will then be made available to you.
- Decisions on Independent Travel requests will not be made until after Troop allocations (expected to be in June 2018).

PRE-JAMBOREE CAMP

- A compulsory Pre-Jamboree Camp will be held from Saturday 22 September 2018 to Monday 24 September 2018.
- It is compulsory for all members of the Western Australian Contingent to attend this camp. The purpose of the camp is to prepare Jamboree Troops in the best way possible.
- The cost of the camp has been included in the Contingent Fee, including flights for regional participants to travel to Perth.

20 APPENDIX B - FINANCIAL SUPPORT – YOUTH**FINANCIAL SUPPORT CRITERIA AND PROCEDURE – YOUTH****BACKGROUND**

AJ2019 is the next Australian Jamboree, to be held at The Bend Motorsport Park, Tailem Bend, South Australia in January 2019. It is to be expected that amongst the youth members planning to attend, a number will have family financial circumstances that makes attendance difficult or not possible without financial assistance.

The Lord Baden-Powell Society has provided Scouts WA funding of \$10,000 for the purpose of supporting Jamboree attendance of Scouts who are experiencing financial difficulties. This document provides guidance on the procedure for the allocation of available funding to those most in need and for whom most benefit can be expected.

A requirement of acceptance of the Lord Baden-Powell Society grant is for each successful youth member to supply a report to the LBPS (min 200 words, photos welcome) of their Jamboree experience and how this was assisted by the financial support.

Note this financial assistance is only available for eligible Scouts. There is no financial assistance available for Venturers, Rovers or Leaders to attend.

Parents or Guardians must make an application for Financial Support using the approved forms attached. If approved, the financial support will be in the form of a \$500 reduction to the Scouts' Jamboree fee. Your payment schedule will be updated on status page of the Online Application System.

Please note that all Western Australia Contingent members must have paid their Jamboree fees, in full, by the due date of the final payment (30 September 2018) or they will not be able to attend, unless alternate arrangements have been made with the Contingent Leader.

Group Leaders may be contacted separately and requested to provide further information if necessary to help us assess your request.

CRITERIA

The criteria for financial support for AJ2019 will be as follows:

- Financial support will be in the form of a \$500 reduction to the Scouts' Jamboree fee. If successful, your payment schedule reflecting the reduced amount will be updated on status page of the Online Application System.
- Financial support will only be considered where a formal written request has been submitted.
- Funds will not be supplied to the family of the recipient - the fee for the recipient will be reduced by the amount of financial support.
- Financial support will be provided for Jamboree and Contingent fee elements only.
- Financial support will be provided only to Scouts who meet the following eligibility conditions:
 - be a registered Scout section member;
 - be an active Scout section member;
 - meet Jamboree eligibility requirements, (e.g. registered member of the Scout section, Pioneer Badge, ten nights camping with three consecutive nights, approval of Scout Leader and Group Leader);
 - the Scout or their parent/guardian must be a Health Care Card holder or must be able to supply documentation to justify their request for assistance.
 - the first two Jamboree payments must have been made. If a Scout submits a request for financial support that is unsuccessful, and subsequently wishes to withdraw from the Jamboree, a full refund will be made available.

PROCEDURE

Scouts and their families wishing to apply for financial support should follow this procedure:

1. Complete the Request for Financial Support form (Appendix 1).
2. Obtain a letter of support from the Scout's Group Leader or Scout Leader. The letter of support should describe how Jamboree attendance would benefit the individual youth member and help to meet their individual Scouting needs. The letter should outline how long the youth member has been involved in Scouting, their level of commitment, and any relevant events participations or achievements.
3. The Scout should write a letter describing why they would like to attend the Jamboree, and the skills development they expect to experience at the Jamboree. The letter should be written by the Scout without any adult assistance.
4. Email your completed Request for Financial Support form, Letters of Support, and a scanned copy of your Health Care Card or any other documentation which might support your application to Tom Dowsley, Contingent Leader via email at cl.aj2019@scoutswa.com.au by 31 May 2018.
5. Receipt of requests will be acknowledged by reply email within three days of submission.
6. You will be notified by email whether your request is successful or unsuccessful by the end of June 2018.

FREQUENTLY ASKED QUESTIONS

1. If my request for financial support is successful, how much funding will I receive?

All financial support will be in the form of a \$500 reduction to your Jamboree fee. If your request is successful, your total payable Jamboree fee will be \$1,950.

2. Do I have to submit an online application to attend the Jamboree before I can request financial support?

Yes, you must submit an online application and make the first two Jamboree payments before your request for financial support will be considered. You can submit an online application at aj2019.scoutswa.com.au.

3. If I submit a request for financial support that is unsuccessful, will I be eligible for a full refund if the application is withdrawn?

Yes. Please note that you must make the first two payments (\$500 each) in order for your request for financial support to be considered.

4. When do requests for financial support close?

Requests for financial support close on 31 May 2018. Requests should be emailed to cl.aj2019@scoutswa.com.au.

5. When will we be advised if our request for financial support has been successful?

You will be notified by email whether your request is successful or unsuccessful by the end of June 2018.

6. Who will assess requests for financial support?

The Contingent Leader, in consultation with the Chief Commissioner, will assess requests for financial support in line with the procedures outlined in this document.

7. Will financial support be available to Venturers, Rovers and adult members?

No, financial support is only available for Scouts wishing to attend AJ2019.

8. What are the eligibility requirements for Jamboree attendance?

In order to attend the Jamboree as a Scout, youth members must:

- be a registered Scout Section member at the time of application and through till 16 January 2019
- must have met the requirements, before October 2018, for the Pioneer Badge
- have completed ten (10) nights under canvas as a Scout, at a Scout camp, with three (3) of those nights being consecutive. Camping with family or at schools etc. will not be considered.
- have approval from their Scout Leader and Group Leader
- have approval from the Contingent Leader
- have consent from their parents/guardian
- not have had their 15th birthday before the opening day of the Jamboree.

9. Who can I contact if I have questions about financial support?

Send an email to Tom Dowsley, Contingent Leader, at cl.aj2019@scoutswa.com.au.

Appendix 1

REQUEST FOR FINANCIAL ASSISTANCE FORM

Scout's full name	
--------------------------	--

Jamboree application number	
------------------------------------	--

Scouts WA membership number	
------------------------------------	--

Scout Group	
--------------------	--

Email address	
----------------------	--

Eligibility checklist	
Have you submitted an application using the online application system?	Yes / No
Does the Scout meet all eligibility requirements for Jamboree attendance?	Yes / No
Does the Scout or their parent/guardian hold a Health Care Card or have other supporting documentation?	Yes / No
Have the first two Jamboree payments been made?	Yes / No

Attachment checklist	
Have you attached a letter of support from your Scout Leader or Group Leader?	Yes / No
Have you attached a letter from your Scout requesting financial support?	Yes / No
Have you attached a copy of your Health Care Card or other supporting documentation?	Yes / No

21 APPENDIX C - FINANCIAL SUPPORT – VENTURERS, ROVERS AND LEADERS**FINANCIAL SUPPORT FOR VENTURERS, ROVERS AND LEADERS****CRITERIA AND PROCEDURE****BACKGROUND**

AJ2019 is the next Australian Jamboree, to be held at The Bend Motorsport Park, Tailem Bend, South Australia in January 2019. It is expected that amongst the Venturers, Rovers and Leaders planning to attend, a number will have family financial circumstances that makes attendance very difficult without financial assistance.

Scouts WA has a small pool for funding for the purpose of supporting Jamboree attendance of Venturers, Rovers and Leaders who are experiencing financial difficulties. This document provides guidance on the procedure for the allocation of available funding to those most in need.

Note there is separate financial assistance for eligible Scouts wishing to attend AJ2019. Information for Scouts wishing to request financial assistance is available at: aj2019.scoutswa.com.au/key-info/financial-support/.

Venturers, Rovers and Leaders must make an application for Financial Support using the forms attached. If approved, the financial support will be in the form of a \$500 reduction to the participants' Jamboree fee. Your payment schedule will be updated on status page of the Online Application System.

Please note that all Western Australia Contingent members must have paid their Jamboree fees, in full, by the due date of the final payment (30 September 2018) or they will not be able to attend, unless alternate arrangements have been made with the Contingent Leader.

Group Leaders or relevant line managers may be contacted separately and requested to provide further information if necessary to help us assess your request.

CRITERIA

The criteria for financial support for AJ2019 will be as follows:

- Financial support will be in the form of a \$500 reduction to the participants' Jamboree fee. If successful, your payment schedule reflecting the reduced amount will be updated on status page of the Online Application System.
- Financial support will only be considered where a formal written request has been submitted.
- Funds will not be supplied to the recipient - the fee for the recipient will be reduced by the amount of financial support.
- Financial support will be provided for Jamboree and Contingent fee elements only.
- Financial support will be provided only to Venturers, Rovers or Leaders who meet the following eligibility conditions:
 - be a registered member of Scouts WA;
 - be an active member of Scouts WA willing to contribute to the success of the Jamboree;
 - meet relevant Jamboree eligibility requirements
 - the Venturer/Rover/Leader (or their parent/guardian if Venturer) must be a Health Care Card holder or must be able to supply documentation to justify their request for assistance.
 - the first two Jamboree payments must have been made. If a participant submits a request for financial support that is unsuccessful, and subsequently wishes to withdraw from the Jamboree, a full refund will be made available.

PROCEDURE

Venturers/Rovers/Leaders wishing to apply for financial support should follow this procedure:

1. Complete the Request for Financial Support form (Appendix 1).
2. Obtain a letter of support from your Venturer Leader (if Venturer), Crew Leader (if Rover), or Group Leader/line manager (if Leader). The letter of support should describe how the Western Australia Contingent and the Jamboree would benefit from attendance of the Venturer/Rover/Leader, in addition to how the Jamboree experience would help to meet their individual Scouting needs. The letter should outline how long the Venturer/Rover/Leader has been involved in Scouting, their level of commitment, and any relevant event participations or achievements.
3. Email your completed Request for Financial Support form, Letter of Support, and a scanned copy of your Health Care Card or any other documentation which might support your application to Tom Dowsley, Contingent Leader via email at cl.aj2019@scoutswa.com.au by 31 May 2018.
4. Receipt of requests will be acknowledged by reply email within three days of submission.
5. You will be notified by email whether your request is successful or unsuccessful by the end of June 2018.

FREQUENTLY ASKED QUESTIONS

1. If my request for financial support is successful, how much funding will I receive?

All financial support will be in the form of a \$500 reduction to your Jamboree fee. If your request is successful, your total payable Jamboree fee will be \$1,185.

2. Do I have to submit an online application to attend the Jamboree before I can request financial support?

Yes, you must submit an online application and make the first two Jamboree payments before your request for financial support will be considered. You can submit an online application at aj2019.scoutswa.com.au.

3. If I submit a request for financial support that is unsuccessful, will I be eligible for a full refund if the application is withdrawn?

Yes. Please note that you must make the first two payments (\$350 each) in order for your request for financial support to be considered.

4. When do requests for financial support close?

Requests for financial support close on 31 May 2018. Requests should be emailed to cl.aj2019@scoutswa.com.au.

5. When will we be advised if our request for financial support has been successful?

You will be notified by email whether your request is successful or unsuccessful by the end of June 2018.

6. Who will assess requests for financial support?

The Contingent Leader, in consultation with the Chief Commissioner, will assess requests for financial support in line with the procedures outlined in this document.

7. What are the eligibility requirements for Jamboree attendance?

In order to attend the Jamboree as a Venturer, youth members must:

- be registered as a Venturer Scout member at the time of application and through till 16 January 2019
- have completed either the Australian Scout Medallion; OR the Venturing Skills Award; OR Introduction to Venturer Scouts badge, as well as Stage 3 in each of Bushcraft, Bushwalking and Camping
- have a desire to provide service to Scouts
- be recommended by the Unit Council and Venturer Leader as being of excellent character, a good role model to Scouts and has the skills and abilities to undertake the activity (or other tasks) nominated on the application form
- have approval from the Contingent Leader
- have consent from their parents/guardian
- be 15 years of age with at least 6 months service as a Venturer before the opening day of the Jamboree on 4 January 2019, and not have reached their 18th birthday before the closing day of the Jamboree.

In order to attend the Jamboree as a Rover, members must:

- be registered as a Rover member at the time of application and through till 16 January 2019
- be 18 years of age before the opening day of the Jamboree
- be recommended by their Crew Leader as being of excellent character, a good role model to Scouts and has the skills and abilities to undertake the activity (or other tasks) nominated on the application form
- be approved by the Contingent Leader
- not have had their 26th birthday before the opening day of the Jamboree.

In order to attend the Jamboree as a Leader, members must:

- hold a Certificate of Adult Appointment as at 30 September 2018 and through till 16 January 2019
- be recommended by their Group Leader (or leader in charge)
- be recommended by their Sectional Commissioner
- be approved by the Contingent Leader.

8. Who can I contact if I have questions about financial support?

Send an email to Tom Dowsley, Contingent Leader, at cl.aj2019@scoutswa.com.au.

Appendix 1

REQUEST FOR FINANCIAL ASSISTANCE FORM**VENTURERS, ROVERS & LEADERS**

Full name	
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Jamboree application number	
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Scouts WA membership number	
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Scout Group / formation	
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Email address	
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When did you become a member of Scouts WA?	Month: Year:
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Have you completed your Basic Training? If yes, what section?	
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Have you completed your Advanced Training (Wood Beads)? If yes, what section?	
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Eligibility checklist	
Have you submitted an application using the online application system?	Yes / No
Do you meet all eligibility requirements for Jamboree attendance?	Yes / No
Do you (or your parent/guardian if Venturer) hold a Health Care Card or have other supporting documentation?	Yes / No
Have the first two Jamboree payments been made?	Yes / No

Attachment checklist	
Have you attached a letter of support from your Venturer Leader, Crew Leader or Group Leader/line manager?	Yes / No
Have you attached a copy of your Health Care Card or other supporting documentation?	Yes / No